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Item 1  Opening Prayer & Acknowledgement of Country

Read by Mayor Vickery

Item 2  Elected Member’s Declaration of Interest (If Any)

(Section 74, Local Government Act, 1999)

Item 3  Public Forum

Item 4  Petitions and Deputations

Item 5  Confirmation of Council Minutes

Moved Cr Dennis
Seconded Cr Schultz

That the Minutes of the Council meeting held on 26 March 2019 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED 222/19

Item 6  Matters Laid on the Table from Previous Meetings

Item 7  Members’ and Chief Executive Officer Reports

7.1  Mayor’s Report

Events and meetings attended in April 2019:
- Economic and Finance Parliamentary Committee (Mt Gambier)
- Governor’s Visit to Naracoorte – see Letter of thanks attached
- Stand by workshop
- Regional Development Australia Limestone Coast Human Resources Committee Meeting (Mount Gambier)
- Naracoorte Community Care Network meeting
- Naracoorte Lucindale Suicide Prevention Network meeting
- Local Government Association of South Australia Research and Development Committee meeting (LGASA) (Adelaide)
- Limestone Coast Local Government Association (LCLGA) Meeting

Key Themes, Outcomes & Actions from LCLGA General Meeting held Friday 5th April 2019, City of Mount Gambier

Guest Speakers
The LCLGA Board received presentations from
- Emma Herriman, HWL Ebsworth recently partnered with the LGASA in relation to consultation on the new planning regulations. Discussed how the new regulations will impact the regions. https://hwlebsworth.com.au/
- Karen Raffen, CEO of Brand SA presented an overview of the Regional Showcase Program, which shines a spotlight on Regional South Australia by uncovering, telling and showcasing stories of success. The top 15 stories across South Australia will be shared at a celebration evening on Friday 11th October at the Commodore Motel, Mount Gambier, with three pear trophies awarded.

Recommendation Reports
1. LCLGA Draft Business Plan & Budget was referred to member councils for comment prior to final adoption at the June 14th LCLGA Board Meeting. Noting that the Interim Executive Officer will be presenting the Draft Business Plan & Budget to each member council during April & May 2019 to provide opportunity for feedback. All feedback is required by Friday 31st May 2019.
2. Jeff Tate from Jeff Tate Consulting presented a Draft of the Business Case for the establishment of a Joint Planning Board for the Limestone Coast. David Lake, Principal Planner, Planning & Land Use Services – DPTI was in attendance and gave an overview of the 6 groups of Councils that are part of the pilot program across SA developing JPB business cases. The JBP Business Case was referred to member councils for comment prior to final adoption at the June 14th LCLGA Board Meeting. The Interim Executive Officer will be presenting the Draft Business Case to each member council during April & May 2019 to provide opportunity for feedback. All feedback is required by Friday 31st May 2019.
3. It was resolved that the Limestone Coast Economic Development Group will host the Limestone Coast Red Meat Cluster and a draft set of Terms of Reference will be prepared.
4. The Terms of Reference for the Leadership Program Advisory Committee and LCLGA Regional Recreation & Sport Group were endorsed.

Points of Interest
5. The Substance Misuse Program was successful in securing $175kpa for 3 years from Federal Government, in addition to the funding from Grants SA Department of Human Services for almost $30k and almost $10K from the Alcohol and Drug Foundation. These amounts will added to the Draft Budget.
6. The Summary Document for Jetty Management is open for feedback, due 26th April 2019 to Prae Wongthong via email - climate@lclga.sa.gov.au
7. The updated list of appointed representatives to LCLGA committees will be available on www.lclga.sa.gov.au
8. The LCLGA Board farewelled and acknowledged outgoing Kingston District Council, CEO – Andrew MacDonald.

**Australian Small Business Awards**

The 2019 Australian Small Business Champion Awards Gala Dinner and Awards Ceremony at the Star Event Centre, Sydney was a big night for Pearl Continental Australia Indian restaurant, Hafeezullah Haidari and Naracoorte. Pearl Continental Australia Naracoorte was one of 12 finalists in the Restaurant category, and the only one from South Australia. Although not announced the winner, Hafeezullah’s Naracoorte story made a big impression. Awards founder, Managing Director of Precedent Productions, Steve Loe in his welcome described the awards as the “Oscars of Small Business” with 2200 entries this year. He added “I never cease to be inspired by the amazing stories of the applicants”. Included in his special list was “a refugee who sought asylum in country South Australia in 2013 and is now running his own very successful Indian restaurant, providing training and employment and giving back to the community”. This event was fantastic publicity for Naracoorte.

**Old Caves Road Reconstruction Opening**

**Lower Limestone Coast Water Plan Committee**

Discussion of the latest science on the condition of the groundwater resource included a presentation from DEW hydrologist, discussion on resource condition limits and consequences and likelihood criteria for the 2019 Risk Assessment.

**Council Strategic Asset Management Committee**

**RDALC/CSIRO Breakfast meeting**

CSIRO are contracted by RDALC to develop a TRANSIT (Transport Network Strategic Investment Tool) report for the Limestone Coast which will provide a comprehensive view of transport logistics costs and benefits due to infrastructure investments and regulatory changes in agriculture supply chain. TRANSIT optimises transport routes and vehicle selections between farms and their domestic and export markets which will provide valuable input to operational and investment decisions.

**Australian Migrant Resource Centre Board Meeting & Governance Workshop (Adelaide)**

**Local Government Association Showcase and General meeting (Adelaide)**

Key note address was given by Craig Reucassel (ABC War on Waste series)

Waste and recycling stream included;

- National context Australian Local Government Association(ALGA) President
- State context - GISA (Green Industries SA) and EPA (Environment Protection Authority)
- Drivers for establishing strong local markets for recyclables (NAWMA – Northern Areas Waste Management Authority)
- Recovering food and organic waste – FRWA (Fleurieu Regional Waste Authority) and Peats
- Panel discussion on how do we achieve change
- Education projects - Charles Sturt and East Waste authority
- Marion’s ban on single use plastics, Adelaide’s guidelines for events
• Closing the loop - Mount Gambier (recycling shop) and Charles Sturt (road surfaces using plastics, rubber and/or glass)

• Guest speaker – Mayor of Hornsby Phillip Ruddock

**LGA Ordinary General Meeting**

Agenda included report from President Sam Telfer, LGA business re Local Government Reform, Advocacy update, LGASA Commercial, Procurement and Mutual. Recommendation reports from South Australian Region Organisation of Councils (SAROC) included jetties, funding for regional roads, little Corella management, climate change, medical services in regional areas and regional economic growth and development. Recommendation reports from Greater Adelaide Regional Organisation of Councils (GAROC) included social infrastructure, hardship policy for council rates, engineering principles for developments and inclusion of wine bottles in Container Deposit Legislation. The minutes of the OGM are available on the LGA website.

**Australian Army Cadets**

Weekend bivouac was held at Black Cockatoo Camping Ground and young people interested in joining army cadets and their families were invited to attend.

**Council Budget meeting**

**LGA Board meeting (Adelaide)**


**LCLGA meeting re Substance Misuse committee**

**Naracoorte Soccer Club**

Announcement by Tony Pasin MP re grant for Limestone Coast Multicultural Soccer Carnival and $80,000 to the Naracoorte Soccer Association for improving the playing fields lighting.
Wednesday, 10th April 2019

Dear Erika,

I write to express my sincere thanks to you and Mr Trevor Smart, Chief Executive Officer, for hosting me during my recent visit to Naracoorte Lucindale Council.

The visits to Teys, Grindstone Vineyard, Garey Banks’ Woolshed and The Caves were all very informative and gave me a greater appreciation of the economic diversity and beauty of the region.

I particularly enjoyed the opportunity to interact with local community members at the morning tea and was impressed by the strong community spirit which was manifested at the event. The school visit was particularly delightful, and I was pleased to meet and speak to some of Naracoorte’s future leaders.

Thank you too for recommending the venue for dinner; the food was outstanding, and I wish Mr Haldari all the best with his business. It’s heartening to see the success of his business which offers a diverse cultural experience for the community and adds enormously to the richness of the region and our state.

Once again, thank you for your warm hospitality.

Yours sincerely,

[Signature]

His Excellency the Honourable Hieu Van Le AC
GOVERNOR OF SOUTH AUSTRALIA

Her Worship the Mayor Mrs Enika Vickery
Naracoorte Lucindale Council
De Garis Place
NARACOORTE SA 5271

GPO BOX 2375, ADELAIDE, SOUTH AUSTRALIA 5001, TELEPHONE (08) 8203 9800, FAXSIMILE (08) 8203 9859
www.governor.sa.gov.au
MOVED CR SCHULTZ
SECONDED CR MC LACHLAN

That the Mayor’s Report is received.
CARRIED 223/19

7.2 Reports from Elected Members

Cr Earl – Attended Ibis Rising art exhibition opening at Naracoorte Art Gallery. Noted number of children who participated. The Art Gallery Board pass on thanks for Council’s support of the Gallery. The Café is reopening with a new operator. Gallery is open Wednesday to Sunday.

Cr McLachlan – Attended Naracoorte Lucindale Business Tourism meeting.

Cr Grundy – thanked Council for helping Sunrise Christian School utilise the IB Edwards Oval for its school football team.

FOR MEMBERS’ INFORMATION

7.3 Chief Executive Officer’s Report

File Reference:  
Responsible Officer: Trevor Smart, Chief Executive Officer

Strategic Outcome: Progressive Leadership
  • Effective Delivery of projects & services
  • Engage external stakeholders to leverage local opportunities

Prosp erosu r Community
  • A vibrant and progressive business centre and townships

Healthy Landscapes
  • Contribute to sustainable land management practices

Harmony & Culture
  • An inclusive community

REPORT

Strategic Management Plans Review
As per the extract below from the Local Government Act, Council must conduct a comprehensive review of its Strategic Management Plans within 2 years after each general election.

This comprehensive review provides for the newly elected Council to set its aims & objectives, and directions for the term of this Council (and possibly beyond).
This part of the Act refers to Council’s Strategic Management Plans (SMP’s), and Council needs to consider not only its Strategic Management Plan, but also the Long Term Financial Plan, and Asset Management Plans, all of which form part of our strategic plan structure. Council can, as part of this review also determine which other plans/documents will form part of our Strategic Management Plans ie masterplans, economic development plan, structure plan, etc.

I consider that it would be beneficial for the review of our SMP’s to be conducted through a facilitator, as this provides for a clear view of elected member aspirations, and directions. The 2019/20 draft budget preparations will include an allocation for this to occur.

I suggest that this process be undertaken early in the 2019/20 financial year – and subject to Council preference and direction, the CEO can commence a selective Request for Quotation process from a minimum of five persons/organisations appropriately qualified/experienced in facilitating this review process.

Section 122(4)
A council may review its strategic management plans under this section at any time but must—
(a) undertake a review of—
(i) its long-term financial plan; and
(ii) any other elements of its strategic management plans prescribed by the regulations for the purposes of this paragraph, as soon as practicable after adopting the council’s annual business plan for a particular financial year; and
(b) in any event, undertake a comprehensive review of its strategic management plans within 2 years after each general election of the council.

Lucindale Swimming Pool

As per the deputation to Council at its March 2019 Council meeting, and the attached correspondence, the Lucindale School and Community have requested funding assistance towards the construction of the new Lucindale School / Community Swimming Pool. Within the attached correspondence, the project cost will be $1.2M (as per DPTI tender process). The proposed revenue sources include:

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<thead>
<tr>
<th>Source</th>
<th>$</th>
<th>Comment</th>
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<tbody>
<tr>
<td>Department for Education*</td>
<td>350,000</td>
<td>Cash</td>
</tr>
<tr>
<td>Lucindale Lions Club***</td>
<td>50,000</td>
<td>In-kind (may not be possible)</td>
</tr>
<tr>
<td>Lucindale Lions Club***</td>
<td>50,000</td>
<td>In-kind (may not be possible)</td>
</tr>
<tr>
<td>Lucindale Cricket Club***</td>
<td>500</td>
<td></td>
</tr>
<tr>
<td>JC Doig***</td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>Lucindale Area School*</td>
<td>380,000</td>
<td>Cash contribution</td>
</tr>
<tr>
<td>Lucindale Area School*</td>
<td>200,000</td>
<td>Low interest loan</td>
</tr>
<tr>
<td>Naracoorte Lucindale Council**</td>
<td>60,000</td>
<td></td>
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<tr>
<td>Shortfall (community)***</td>
<td>108,500</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>1,200,000</td>
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The above can be split into three sources of funding:

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<th>Source</th>
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<tr>
<td>State Government*</td>
<td>930,000</td>
<td>77.5%</td>
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<tr>
<td>Local Government**</td>
<td>60,000</td>
<td>5.0%</td>
</tr>
<tr>
<td>Community***</td>
<td>210,000</td>
<td>17.5%</td>
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<tr>
<td><strong>Total</strong></td>
<td>1,200,000</td>
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The Lucindale School and Community should be congratulated on their significant efforts to progress the project to this point.

Council now needs to consider its position, with the following choices being open to Council:

- Not support the funding request; or
- Support the funding request unconditionally; or
- Support the funding request conditionally

Although the project is an important and significant project for the Lucindale community, Council needs to consider its position from a perspective of providing public funds for a project that is on State Government land (but with its use shared by the school and community). It should be noted that within the correspondence, that Council’s expense for lifeguards was more in the vicinity of $2,700pa rather than the $27,000pa suggested.

My suggestions for Council to consider if it is supportive of providing funding as requested:

- That Council agree to a contribution of up to $60,000 (plus GST) as this provides some flexibility depending on other funding outcomes;
- That Council’s contribution remains proportionate to the level of State Government funding. Even though the Lucindale Area School is contributing (through cash & loan) – the School is a state government entity.
- Payment of contribution – should be made to State Government (Department for Education, or DPTI) following some form of claim, invoice, and funding report (enables a level of accountability and transparency for public funds)
- Funding Agreement – there should be a funding agreement between Council and State Government / School detailing any conditions of funding ie no operational/maintenance funding required; no provision of funding for lifeguards by Council; no future contributions for capital projects associated with swimming pool; and timelines for these possible conditions ie 15 to 20 years.

In my opinion, it is important for Council to establish a formal position with the State / School as people, policies, and approaches can change. In my experience, the State can simply change its policy about sharing arrangements, future maintenance, and cost recovery where there is community use. I am sure that the Lucindale Community would be very proactive if this was to occur, but from a Council perspective it is also good governance and due diligence.

**Local Government Reform**

As indicated verbally at the March 2019 Council Meeting, the Minister for Local Government has requested input from Councils on Local Government Reform – with any submissions to be provided to the Minister by 26 April 2019.

A draft submission was provided to elected members to enable some consideration of ideas and suggestions prior to a draft submission being provided for formal consideration by Council (and mainly due to tight time frames set by the Minister).

Many of my comments and suggestions are not necessarily reflective of Naracoorte Lucindale Council, but more so from a state-wide perspective.

I have received some feedback on the draft submission as such:

- Recommendation 1 – Code of Conduct: Suggestion is that this could be somewhat onerous (which they could be).
CEO Comment: This is one area that I understand the Minister will be looking to strengthen, as there are no real penalties for elected members that breach the Code of Conduct, and it has largely been accepted across local government that there needs to be serious consequences for continued inappropriate behaviours.

- Recommendation 2 – Elected Member Training: Suggestion is that penalising elected members who do not undertake Mandatory Training is inappropriate. **CEO Comment**: Generally agree, although there does need to be some process in place if an elected member doesn’t undertake the Mandatory Training, and it is deemed (by whom?) to have affected their ability to undertake their role appropriately. This recommendation has been amended. Suggest that if there are no consequences, then the requirement to undertake mandatory training be removed. Instead, perhaps suggest that each Council is required to undertake an elected member induction process following general elections.

- Recommendation 4 – Elected Member Representation: suggestion that rights to determine number of elected members remain with Council rather than an independent arbiter. **CEO Comment**: Recommendation amended to retain current arrangements

- Recommendation 6 – Informal Gatherings: Suggestion that legislation should remain, as it protects against 'informal gatherings'. **CEO Comment**: I would suggest that informal gatherings will most likely still occur (whether legislated or not) and the legislation becomes somewhat irrelevant as it cannot be effectively regulated. This legislation was strongly opposed when introduced as it limited opportunity for Councils to have informal discussions (which other levels of government still do i.e. cabinet meetings, caucus meetings, etc).

- Recommendation 7 – Entitlement to Enrol: Suggestion to have natural person’s entitlement to enrol time parameter extended to being able to provide proof of residence for 12 months instead of 1 month. Within this meeting’s agenda, we also have a Notice of Motion on this subject matter, and I would suggest that we are consistent in what our approach is. **CEO Comment**: Suggest amendment to the submission item to include an alternative of 12 month qualification period instead of 1 month, whilst still maintaining the position already contained within submission.

- Recommendation 13 – Rates & Charges: Suggestion that ex Housing SA properties should pay rates under new ownership arrangements with a community organisation. Additional suggestion that mandatory rebate for religious purposes be maintained. **CEO Comment**: Submission supports the comments made re: ex Housing SA properties. I suggest that the reference/comments regarding rebates for religious purposes be deleted, but that we retain the recommendation that an overall review be undertaken on mandatory rebates.

Suggested amendments to the draft submission are indicated by deletion (strikethrough), and amendment in green.

**Other Meetings and Activities**

- Governor’s Visit
- Business Entrepreneurs / Innovation Fund
- Principal, Sunrise School
- Minister for Planning/DPTI – CEO Planning Update Forum
- NRLE Board Meeting
• Botanic Working Group
• Naracoorte Creek Working Group
• LCLGA Board Meeting
• Naracoorte Caves – Caves Connection structure
• Old Caves Road opening
• Caves Trail Working Group x 2
• Strategic Asset Management Committee meeting
• LGA Ordinary General Meeting
• Audit Committee meeting
• Budget Workshop

REFER TO ATTACHMENTS 7.3

Lucindale School Governing Council & Lucindale Community
Lucindale Ladies Golf Committee
Minister for Local Government Correspondence
LGA Local Government Reform Briefing Papers x 2
Local Government Reform Submission (draft)

MOVED CR MC LACHLAN
SECONDED CR JAMES

That Council undertakes a selective Request for Quotation process from a minimum of five people/organisations to facilitate a comprehensive review of Council’s Strategic Management Plans.

CARRIED 224/19

MOVED CR RAYNER
SECONDED CR MC LACHLAN

That Council agree to contribute up to $60,000 (plus GST) in the 2019/20 financial year towards the Lucindale School / Community Pool construction project subject to a funding agreement being negotiated and executed between Council and the relevant State Government agency, which should include provisions for:

- Council’s contribution to remain proportionate to the level of State Government funding.
- Payment methodology, transparency, and accountability measures
- Exclusion of any future Council contributions towards any operational or capital expenditure relative to the Lucindale School / Community Swimming Pool facility for a period of 20 years

CARRIED 225/19

As Cr Grundy's motion with notice related to Local Government Reform Mayor Vickery sought and was granted leave of the meeting to bring forward Item 15.2 Motions with notice - Cr Grundy, Election Matters.
At 5.43pm Mayor Vickery, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period sufficient to facilitate informal discussion in relation to Local Government Reform and Item 15.2 – Cr Grundy Motion With Notice. Meeting procedures will resume at the discretion of the Mayor.

Meeting procedures resumed at 6.14pm.

**15.2 MOTION WITH NOTICE**

As per Section 12(1) of the Local Government (Procedures at Meetings) Regulations 2013, I provide the following notice of motion.

Moved Cr Grundy

That Council advise Stephan Knoll MP Minister for Transport, Infrastructure and Local Government, the Member for Mackillop Mr Nick McBride MP, the Office of Local Government, and the Electoral Commission of SA, that Council seeks legislative amendments to the Local Government (Elections) Act 1999 as such:

1. Qualification for Enrolment S14(1)(ab)(i) – be deleted so as to reflect that only an Australian Citizen resident be entitled to enrol on the voters roll; and
2. Qualification for Enrolment S14(1)(b)&(c) – be amended to have inclusion on the voters roll be made automatic rather than on application

and further that Council seek the support of the Limestone Coast LGA, and Local Government Association of SA to these legislative amendments.

**Explanation**

- **Amendment 1**

This would reflect a consistent approach to entitlement to enrol, vote, and nominate for election across all three levels of government (Federal, State, & Local Government) rather than a different set of rules and entitlements to Local Government. The clause only requires deletion rather than amendment, as Australian Citizens who are resident in Naracoorte Lucindale Council would then be captured within the State House of Assembly roll.

This amendment would also reflect some consistency in the local government election process, as currently a natural person is entitled to enrol and vote, but is not allowed to stand for election.

I also believe that the entitlement to enrol through written application places an unfair burden on the Chief Executive Officer, as there is not necessarily a thorough or transparent process to check on residency tenure, and appears to be a flaw in an important part of our democratic election process.

- **Amendment 2**

Ratepayers are a significant ‘stakeholder’ in Council affairs, and should be entitled to a vote through automatic inclusion on our Council Supplementary Roll rather than being required to make application to be included. The process to advise such ratepayers of their entitlement to enrol is bureaucratic and costly, and a
return of automatic enrolment is supported. This amendment would capture natural persons (non-Australian Citizens) who are ratepayers.

MOVED CR GRUNDY
SECONDED CR SCHULTZ

That Council advise Stephan Knoll MP Minister for Transport, Infrastructure and Local Government, the Member for Mackillop Mr Nick McBride MP, the Office of Local Government, and the Electoral Commission of SA, that Council seeks legislative amendments to the Local Government (Elections) Act 1999 as such:

1. Qualification for Enrolment S14(1)(ab)(i) – be deleted so as to reflect that only a Australian Citizen resident be entitled to enrol on the voters roll; and
2. Qualification for Enrolment S14(1)(b)&(c) – be amended to have inclusion on the voters roll be made automatic rather than on application

and further that Council seek the support of the Limestone Coast LGA, and Local Government Association of SA to these legislative amendments.

CARRIED

Cr McGuire called for a division. Mayor Erika Vickery declared the vote set aside.

Members voting in the affirmative:

- Cr McGuire
- Cr Schultz
- Cr Grundy
- Cr Ross
- Cr Crossling
- Cr James
- Cr Rayner
- Cr Dennis

Members voting in the negative:

- Cr McLachlan
- Cr Earl

CARRIED 226/19

At 6.17pm Mayor Vickery, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period sufficient to facilitate informal discussion in relation to Local Government Reform. Meeting procedures will resume at the discretion of the Mayor.

Meeting procedures resumed at 6.22pm.
MOVED CR JAMES
SECONDED CR SCHULTZ

That Council endorses the Local Government Reform Submission (as attached and amended) and provides this submission to the Minister for Local Government, and the Local Government Association of SA.

CARRIED 227/19

ITEM 8 PERFORMANCE REPORTS

8.1 Major Projects Status

| File Reference: | 91/27 |
| Responsible Officer: | Steve Bourne - Director Operations |

**Strategic Outcome:** Safe and sustainable management of community infrastructure.

**Financial Implication:** As per adopted budget for 2018/19

**Community Implication:** Improved communication of future works.

**Consultative Implication:** The community is consulted as part of the annual business planning process.

**REPORT**

This report provides an update on key projects. Elected members are encouraged to review progress reports and seek clarification on works as required.

**Kington Avenue, Naracoorte**

Bull Bros. commenced work on this project 4 February, starting at the Treatment Works Road end. Works are progressing as per the schedule. All kerb is in place and rubble placement underway.

**Resheets – Deepwater Road, Higgs Road, Repeater Station Road**

Resheets of these roads have been brought forward following the deterioration of the roads' surface. Resheet funds have been reallocated as identified in the attached report.

**Smith Street Footpath Upgrade, Naracoorte**

The upgrade of a section of footpath along Smith Street, near Rolland Street is being undertaken by Council contractors.

**Rural Culvert Replace**

The replacement of aged rural culverts has been undertaken on several roads planned for resheeting in 2019/20.

**Hazels Road Floodway**

Additional culverts have been installed to increase the capacity at this location.
Robertson Street, Naracoorte

This project has been tendered twice without attracting a single tender. Direct approaches have been made to contractors with Council to manage the overall project. This project will need to be withdrawn for 2018/19 and included in the 2019/20 budget.

Naracoorte Caves Bike / Walking Path

This project was included in the 2018/19 budget contingent on securing grant funding. The grant program has now opened with applications due 3 May. As the funding announcements will occur in the new financial year, it is recommended this project is withdrawn and reallocated in 2019/20.

Mill Road / Cooee Road / Shepherds Road / Frances Road intersections

This project is a jointly funded project between Council and DPTI. The contractual paperwork has been delayed and this project will not be delivered this year. $50,000 funding will be received from DPTI and the project will be included in the 2019/20 budget.

Electric car charging point

The paperwork was provided for a Tesla car charging point. Despite many attempts, no correspondence has been received and the requested equipment has not been delivered.

REFER TO ATTACHMENT 8.1

- Major works program 2018/19

FOR MEMBERS’ INFORMATION

<table>
<thead>
<tr>
<th>8.2</th>
<th>Finance Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>File Reference:</td>
<td>CSO</td>
</tr>
<tr>
<td>Responsible Officer:</td>
<td>Fiona Stringer – Director Corporate Services</td>
</tr>
</tbody>
</table>

**Strategic Outcome:** Progressive Leadership
- Sustainable Community Finances and Assets
- Organisational Excellence

**Financial Implication:** Monitoring of Council’s Cash Flow, Investment Performance and Loan Impact

**Statutory Implication:** Section 47, 134, 137, 139 - 140, Local Government Act, 1999

**Policy Implication:** No. 64 Internal Controls
No. 66 Investments

**CASH FLOW**

Council’s bank reconciliation statement indicates net total funds of $8,549,362.53 as at 15 April 2019.
ROADS FUNDING

The Hon Michael McCormack MP has advised that Council’s allocation under the Federal Roads to Recovery Program for the period 1 July 2019 – 30 June 2024 is $1,966,493 or $393,298 per year.

On 29 March 2019, Tony Pasin MP advised that the Federal Government had delivered an additional $2.2 billion for road safety, with $1.1 billion allocated to the Roads to Recovery Program. As a result of this decision, Council will receive an additional $491,623 over the life of the Program.

An additional $550 million has been allocated to Black Spot Funding, $571.1 million for improved safety and efficiency of heavy vehicle operations, $12 million for a road safety innovation fund, $4 million for a road safety awareness and enablers fund and $2.55 million to the Australian Road Research Board.

INVESTMENTS

Section 140 of the Local Government Act, 1999 states that Council must, at least once in each year, review the performance (individually and as a whole) of its investments.

Council is provided with a report of interest earned on a quarterly basis.

A summary of interest earned on investments for the March 2019 quarter is provided for Members’ information.

CWMS Investment Interest: 1,332.31
Council invests money in the Local Government Finance Association (LGFA), with investments earning interest between 1.5% and 2.10% in the March quarter.

Council currently has $4 million invested in 90 day accounts with the LGFA.

Investments with the LGFA are guaranteed by the SA State Government.

Council investments with the LGFA have earned a total of $85,978.26 in interest for the period 1 July 2018 to 31 March 2019.

The LGFA also pays an annual bonus. The bonus is calculated on approximately 0.3% of daily investments. This percentage is additional to the interest percentage indicated above. The 2018-19 bonus (based on 2017-18 funds) is $26,221.61.

Council’s cheque account, held with BankSA, has earned a total of $108.34 in interest for the period 1 July 2018 to 31 March 2019.

Council also invests with BankSA, with the interest paid direct to the investment account at maturity. Council policy authorises a maximum investment of $1.2 million. This account has a current balance of $1,162,828.41, with investments earning 2.5%. This account has earned interest of $14,110.35 for the period 1 July 2018 to 31 March 2019.

**RATE ARREARS**

Total rates and service charges of $645,882.26 were in arrears as at 31 March 2019.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overdue Notices Sent</td>
<td>93,486.70</td>
</tr>
<tr>
<td>Payment arrangements</td>
<td>149,671.47</td>
</tr>
<tr>
<td>Final Notices Sent</td>
<td>208,184.22</td>
</tr>
<tr>
<td>Debt Collection</td>
<td>51,129.66</td>
</tr>
<tr>
<td>Monies Owing – Awaiting Debt Collection</td>
<td>48,584.09</td>
</tr>
<tr>
<td>Sale of land for non-payment of rates process</td>
<td>121,374.68</td>
</tr>
<tr>
<td>Excess Rates</td>
<td>(26,548.56)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$645,882.26</strong></td>
</tr>
</tbody>
</table>

At 31 March 2018, total rates and service charges of $668,860.14 were in arrears.

Referral to debt collection incurs additional charges.

Section 184 of the Local Government Act also gives Council the power to sell land for non-payment of rates when rates in respect of the land has been in arrears for three years or more.

Ratepayers experiencing difficulties in meeting their rate commitments are encouraged to make an appointment with Council’s Rates Officer to establish a suitable payment plan. Ratepayers in this situation will still incur fines and interest as applicable, however if they comply with the established plan they will not incur any debt collection charges.
The graph shows rate arrears (general rates & service charges) as a percentage of general rate revenue levied for the relevant financial year.

**GENERAL DEBTORS**

A total of $182,858.47 was owed as at 31 March 2019 as follows:

- Current/30 Days: $106,581.18
- 60 Days: $22,169.28
- 90 Days: $8,872.92
- Payment Arrangements: $37,127.99
- Debt Collection: $9,543.35
- Debtors with credit balances: $(1,436.25)

At 31 March 2018, total debtors of $622,981.13 was owed.

Referral to debt collection incurs additional charges, which are fully recoverable from the debtor.

Debtors experiencing difficulties in meeting their commitments are encouraged to make an appointment with Council’s Debtor Officer to establish a suitable payment plan.

**LOAN BORROWINGS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance 1 July 2018</td>
<td>$2,636,359.57</td>
</tr>
<tr>
<td>Less Principal Repayments</td>
<td>($336,423.22)</td>
</tr>
<tr>
<td>Plus New Loans Drawn</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total Loan Commitment 31 March 2019</strong></td>
<td><strong>$2,299,936.35</strong></td>
</tr>
</tbody>
</table>

Naracoorte Regional Livestock Exchange (NRLE) $1,500,647.44
Self-Servicing $0.00
General Council $799,288.91

**Total Loan Commitment 31 March 2019** $2,299,936.35
Loan Finalisation

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Toilets</td>
<td>16.01.2021</td>
<td>$54,721.18</td>
</tr>
<tr>
<td>Fleet Loan</td>
<td>15.03.2022</td>
<td>$230,705.42</td>
</tr>
<tr>
<td>Road Works – McRae/Ormerod Street</td>
<td>15.03.2022</td>
<td>$87,091.36</td>
</tr>
<tr>
<td>Sewerage Extension – Clover Crescent</td>
<td>15.03.2022</td>
<td>$70,177.62</td>
</tr>
<tr>
<td>Sewerage Extension – Stewart Terrace</td>
<td>15.03.2022</td>
<td>$71,310.05</td>
</tr>
<tr>
<td>Road Works – Concrete Bridge</td>
<td>16.04.2022</td>
<td>$285,283.28</td>
</tr>
<tr>
<td>NRLE – Truck Wash</td>
<td>16.04.2022</td>
<td>$180,330.73</td>
</tr>
<tr>
<td>NRLE – Upgrade Project (Stage 1)</td>
<td>17.09.2027</td>
<td>$1,320,316.71</td>
</tr>
</tbody>
</table>

**Total Loan Commitment 31 March 2019** $2,299,936.35

**Loan Commitment as a % of General Rate Revenue 18/19**

<table>
<thead>
<tr>
<th>Description</th>
<th>% Total Loan Commitment</th>
<th>% NRLE Loan Commitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Total Loan Commitment</td>
<td>21.61%</td>
<td>14.10%</td>
</tr>
<tr>
<td>% NRLE Loan Commitment</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Interest Paid for Period 1 July 2018 – 31 March 2019** $79,350.33

**Loan Servicing Commitment as a % of General Rate Revenue**

<table>
<thead>
<tr>
<th>Description</th>
<th>Estimate 2018 - 2019</th>
<th>Forecast 2019 - 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimate 2018 - 2019</td>
<td>5.16%</td>
<td>5.15%</td>
</tr>
<tr>
<td>Forecast 2019 - 2020</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**LOANS TO THE COMMUNITY**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance 1 July 2018</td>
<td>$396,160.83</td>
</tr>
<tr>
<td>Less Principal Repayments Received</td>
<td>$ 44,235.39</td>
</tr>
<tr>
<td>Plus New Loans Granted</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>Total Loans to Community Organisations as at 31.03.19</td>
<td>$451,925.44</td>
</tr>
</tbody>
</table>

**Community Loans as a % of General Rate Revenue 18/19** 4.25%

**Total Interest Income for Period 1 July 2018 – 31.03.19** $13,607.31

**REFER TO ATTACHMENTS 8.2**

- Finance Report consisting of
  - YTD Operating Report
  - YTD Operating Report (P&L format)
  - YTD Capital Report

**FOR MEMBERS’ INFORMATION**

**ITEM 9** MINUTES, REPORTS AND RECOMMENDATIONS FROM SECTION 41 COMMITTEES

**9.1 Strategic Asset Management Committee Meeting 9th April 2019**

File Reference:

Responsible Officer: Steve Bourne – Director Operations
<table>
<thead>
<tr>
<th>Strategic Outcome:</th>
<th>Providing leadership for its community and ensuring efficient and effective management of the Community’s resources.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Implication:</td>
<td>In accordance to the adopted budget.</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>In accordance with Local Government Act 1999</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>In accordance with Asset Management Policies</td>
</tr>
<tr>
<td>Community Implication:</td>
<td>N/A</td>
</tr>
<tr>
<td>Environmental Implication:</td>
<td>N/A</td>
</tr>
<tr>
<td>Consultative Implication:</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**REPORT**

The Strategic Asset Management Committee met on 9th April 2019.

Items discussed at the meeting included:

- Botanical Working Group
- Naracoorte Caves Trails Working Group
- Naracoorte Creek Working Group
- Kowree Court
- Requests for road upgrades
- Plant Replacement
- Waste Management

The Committee resolved the following:

“*That the SAM Committee is provided with further information on Kerewong Road, Conmurra including the road use and traffic volumes, and undertake an assessment on the material currently on the road.*”

and carried the following resolutions recommending action for Council:

“*That 2 red gum trees on Fern Street, Naracoorte are removed as part of the construction of this road in 2019/20*”

“*That Council writes to Mark and Kelly Midwinter confirming:*  
  - Council is satisfied the Youngs Drive and Kowree Court project has achieved the desired outcomes of constructing a suitable road, and  
  - Council will be responsible for ensuring water runoff from Kowree Court is managed and does not adversely affect the Midwinter property*”

“*That the extension of Mattners Road is not upgraded and the applicants are advised they would need to meet all costs with constructing access to property at 470 Mattners Road, Cadgee*”

“*That the unmade road between Moyhall Road and Braunacks Lane, Naracoorte is not upgraded and the applicants are advised of the decision*”

“*That the proposed plant replacement programme for 2019/2020 is endorsed*”
“That an allocation of $50,000 is included in the 2019/20 budget for waste management planning and investigations including examining possible partnerships”.

These resolutions are included below for Council’s receipt, notation and endorsement as appropriate. Members of the Committee may wish to provide further information in relation to items discussed at the meeting.

REFER TO ATTACHMENTS 9.1

- Strategic Asset Management Committee Meeting Minutes and Agenda Attachments – 9th April 2019

MOVED CR MC GUIRE
SECONDED CR DENNIS

That the Minutes of the Strategic Asset Management Meeting held on 9th April 2019 are received and noted.

CARRIED 228/19

MOVED CR JAMES
SECONDED CR ROSS

That 2 red gum trees on Fern Street, Naracoorte are removed as part of the construction of this road in 2019/20.

CARRIED 229/19

MOVED CR ROSS
SECONDED CR CROSSLING

That Council writes to Mark and Kelly Midwinter confirming:

- Council is satisfied the Youngs Drive and Kowree Court project has achieved the desired outcomes of constructing a suitable road, and
- Council will be responsible for ensuring water runoff from Kowree Court is managed and does not adversely affect the Midwinter property.

CARRIED 230/19

MOVED CR DENNIS
SECONDED CR JAMES

That the extension of Mattners Road is not upgraded and the applicants are advised they would need to meet all costs with constructing access to property at 470 Mattners Road, Cadgee.

CARRIED 231/19
MOVED CR MC LACHLAN
SECONDED CR ROSS

That the unmade road between Moyhall Road and Braunacks Lane, Naracoorte is not upgraded and the applicants are advised of the decision.

CARRIED 232/19

MOVED CR MC GIURE
SECOND CR DENNIS

That the proposed plant replacement programme for 2019/2020 is endorsed.

CARRIED

Cr Rayner called for a division. Mayor Erika Vickery declared the vote set aside.

Members voting in the affirmative:

• Cr McGuire
• Cr McLachlan
• Cr Ross
• Cr Crossling
• Cr James
• Cr Earl
• Cr Dennis

Members voting in the negative:

• Cr Schultz
• Cr Grundy
• Cr Rayner

CARRIED 233/19

MOVED CR ROSS
SECONDED CR MC LACHLAN

That an allocation of $50,000 is included in the 2019/20 budget for waste management planning and investigations including examining possible partnerships.

CARRIED 234/19
### Audit Committee Meeting – 16 April 2019

**File Reference:** CSO  
**Responsible Officer:** Fiona Stringer – Director Corporate Services

**Strategic Outcome:** Progressive Leadership  
- Sustainable Community Finances and Assets  
- Organisational Excellence

**Statutory Implication:** Section 126, Local Government Act, 1999  
Committee Terms of Reference

**Committee Members:**  
- Presiding Member – Mr Jim Ker (Independent)  
- Ms Robyn Mencel (Independent)  
- Cr Earl, Cr Grundy & Cr Ross

### REPORT

The Audit Committee met on Tuesday, 16 April 2019

Items discussed at the meeting included:

**Monitor Performance of the Naracoorte Regional Livestock Exchange**  
**Notes from Meeting:**
- Transfer to reserve figures incorrect, will be amended and recirculated with minutes – report checked following the meeting and as printed is correct; reserve balance $698,397 as at 31.03.19
- General discussion NRLE waste water treatment plant
- General discussion NRLE ‘chain of responsibility’ and associated risks

**Policy Review: Sale or Disposal of Land and Other Assets**  
**Notes from meeting:**
- Amendments to draft policy recommended – strengthen the policy statement in relation to sale of road reserves; change wording from ‘library books’ to ‘library material’

Amendments as discussed have been made to the draft policy.

**Annual Meeting with Auditors – 4 April 2019**  
**Items discussed at meeting:**
- Risk Management
- Procurement
- Leave balances
- Cyber Security and Remote Access
- Creditor bank details – recommend to review process for change of bank account details or provision of bank details for new creditor (incorporate into internal control procedure)
- Business Continuity Plan
- External report and associated action plan to be provided to the audit committee
- Governance
- Asset Management
The Committee moved a number of resolutions recommending action for Council. The resolutions are included below for Council’s receival, notation and endorsement as appropriate.

**Audit Committee Recommendation 23/19:**
*That the reports relating to the performance of the Naracoorte Regional Livestock Exchange are received and noted.*

**Audit Committee Recommendation 24/19:**
*That Policy No. 112 – Sale or Disposal of Land and Other Assets (Version 9) as amended, is endorsed, and recommended to Council for adoption.*

**Audit Committee Recommendation 25/19:**
1. *The Governance Work Program is incorporated with the Audit Committee Works Program; and*

The next ordinary meeting of the Committee is scheduled for Tuesday, 18 June 2019 at 4.30pm. A special meeting will be held on Tuesday, 14 May 2019 at 4.30pm.

The following attachments have previously been provided to Council or are provided as attachments to other reports in this agenda and therefore have not been provided:

- NRLE Minutes 02.04.19
- Finance Reports as at 31.03.19
- Roads & Major Infrastructure Report as at 31.03.19

**REFER TO ATTACHMENT 10.1**

Audit Committee consisting of
- Minutes 16.04.19
- NRLE YTD Income & Expenditure as at 28.02.19
- Sale of Disposal of Land and Other Assets Policy
- Governance Work Program
- Policy Register
- Procurement Policy

**MOVED CR EARL**
**SECONDED CR JAMES**

*That the Minutes of the Audit Committee Meeting held on 16 April 2019 are received and recommendations 22/19 to 25/19 are noted.*

*CARRIED 235/19*
MOVED CR MC LACHLAN
SECONDED CR SCHULTZ

That it is noted that the Audit Committee has reviewed the financial reports relating to the performance of the Naracoorte Regional Livestock Exchange.

CARRIED 236/19

MOVED CR GRUNDY
SECONDED CR SCHULTZ

That Policy No. 112 – Sale or Disposal of Land and Other Assets (Version 9) is adopted.

CARRIED 237/19

MOVED CR EARL
SECONDED CR GRUNDY

That:

1. The Governance Work Program is incorporated with the Audit Committee Works Program; and

2. The Policy Register noted.

CARRIED 238/19

ITEM 11 ITEMS RELATED TO THE NARACOORTE REGIONAL LIVESTOCK EXCHANGE

11.1 Naracoorte Regional Livestock Exchange Management Board

File Reference: 39/10/7

Responsible Officer: Steve Bourne - Director Operations and Technical Services

Strategic Outcome: Progressive leadership – a well led and managed district supported by an ethical approach to managing infrastructure through the delivery of projects and services to the community

- Sustainable community finances and assets

Financial Implication: In compliance with adopted budget

Statutory Implication: Compliance with Committee Terms of Reference
**Policy Implication:** Utilisation of waste water will need to meet with Environment Protection Authority (EPA) and Department of Health policies and guidelines.

**Community Implication:** Sustainable community finances and assets

**Environmental Implication:** Water resources and ecosystems are protected and restored

**Consultative Implication:** Effective community communication and engagement

**REPORT**

The Naracoorte Regional Livestock Exchange Management Board met on 2 April 2019.

Items discussed at the meeting included:

- Financial
- Capital Works
- Operations
- Management
- Promotion and Marketing
- WHS and Risk Management
- Compliance

The Board carried two resolutions as follows:

“*That;*

1. *the NRLE financial report as at 28 February 2019 is noted; and*
2. *the revised NRLE Long Term Financial Plan is presented to the Audit Committee for review”*

“That Council administration prepare the NRLE 19/20 budget based on a 2% increase on revenue and expenditure as reflected in the Long Term Financial Plan”.

Members of the Committee may wish to provide further information in relation to items discussed at the meeting.

**REFER TO ATTACHMENTS 11.1**

- NRLE Minutes and Agenda Attachments 2 April 2019

MOVED CR MC LACHLAN  
SECONDED CR GRUNDY

That the Minutes of the NRLE Board Meeting held on 2 April 2019 are received and noted.

CARRIED 239/19
### ADJOURNMENT OF MEETING

**MOVED CR EARL**  
**SECONDED CR RAYNER**

That the Council Meeting is adjourned at 6.50pm, for dinner.  
**CARRIED**

### RECONVENING OF MEETING

**MOVED CR JAMES**  
**SECONDED CR DENNIS**

That the Council Meeting is reconvened at 7.20pm.  
**CARRIED**

### ITEM 12 REPORTS FOR DECISION

#### 12.1 Frances Cemetery Vegetation Restoration

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>File Reference:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Responsible Officer:</strong></td>
<td>Steve Bourne – Director Operations</td>
</tr>
<tr>
<td><strong>Strategic Outcome:</strong></td>
<td>Providing leadership for its community and ensuring efficient and effective management of the Community's resources. Liveable neighbourhoods - a range of well-planned neighbourhoods and public space, designed with a strong sense of identity and place</td>
</tr>
<tr>
<td><strong>Financial Implication:</strong></td>
<td>Council is contributing $5,000 a year to the Red tail Black Cockatoo recovery project</td>
</tr>
<tr>
<td><strong>Statutory Implication:</strong></td>
<td>Native Vegetation Act</td>
</tr>
<tr>
<td><strong>Policy Implication:</strong></td>
<td>Nil</td>
</tr>
<tr>
<td><strong>Community Implication:</strong></td>
<td>Improved management of community asset</td>
</tr>
<tr>
<td><strong>Consultative Implication:</strong></td>
<td>Cemetery was raised during community consultation for Frances Master Plan</td>
</tr>
</tbody>
</table>

Council received a report at its February 2018 meeting regarding a proposed project of the Department for Environment and Water (DEW), and resolved;
That a letter of support, including a financial commitment of $5,000 per year for five (5) years, is provided to the Department for Environment Water and Natural Resources’ application to the Regional Land Partnerships Program.

CARRIED 222/18

The project will in part fund the Cockies helping Cockies and Trees for Life groups undertaking revegetation projects on private and public land. Council has been invited to contribute to the project and be a part of on ground delivery of works to improve the Council area. All works will be completed by DEW. Council’s contribution is site identification and the committed $5,000 per year financial contribution. This meets the strategic plan target of implement one biodiversity project on available Council land each year (e.g. restoration of habitat for native species).

The project includes the following work on council owned / managed land

1. Planting buloke on wide roadsides prioritising less degraded sites. This would establish widely spaced food trees for red-tailed black cockatoos. DEW will undertake risk assessment and seek Council approval for works and undertake neighbouring landholder engagement where required.
2. Bush care in high value buloke remnants (e.g. Frances cemetery, roadsides in Frances area)
3. Stringybark woodland revegetation on Council land where available. DEW will work with Council to identify potential sites

Site inspections have been undertaken with DEW and Trees for Life staff. The Frances Cemetery has been identified as a high value site and a Management Plan and Site Action Plan have been completed. It is recommended Council endorse these plans for immediate implementation by Trees for Life staff.

REFER TO ATTACHMENTS 12.1

Management Plan for removal of Acacia paradoxa and Myoporum insulare within Frances Cemetery
Site Action Plan for Frances Cemetery

MOVED CR EARL
SECOND CR MC LACHLAN

That the “Management Plan for removal of Acacia paradoxa and Myoporum insulare within Frances Cemetery” and “Site Action Plan for Frances Cemetery” are endorsed for immediate implementation.

CARRIED 240/19

Mrs Stringer informed the meeting of a conflict of interest relating to item 12.2 Tree Removal Request – 31 Livingston Street, Naracoorte. The nature of Mrs Stringer’s interest relates to her being an owner of a property on Livingston Street. Mrs Stringer left the Council Chamber at 7.22pm such that she could not view or hear any discussion and stayed out of the meeting room while the matter was discussed and voted on.
12.2 Tree Removal Request – 31 Livingston Street, Naracoorte

File Reference:

Responsible Officer: Steve Bourne, Director Operations

Strategic Outcome: Progressive Leadership - A well led and managed district supported by an ethical approach to managing infrastructure through the delivery of projects and services to the community.

Financial Implication: $4,000 if trees are removed

Statutory Implication: Nil

Policy Implication: Tree Management Policy
Public Consultation and Community Engagement Policy

Community Implication: Loss of amenity

Environmental Implication: Removal of trees

Consultative Implication: Resident request

REPORT

Council has received a request for the removal of 2 street trees in front of 31 Livingston Street, Naracoorte. As the trees are over 5m in height and not considered to meet the criteria for approval by Council’s Director Operations or Manager of Operations, in accordance with Council’s Tree Management Policy, the decision to remove the trees rests with Council. These trees have not been referred to the Botanic Working Group.

The Local Government Act 1999 states:

“245—Liability for injury, damage or loss caused by certain trees
(1) A council is not liable for any damage to property which results from—
(a) the planting of a tree in a road; or
(b) the existence of a tree growing in a road (whether planted by the council or not).

(2) However, if—
(a) the owner or occupier of property adjacent to the road has made a written request to the council to take reasonable action to avert a risk of damage to property of the owner or occupier from the tree; and
(b) the council has failed to take reasonable action in response to the request, the council may be liable for any damage to property that would have been averted if the council had taken reasonable action in response to the request.”
The trees are healthy but lean towards and over the resident’s house posing a risk if they drop branches. It is recommended they are removed to eliminate the risk and are replaced with a suitable street tree species.

MOVED CR MC GIURE  
SECONDED CR JAMES

That Council removes the 2 trees located adjacent to 31 Livingston Street Naracoorte, and advises the resident of Council’s decision.

CARRIED 241/19

Mrs Stringer returned to the Council Chamber at 7.27pm.

12.3 **Lease – Naracoorte Aerodrome – Southern Aerial Agriculture**

File Reference: 1.4.16G

Responsible Officer: Kristy Lowe – Corporate Services Officer  
Fiona Stringer – Director Corporate Services
REPORT

The land occupied by the Naracoorte Aerodrome is Crown Land and classified as Community Land under section 193 of the Local Government Act, 1999 and the associated Community Land Management Plan designates its use as Licensed Aerodrome, with surplus land used for motorsport and grazing activities.

The land is formally identified as Portion Section 1094, contained in Crown Reserve Volume 5673 Folio 614 or 139 Doolans Road, Naracoorte SA 5271.

The objectives for management of the land are:

- To maintain the Naracoorte Aerodrome as a Registered Aerodrome in accordance with legislative requirements
- To maintain land surplus to operational Aerodrome requirements for a mix of recreation and agricultural activities under lease or licence (as Council may consider appropriate)

Native Title is extinguished at the Naracoorte Aerodrome.

Recent history: Southern Aerial Agriculture has held a land lease totalling 5,913 square metres for exclusive business use since 2002. The lease is due to expire on 31 December 2021.

The Lessee has constructed a new hanger and has recently applied for approval to install a new Jet Fuel system, all within the current leased site.

The Lessee has informed Council that they have changed from one (1) entity to three (3) entities owning infrastructure on the leased area and wish to have this reflected in their leases with Council.

The Lease is for land only, with all infrastructure owned by the Lessees.

It is recommended to end the current lease and replace with the following:
Lease 1: To formalise a lease between Council and Southern Air Ag Pty Ltd as trustee for Southern Air Ag Trust from 1 July 2018 for ten (10) years with a right of renewal for a further ten (10) years.

Lease 2: To formalise a lease between Council and Anceps Pty Ltd AFT Southern Air Ag Trust from 1 July 2018 for ten (10) years with a right of renewal for a further ten (10) years.

Lease 3: To formalise a lease between Council and Southern JetA1 Pty Ltd from 1 July 2019 for nine (9) years with a right of renewal for a further ten (10) years.

Total area of land under lease remains at 5,913 square metres.

Ministerial Approval: As Members are aware, any intent to lease crown land requires the approval of the Minister. The Crown Land Management Act 2009 incorporated new simplification provisions from July 2017 and the Minister has advised that since the proposed lease is in effect a 'renewal' of an existing lease that their consent is not required in this instance. Consent will still be required for the addition of any built infrastructure on the site, in which approval has been received from the Minister for the installation of the new Jet Fuel infrastructure.

Public Consultation: Section 202 of the Local Government Act, 1999 requires Council to follow the relevant steps set out in its public consultation policy, before granting a lease or licence relating to community land.

In cases where the Act requires Council to follow its public consultation policy Council must:

- publish a notice in a newspaper circulating within the area of the council, usually the Naracoorte Herald
- ensure that copies of reports and documents relating to the consultation are available for inspection (without charge) and purchase (on payment of a fee fixed by the council) at the Council office located at DeGaris Place, Naracoorte at least 21 days before the end of the period for public consultation

It is further recommended that subject to no adverse comments being received during the public consultation period that the Mayor and Chief Executive Officer are authorised to sign and affix the Council seal to the proposed lease.

If Members wish to view the Draft Lease, please contact Council’s Director Corporate Services.

Cr McLachlan left the Council Chamber at 7.28pm.
MOVED CR DENNIS  
SECONDED CR EARL

That public consultation is undertaken in relation to the proposed three (3) leases of Community Land at the Naracoorte Aerodrome to:

- Southern Air Ag Pty Ltd as trustees for the Southern Air Ag Trust;
- Anceps Pty Ltd ATF Southern Air Ag Trust;
- Southern JetA1 Pty Ltd

including:

- minimum period of consultation of 21 days
- a notice in the Naracoorte Herald
- information on the Council website
- copies of reports and documents relating to the consultation made available at the Naracoorte and Lucindale offices for the period of consultation
- public notice advising of the proposed lease displayed at the Naracoorte Aerodrome

CARRIED 242/19

Cr McLachlan returned to the Council Chamber at 7.30pm.

MOVED CR EARL  
SECONDED CR GRUNDY

That: -

1. Subject to no adverse comments being received during the period of public consultation that three (3) new land leases are established at the Naracoorte Aerodrome, 139 Doolans Road, Naracoorte SA 5271 (formally identified as Portion Section 1064 Crown Reserve Volume 5673 Folio 614 for):
   - Southern Air Ag Pty Ltd as Trustee for Southern Air Ag Trust (10 years from 1 July 2018);
   - Anceps Pty Ltd ATF Southern Air Ag Trust (10 years from 1 July 2018);
   - Southern JetA1 Pty Ltd (9 years from 1 July 2019); and

2. Subject to compliance with the terms and conditions of the leases that at the end of the initial lease periods, the lessees will be entitled to an extension of the leases for an additional period of ten (10) years; and

3. The Mayor and Chief Executive Officer are authorised to sign and affix the Council seal to the lease document between Naracoorte Lucindale Council and Southern Aerial Agriculture is extinguished.

CARRIED 243/19
## Lease – Lucindale Health Centre Trust

**File Reference:** 15.13.1  
**Responsible Officer:** Fiona Stringer – Director Corporate Services

### Strategic Outcome:
- Harmony & Culture  
  - An Inclusive Community  
  - A Healthy & Resilient Community  
- Progressive Leadership  
  - Organisational Excellence  
  - Sustainable Community Finances and Assets

### Financial Implication:
Income: $5,500 inclusive of GST

### Statutory Implication:
Section 193 & 202, Local Government Act, 1999

### Policy Implication:
- 92 – Council Land: Permit to Use  
- 94 – Public Consultation & Community Engagement Policy  
- 112 – Sale or Disposal of Land and Other Council Assets

### Community Implication:
Utilisation of Council Land

### Consultative Implication:
Public consultation for a minimum period of 21 days

### REPORT

The land occupied by the Lucindale Health Centre is owned by Council and classified as Community Land under section 193 of the Local Government Act, 1999. The building is also owned by Council.

The land is formally identified as Lot 274 Township of Lucindale, contained in Certificate of Title Volume 5452 Folio 700 or 22 Musgrave Avenue, Lucindale SA 5272.

### Recent history:
In 2017, Council Officers were made aware of some minor management issues arising from the current leases at the Lucindale Health Centre and asked to review the lease arrangements.

### Current Leases:
The entire property, with no defined area, is currently leased to two (2) parties:

1. South East Regional Community Health Services; and  
2. Dr David Senior

Having two (2) leases over the one property can, and does, create complications.

### Lucindale Health Trust:
The Lucindale Health Centre Trust was created in 2004. The intent of the Trust was to manage the Health Centre for the benefit of the Lucindale Community. However, this is not documented in the current leases or registered on the Certificate of Title. Therefore, the Trust has no legal capacity in relation to the Health Centre.
Since 2017, there have been many discussions and meetings in relation to the most effective way to manage this asset. It has been determined that giving the Trust the management of the property, as originally intended, will not only create a more effective management model, but will also remove some of the problems of having multiple lessees for the one (1) property.

Proposal: That a lease is established between Council and Lucindale Health Centre Trust for a ten (10) year term, with the right to extend for a further ten (10) years.

The Trust will be responsible for the sub-letting of the building to “providers who are deemed to provide a service that will be of benefit to the health and wellbeing of the Lucindale Community”.

It is a binding condition of the lease that the Trust shall sublet to:

- South East Regional Community Health Services or a similar government health service provider; and
- Limestone Coast Health Unit Trust or other General Practitioner Medical Service Provider.

This proposal and draft lease is in line with discussions held with the Lucindale Health Centre Trust.

Public Consultation: Section 202 of the Local Government Act, 1999 requires Council to follow the relevant steps set out in its public consultation policy, before granting a lease or licence relating to community land.

In cases where the Act requires Council to follow its public consultation policy Council must:

- publish a notice in a newspaper circulating within the area of the council, usually the Naracoorte Herald
- ensure that copies of reports and documents relating to the consultation are available for inspection (without charge) and purchase (on payment of a fee fixed by the council) at the Council office located at DeGaris Place, Naracoorte at least 21 days before the end of the period for public consultation

It is further recommended that subject to no adverse comments being received during the public consultation period that the Mayor and Chief Executive Officer are authorised to sign and affix the Council seal to the proposed lease.

If Members wish to view the Draft Lease, please contact Council’s Director Corporate Services.
MOVED CR DENNIS
SECONDED CR MC LACHLAN

That public consultation is undertaken in relation to the proposed lease to the Lucindale Health Centre Trust including:

- minimum period of consultation of 21 days
- a notice in the Naracoorte Herald
- information on the Council website
- copies of reports and documents relating to the consultation made available at the Naracoorte and Lucindale offices for the period of consultation
- public notice advising of the proposed lease displayed at the Lucindale Health Centre

CARRIED 244/19

MOVED CR EARL
SECONDED CR JAMES

That: -

1. Subject to no adverse comments being received during the period of public consultation that a lease is established for the Lucindale Health Centre, 22 Musgrave Avenue, Lucindale SA 5272 (formally identified as Lot 274 Township of Lucindale Certificate of Title Volume 5452 Folio 700) with the Lucindale Health Centre Trust for period of ten (10) years; and

2. Subject to compliance with the terms and conditions of the lease that at the end of the initial lease period, the lessee will be entitled to an extension of the lease for an additional period of ten (10) years; and

3. The Mayor and Chief Executive Officer are authorised to sign and affix the Council seal to the lease document between Naracoorte Lucindale Council and Lucindale Health Centre Trust; and

4. The leases between Naracoorte Lucindale Council and South East Regional Community Health Services and Dr David Senior are extinguished.

CARRIED 245/19

12.5 Animal Management Fees – Effective 1 July 2019

File Reference: 2/8/-

Responsible Officer: Fiona Stringer – Director Corporate Services
Paul McRostie – Manager Planning & Compliance

Strategic Outcome: Progressive Leadership
- Sustainable Community Finances and Assets
- Organisational Excellence

Financial Implication: Registration Fees for 2019-2020
REPORT

Dog Registration Fees
Mandatory microchipping and desexing of dogs and cats came into effect from 1 July 2018.

From 1 July 2018, dog owners have been required to register their dogs via the Dogs and Cats Online (DACO) system. Council no longer registers dogs through its property and financial system. Dog owners can still attend a Council office to register their dog; however, the process is completed on-line.

All fees received by Council are forwarded to the Dog & Cat Management Board (DCMB) on a monthly or quarterly basis, with the DCMB retaining 12% of all fees (on-line and Council collected) and returning the balance of fees to Council.

Council will no longer issues reminder notices, this responsibility sits with the DCMB.

A dog’s registration number remains with the dog for its life. One registration disc is issued and it is only replaced if lost.

Concession entitlements are cross-checked with Centrelink by the DACO system.

Two (2) mandatory registration fee categories apply: -

- ‘Standard’ (mandatory legislated rebate) – this applies only to a dog that is both desexed and microchipped. All Councils are required to provide a mandatory percentage rebate off the ‘non-standard’ fee, for a ‘standard’ dog registration. ‘Standard’ registrations will receive a rebate of 50%.

- ‘Non-standard’ (full fee) – this applies to all other kinds of dogs, even if they are exempt from the requirement to desex or microchip (eg. working livestock dogs).

Councils have the discretion to offer additional non-mandatory fee rebates if they choose to (eg. working livestock dogs).

Currently a 60% rebate is applied to working dogs. Council may choose a rebate or a set fee.

A comparison to other regional Councils for current (2018-19) registration fees for a non-standard dog is shown below:

- Naracoorte Lucindale Council $50.00
- Tatiara District Council $50.00
- Wattle Range Council $50.00
- District Council of Robe $55.00
- District Council of Kingston $73.00
- District Council of Grant $67.50
- City of Mount Gambier $55.00

The average non-standard fee for all SA Councils is $67.08 and for regional Councils $63.12. The average fee in the Limestone Coast is $57.21.

This Council’s fees for 2018-19 are:

- Non-standard Dog $50.00
- Standard Dog (desexed & microchipped) $25.00
• Working Dog $20.00
• Concession Card Holder 50% of the relevant fee (applies to non-standard and standard registration fees only)
• Assistance Dog $ 0.00
• Business Registration $50.00 (per dog)
• Change of ownership $ 6.00
• Transfer of registration $ 6.00
• Replacement registration disc $ 2.00
• Late Fee additional 25% after 1 September
• Part Year Fee (new dogs only) 50% rebate from 1 March

Transfer fees are not applicable under the DACO system due to the owner of the dog self-managing this process.

Council's impounding fees (non-legislated) are currently:

• Seizure and Impounding Fee $40.00
• Pound Fee $25.00 per day

People who live within the town boundaries must apply for a permit to keep more than two (2) dogs on their properties. Permit fees are:

• Initial Application $40.00
• Annual Charge Thereafter $20.00

In order to assist dog owners reduce nuisance barking, Council has a citronella collar available for hire: $20.00 per week

A microchipping fee of $77.00 was introduced from 1 July 2018. Discussion with Council’s General Inspector indicates that the cost of this service, approximately $7, is adequately recovered by the relevant expiation fees and recommends that there is no charge for this service (only applies to impounded dogs prior to return to owner).

All dogs over the age of three (3) months are to be registered. Council’s aim is to encourage responsible pet ownership, which includes registration of dogs. There continues to be no registration charge for assistance dogs.

Council has previously chosen to not go down the path of cat registration and it has been assumed that this policy decision will continue.

It is recommended that there is no change in dog registration fees, permit fees, seizure and impounding fee or fees related to citronella collars in 2019-20.

In order to discourage owners leaving their dogs in Council’s pound, it is recommended that the daily charge increases from $25.00 per day to $40.00 per day.

Council’s current registration fees may be viewed on our webpage at: -

Cat Trap Hire Fees
To assist with the management of problem cats, Council has a cat trap available for hire. Current fees are:

• Refundable Deposit (gst exempt) $50.00
• Hire Fee (gst inclusive) $2.50 per week
The weekly hire fee has not been increased for some time and it is recommended that it is increased to $10.00 per week.

MOVED CR MC LACHLAN
SECONDED CR MC GUIRE

That the following fees apply in relation to animal management from 1 July 2019: -

Dog Registration Fees – gst exempt
- Non-Standard Dog $50.00
- Standard Dog (desexed & microchipped) $25.00 (50% rebate)
- Working Dog $20.00 (60% rebate)
- Concession Card Holder (applies to non-standard & standard dogs only) 50% of the relevant fee
- Assistance Dog $ 0.00
- Business Registration $50.00 (per dog)
- Late Fee additional 25% after 1 September
- Part Year Fee (new dogs only) 50% rebate from 1 March

Permit to Keep More than 2 Dogs (within townships) – gst exempt
- Initial Application $40.00
- Annual Charge Thereafter $20.00

Pound Charges (Dogs) – gst exempt
- Seizure and Impounding Fee $40.00
- Pound Fee $40.00 per day

Other Fees – gst inclusive
- Hire of Citronella Collar $20.00 per week
- Citronella Collar at cost
- Citronella Refills at cost
- Microchipping no charge

Cat Trap Hire
- Refundable Deposit (gst exempt) $50.00
- Hire Fee (gst Inclusive) $10.00 per week

CARRIED 246/19

12.6 Harry Tregoweth Retirement Village Meeting – Minutes 18 March 2019

File Reference: CSO

Responsible Officer: Fiona Stringer – Director Corporate Services
                      Kristy Lowe – Corporate Services Officer

Strategic Outcome: Progressive Leadership
- Sustainable Community Finances and Assets
- Organisational Excellence

Committee Members: Cr Rayner
REPORT

The Harry Tregoweth Retirement Village was commenced in 1993 with the construction of three two-bedroom, self-contained homes on Council property at Plane Street, Lucindale. The popularity of the scheme enabled a further three homes to be completed in 1994 and officially opened by the Governor of South Australia in February 1995.

All units are currently tenanted, with two (2) tenants having occupied units since its initial development.

Residents of the Village are required to enter into a Retirement Home Residence Contract ("The Agreement") with Council. Council retains ownership of the Unit, with the resident assuming many of the rights and responsibilities of home ownership.

Tenants buy into a unit and are guaranteed a minimum buy back price of at least 70% upon vacancy. The purchase price (premium) is currently $93,000 per unit. Council retains 6% of the premium per year (or part thereof) to a maximum of 30%.

In exchange for a monthly maintenance fee, currently $280 per month, the Council maintains the Units, including all lawn areas. The maintenance fee includes building insurance, refuse collection, water charges and rates and taxes. The resident is responsible for cleaning their unit, utility accounts, contents insurance, personal gardens, any items approved for fitting at the cost of the resident (eg. exterior blinds) and soft furnishing repairs & replacement (curtains, light fittings, carpet, etc.).

The annual costs of maintaining the units are not currently recouped from the monthly maintenance fees.

Fees and charges in relation to the units are reviewed on an annual basis. It is recommended that there is no change to the purchase price and a $5 per month increase to the monthly maintenance fee is applied. GST does not apply to either the purchase price or monthly maintenance fee.

A meeting was held with tenants on 18 March 2019, with some minor maintenance repairs requested.

REFER TO ATTACHMENT 12.6

- Minutes 18 March 2019

MOVED CR MC LACHLAN
SECONDED CR CROSSLING

That the following fees and charges are adopted in relation to the Harry Tregoweth Retirement Village, effect from 1 July 2019: -

- Purchase Price (premium) $93,000
- Maintenance Fee $285 per month

CARRIED 247/19
**12.7 Arts and Cultural Facilitator**

**File Reference:**

**Responsible Officer:** Sally Klose – Manager Governance and Community Development

**Strategic Outcome:**

- A Prosperous Community –
  - A sought after visitor destination
  - A vibrant and progressive business centre and townships
- Harmony and Culture
  - An inclusive community
  - A creative and artistic community
  - A learning community

**Financial Implication:**

$25,000 per annum for 3 years (subject to also receiving $25,000 per annum for 3 years from Country Arts SA)

**Statutory Implication:**

**Policy Implication:**

Naracoorte Lucindale Economic Development Plan 2017-2019

**Community Implication:**

**Environmental Implication:**

**Consultative Implication:**

Consultation was undertaken on the Caves Concept Statement during March and April 2017. A copy of the Concept Statement is available at: https://yoursay.naracoortelucindale.sa.gov.au/25760/documents/66206

**REPORT**

In a report provided to Council in May 2017 in relation to the implementation of the Caves Connection Concept Statement one of the priority actions was a .5 contract position for an Arts and Cultural Facilitator. The 2017-2018 and 2018-2019 budgets included an allocation of $50,000 for this position with the aim that 50% would be supported by Regional Arts SA. Unfortunately, Council’s 2017 and 2018 applications to this program were not successful.

Country Arts SA has advised Council that the Creative Communities Partnership Program is open for 2019. The Program invites organisations wanting to build professional arts and cultural development outcomes in regional South Australia to partner with Country Arts SA through employing an Arts and Cultural Facilitator.

Arts and Cultural Facilitators assist the development of activities, projects and programs in consultation with regional artists and arts and cultural groups in the community to build capacity by:

- supporting innovative and exciting arts and cultural outcomes;
- disseminating information about arts and cultural funding opportunities and initiatives, particularly the Regional Arts Fund;
- working with artists to build their practice and explore career pathways;
- building sustainable networks with relevant non arts sectors to assist cultural development outcomes; and
- contributing to the delivery of Country Arts SA programs.
The partnerships are for three years and may commence any time from 1 July to 31 December 2019. Partners are expected to contribute a minimum of 50% to the position. Roles may be part time or full time.

A three year .5 contract Arts and Cultural Facilitator position at Council would deliver on actions in the Caves Connection Concept Statement and Strategic Plan that have an arts and cultural focus such as:

**Caves Connection:**

- novel attractions and signage in Naracoorte public spaces themed to the Caves
- east / west Naracoorte town entrances
- joint branding for Naracoorte and Caves
- integrate the Caves story into arts and cultural events
- develop a digitally-accessible history of the Caves, including indigenous and European history
- ‘pop up’ fossil museum at the Sheeps Back Museum / Naracoorte Visitor Information Centre

**Strategic Plan:**

- Support and work with the Naracoorte Cultural Trust to develop and implement its strategic plan
- Implement the Art Framework to include public art, artists in residence, grants and funding, and opportunities to celebrate our unique identity
- Create a place to reflect on the indigenous heritage of the district
- Support the cultural and interpretive elements of the Naracoorte Caves trail

The Frances and Lucindale communities have both expressed an interest in community art projects to improve the amenity of their towns and to create a point of interest for visitors. This will be further explored in their master plans.

**Shows on the Road**

Country Arts SA has a Shows on the Road touring program, which provides opportunities for communities to access professional touring performances and host performances in their towns. The Naracoorte Town Hall is able to accommodate these performances. To take advantage of these opportunities a local Presenter Group is required. An Arts and Cultural Facilitator would be able to support the establishment of this group delivering live performances and increasing Naracoorte Town Hall usage.

The performances offer a diverse selection of performing arts experiences including theatre, music & circus. The aim is to deliver performances that are both entertaining and inspiring.


**Naracoorte Art Gallery**

The partnerships that have been established in other areas have made a genuine impact in the communities in which they are placed, attracted significant investment to the regions, secured more performing and visual arts experiences for local audiences, assisted artists and community groups to realise their aspirations and created employment and arts outcomes with regional South Australian artists.

Some areas that members are probably familiar with that have been successful in attracting funding from this program are listed below along with links showing
examples of art works in their towns. Each of these communities are well known for the art that has been incorporated into their communities and the resulting economic benefits.

- City of Mount Gambier  
- Coorong District Council  
- Tatiara District Council  


**MOVED CR EARL**
**SECONDED CR DENNIS**

That: -

An application is submitted to Country Arts SA's Creative Communities Partnership Program for 2019 for a three year .5 contract Arts and Cultural Facilitator position; and

A net allocation of $25,000 (Expenditure $50,000; Grant Income $25,000) is included in the 2019-20 budget.

CARRIED 248/19

12.8 **Community Art Fund Round 3**

<table>
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<th>File Reference:</th>
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| **Responsible Officer:** | Manager Governance and Community Development  
| - Sally Klose |  
| **Strategic Outcome:** | Harmony and Culture - A safe, healthy and diverse community celebrating our similarities and differences. |
| **Financial Implication:** | Community Art Fund $10,000 |
| **Policy Implication:** | Community Art Framework |
| **Community Implication:** | • An inclusive community  
| | • A creative and artistic community  
| | • Learning community  
| | • Healthy and resilient community |

**REPORT**

The third round of Council's Community Art Fund opened on 31 January and closed on 15 March. There is up to $10,000 available for Public Art Project(s) and placemaking activities that create a sense of identity.
The Community Art Framework, adopted by Council in July 2016, is a strategy for the development of community art in the Naracoorte Lucindale Council area. The framework identifies local history, township identity and vibrant streetscapes, natural landscape and agriculture as important areas of interest. The plan has three focus areas – cultural tourism, place making and community wellbeing.

Two applications were received requesting a total of $10,308.

**Application 1 – Penola Coonawarra Arts Festival 2019**

Application 1 is from the Penola Festival Association Inc seeking funds for the Penola Coonawarra Arts Festival 2019 to spend on advertising within the Naracoorte Lucindale Council area and to support the delivery of printed programs and posters. Posters and printed programmes will be delivered to local businesses.

The Penola Coonawarra Arts Festival is a broad based community arts festival held at many locations in Penola and Coonawarra for four days in May each year. Application budget $2000.00

More information on the Festival is available at https://artsfestival.com.au/

This application is not well aligned to Council’s Community Art Framework, Cave Connection Concept Statement or Strategic Plan 2016-2026.

**Application 2 – Naracoorte Caves Music Ensemble**

Application 2 has been submitted by the Naracoorte Caves Music Ensemble under the auspices of the Limestone Coast Symphony Orchestra.

The project is to compose and perform, at multiple events, a major new work of music to celebrate fifty years since the discovery of fossil remains at the Naracoorte Caves World Heritage area.

The music will be composed by Naracoorte local, emerging artist Ivan Skawronski. Ivan will work collaboratively with the newly formed Naracoorte Caves Music Ensemble, to bring the music to life. The ensemble is comprised of a culturally diverse group of musicians from Naracoorte, Moyhail and surrounds, and will voluntarily include Naracoorte High School music students. Instruments will include clarinet, violin, cello, marimba, didgeridoo and a variety of percussion.

The funding provided by Council will allow live performance of the music on three occasions without paying royalty fees as follows:

a) At opening night of Naracoorte National Art Prize in September 2019;
b) During the Park’s fifty-year anniversary festivities between October and December 2019;
c) On one occasion in 2020 under the auspices of the LCSO;

Further, Ivan will:

- grant the rights to Council for an extract of the music to be used in one advertising campaign for no additional royalty fees, and
- grants the rights for a full length recording of the music to be played at the Wonambi Fossil Centre, in both instances there will be an additional cost for sound engineering/ recording of the music and
- grants the Council and Limestone Coast Symphony Orchestra one paper copy of the manuscript each.
EXCLUDED is the automatic right for Council or any other party to record or distribute the music for sale, for instance in CD or digital format.

In essence, Ivan Skawronski will retain the rights to the music, but will generously accommodate Council’s request to utilise the music in almost any way they like.

The funding requested is to support the composer’s professional fees. Composer/ensemble and composer/student workshops are proposed. Application budget $8,308.

This project has been offered a $2,500 grant from the Community Chest. If support is provided from the Community Art Fund, the group will decline the Community Chest grant.

This project is aligned to the Caves Connection Concept Statement by telling the story of the discovery of fossil remains at Naracoorte Caves through music.

The Naracoorte Caves Music Ensemble has merit. The project supports the priority areas:

- to encourage creative and social interaction
- encourage the development of community partnerships
- adds to the district’s profile as a vibrant and culturally diverse destination
- aligns to the Community Art Framework and the Naracoorte Caves Connection Concept statement

The guidelines state that initiatives may include performance.

For these reasons, a distribution of $8,308 to the Limestone Coast Symphony Orchestra for the Naracoorte Caves Music Ensemble is recommended.

Members who would like to view the applications prior to Tuesday’s meeting are invited to contact the Manager Governance and Community Development.

MOVED CR MC LACHLAN
SECONDED CR EARL

That a distribution of $8,308 to the Limestone Coast Symphony Orchestra for the Naracoorte Caves Music Ensemble from the Community Art Fund is endorsed.

CARRIED 249/19

12.9 Policy Review - Section 92 Code of Practice

File Reference:

<table>
<thead>
<tr>
<th>Strategic Outcome:</th>
<th>PROGRESSIVE LEADERSHIP Organisational excellence</th>
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<tbody>
<tr>
<td>Financial Implication:</td>
<td>Local Government Act, chapter 6</td>
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<tr>
<td>Statutory Implication:</td>
<td></td>
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</tbody>
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Part 3—Public access to council and committee meetings, Part 4—Minutes of council and committee meetings and release of documents, Part 5—Code of practice

Policy Implication:
- Access to Council and Committee Meetings and Associated Documents
- Public Consultation and Community Engagement Policy

Community Implication:
- ensure transparency in Council’s responsibilities and decision making

Environmental Implication:

Consultative Implication:

Public consultation required prior to adoption by Council

REPORT

Under section 92 of the Local Government Act councils must prepare and adopt a code of practice to govern public access to meetings, documents and minutes of council and committee meetings.

There is a further requirement that councils ‘must, within 12 months after the conclusion of each periodic election, review the operation of its code of practice’. Council may, also, at any time alter its code of practice, or substitute a new code of practice.

The mandatory review is an opportunity for Council to fully acquaint itself with the intent and requirements of Parts 3 and 4 of Chapter 6 of the Local Government Act. These parts provide council with the ability to prevent public access to council meetings and associated documentation or commonly referred to as “Items considered in confidence”.

As part of the review of this code of practice before a council adopts, alters or substitutes its code of practice it must:

a) make copies of the proposed code, alterations or substitute code (as the case may be) available for inspection or purchase at the council's principal office; and
b) follow the relevant steps set out in its public consultation policy.

In November 2012 the Ombudsman SA released a report titled “In the Public Eye – An audit of the use of meeting confidentiality provisions of the Local Government act 1999 in South Australian councils”. The report investigated the standards maintained by local councils with regard to their obligations under the meeting confidentiality provisions of the Local Government Act 1999 (the Act).


In the report, the Ombudsman made 10 recommendations to provide guidance to councils in the exercise of its powers to consider matters in confidence. The recommendations are designed to assist councils to use the confidentiality provisions with confidence, and in step with the requirements of the legislation.

As a result of the Ombudsman’s recommendations and the legislative requirements there are few areas of this code of practice where Council can make amendments.

Therefore, recommended changes are minimal. Reference to Informal Gatherings has been removed as Council has an Informal Gathering and Discussion policy.
The code of practice has been reviewed against the Ombudsman’s recommendations and the Local Government Association’s Model Code of Practice for Access to Council and Council Committee Meetings.

The policies are colour coded: - red - new text and strike through – deletions.

**REFER TO ATTACHMENT 12.9**

Access to Council and Committee Meetings and Associated Documents Code of Practice

**MOVED CR MC GUIRE**

**SECONDED CR DENNIS**

That public consultation is undertaken on the draft Access to Council and Committee Meetings and Associated Documents Code of Practice in accordance with Council’s Public Consultation and Community Engagement Policy and

In the event that no adverse comments are received at the conclusion of the consultation period the Access to Council and Committee Meetings and Associated Documents Code of Practice is adopted.

CARRIED 250/19

**12.10 New Policy: Community Organisations – Financial and Other Support**

File Reference:   No. 22

Responsible Officer:   Fiona Stringer – Director Corporate Services

**Strategic Outcome:**   Progressive Leadership

• Organisational Excellence

**REPORT**

The following resolution was moved at Council’s February 2019 meeting:

*That Council administration develops a Community Funding & Support Policy to provide guidance in future decision making, of requests to Council for support (financial and other), and that this draft policy be presented to Council for consideration by no later than the April 2019 Ordinary Meeting of Council. (refer resolution 181/19)*

The purpose of this policy is to:

• To formalise the process for providing support to community, sporting, recreation and not-for-profit groups and organisations
• To provide guidance to community, sporting, recreation and not-for-profit groups and organisations on Council’s requirements when seeking support
• To encourage consistency and equity in both the provision of support, financial or other, and the assessment process

The policy is presented to Members for their consideration.
This policy replicates, in a condensed form, Council’s Donations & Sponsorship Policy and it is recommended that it is removed from Council’s suite of policies.

Members are encouraged to read the policy and contact Council’s Director Corporate Services if they require clarification.

The following resolution was moved at Council’s May 2018 meeting:

*That a report is provided detailing lease agreements Council has with each sports organisation. (refer resolution 299/18)*

A report detailing lease arrangements and associated support is attached for Members’ information.

REFER TO ATTACHMENT 12.10

- Community Organisations – Financial and Other Support
- Leases and Licences - Overview

MOVED CR MCLACHLAN  
SECONDED CR JAMES

To allow amendments to the draft policy the matter of New Policy: Community Organisations – Financial and Other Support be adjourned until the Ordinary Meeting of Council to be held on 28 May 2019.

CARRIED 251/19

12.11 Donation Report

File Reference: 30/7/-  
Responsible Officer: Fiona Stringer – Director Corporate Services

**Strategic Outcome:**  
Progressive Leadership  
- *An Inclusive Community*  
- *A Creative & Artistic Community*  
- *A Health & Resilient Community*

**Financial Implication:**  
Refer report below

**Policy Implication:**  
31 – Donations and Sponsorships

**Community Implication:**  
Provision of financial support to community organisations

**REPORT**

Council’s Donation and Sponsorship Policy delegates authority to Council’s Director Corporate Services to assess requests for donations and approve certain applications subject to compliance with the following:

*Charitable Organisations/Special Needs Groups*
• Direct benefit to local community or local individuals – up to $1,000
• All other requests – up to $200

**Community Organisations**
• Direct benefit to local community – up to $1,000

**Special Events**
• Community events that have a direct benefit to local community – up to $1,000

Requests falling outside these criteria shall be presented to Council for decision.

A donations report explaining decisions made is to be presented to the next available Council Meeting. Delegated authority only extends to expenditure within adopted budget constraints.

COUNCIL’S DONATIONS BUDGET FOR 2018-19 IS $5,000
COUNCIL’S DONATIONS COMMITMENT IS $4,235
(excluding requests presented to today’s meeting)

**Naracoorte High School – Class of 2019 Celebration Ball**

**Financial Implication: $500**

The Naracoorte High School – Class of 2019 Celebration Ball is being held on 21 November at the Naracoorte Town Hall. The celebration will acknowledge the academic achievements of the Year 12 students as well as the growth, leadership and resilience they have shown throughout the year.

To help keep the ticket price per person down making it more affordable for parents to attend, the School is asking Council to waive the charge associated with use of the Naracoorte Town Hall for this Event. Hall hire for the event is $726. There may also be ancillary costs such as table cloth hire.

Mayor Vickery is invited to attend the Event to present the Year 12 students with their Student Achievement Records.

Council donated the charges associated with hiring the Hall for the 2017 Celebration and provided a donation of $500 towards the 2018 Event.

**Decision**
This request is assessed as falling outside the guidelines of the Policy and Officer’s delegations and is therefore presented to Council for decision.

**MOVED CR SCHULTZ**
**SECONDED CR MC GUIRE**

That a donation of $726 is provided to the Naracoorte High School for its Class of 2019 Celebration Ball on 21 November 2019.

**CARRIED 252/19**
13.1 Community Services, Communications and LC Volunteer Service

File Reference: 54/30, 54/21, 41/2, 51/4

Responsible Officer: Manager Governance and Community Development - Sally Klose

Strategic Outcome:
Theme 1 - Prosperous Community
Theme 2 - Harmony and Culture

Community Implication:
- Sought after visitor destination
- An inclusive community
- A creative and artistic community
- A healthy and resilient community
- Learning community

REPORT

Community Services - Community Engagement Officer - Rachel Haynes

Community Morning tea for His Excellency Hieu Van Le

Mayor Vickery held a community morning tea for South Australia’s State Governor, His Excellency Hieu Van Le on Friday 28th March at the Naracoorte Town Square. The event was well attend and His Excellency had the opportunity to meet with Member for MacKillop Nick McBride, students from local schools, representatives from community organisations and community members.

His Excellency initiated the visit and was particularly interested in learning more about local primary production and viticulture and how these industries contribute to the South Australian economy. His Excellency also made visits during his stay to Teys Australia, Naracoorte Caves, Grindstone Vineyard, local schools and Garey Banks Woolshed.

Official opening of Old Caves Road, Naracoorte

Mayor Erika Vickery officially opened the completion of Stage 1 of Old Caves Road, Naracoorte on Tuesday 9th April. The celebration was attended by Mr Tony Pasin MP, Council Staff, elected members and contractors involved with the project.
The Old Caves Road links Naracoorte to the World Heritage listed Naracoorte Caves, a key tourism destination for South Australia and the region. Due to this linkage the Old Caves Road has been identified by the Naracoorte Lucindale Council and the Limestone Coast Local Government Association as an important regional tourism route in need of upgrading so the road is suitable for tourism traffic.

Anzac Day 25 April 2019

The Anzac Day working group have been planning this year's Anzac Day ceremony. The Anzac Dawn service in Naracoorte will once again commence at 5.30am and participants witness the spirit of the “Anzacs” as dawn breaks over Naracoorte during the service and the “Last Post” is played. To facilitate the march on Anzac Day street closures will once again be in place.

A wide range of community members participate in the service as speakers, members of the band or represent the various organisation with the laying of wreaths. At the conclusion of the March, the Anzac Day breakfast will be held at the Naracoorte Hotel.
The Lucindale RSL is holding an ANZAC Day service at 6.45am for a 7.00am start at the Lucindale War Memorial Gardens. The service will be followed by breakfast at the Lucindale War Memorial Hall.

**National Volunteer Week Thank You Lunch**

National Volunteer Week will be celebrated from 20th to 26 May 2019. A complimentary Thank You Celebration Lunch will be held in Naracoorte for the Volunteers in our district on Wednesday 22nd May, 12.30pm at the Naracoorte Men’s Shed, Sports Centre Drive, Naracoorte.

Organisations are encouraged to nominate an extraordinary volunteer to receive an award and recognize extraordinary service to the organisation or to the community. Nomination forms are available at the Council office or can be downloaded from the website.

**Naracoorte Public Library** - Library Manager – Paula Coventry

Six customers attended Book Club in the Library, discussing ‘The inaugural meeting of the Fairvale Ladies Book Club’ by Australian author Sophie Green. The Library also provides books to five other book clubs in Naracoorte.

The Telstra Tech Savvy for Seniors program continues well with 12 in attendance at online safety, 12 at downloading and using the Library App, 10 at emailing for beginners and 10 at a session introducing excel spreadsheets.

Attendance at the Little Bang Discovery Club sessions has been consistent. The children, and their guardians, have enjoyed being involved with the hands-on activities. Six attended the session on collecting and classifying and four attended measuring and recording.

A tour of the Library and its services was presented to 13 migrant children from the Naracoorte South Primary School.

The local history room was also used for three meetings with a total of 20 attendees, three customers studying and four researching local history.

The statistics for customers utilising the Library in March were average compared to previous years. At least, 210 customers required assistance with computers, scanning or printing. The total circulation figure of 5,559 items for March was below average, which may be due to the finalisation of the courier transition. By supplementing the Library’s collection a total of 631 items were received into the Naracoorte Public Library during March to satisfy local customer requests and 580 items were provided to other libraries to satisfy holds throughout South Australia. Staff and customers request these items from the One Card network.
Visitor Information Centre - Tourism and Venues Coordinator – Vicki Modistach)

The Naracoorte Visitor Information Centre recorded 1,139 enquiries for March, of these 259 Visitors were day visits, 345 stayed overnight and 180 stayed for 2 Nights or longer. There were 133 International Visitors, 456 Interstate visitors and 242 intrastate visitors. There were also 241 entries to the Sheep’s Back Museum. 89 information packs were distributed for the month.
Events

Events listed to date for the following month (excluding regular events):

- Biggest Morning Tea 23/05/2019
- Naracoorte Horse Trials 18/05/2019
- Card Day 2/05/2019
- Australian Red Cross Blood Service 29/04/2019
- Can-am is coming to town 29/04/2019
- Free Household Hard Waste Disposal 28/04/2019
- ANZAC Day - Lucindale 25/04/2019
- ANZAC Day - Naracoorte 25/04/2019
- School Holidays at the Naracoorte Caves 24/04/2019
- Wine Tasting 20/04/2019

The event calendar is available on Council’s website at https://www.naracoortelucindale.sa.gov.au/events

Communications Report (Community Services and Governance – Rachel Haynes)

In March, the Council Facebook page was liked by 60 new users with a total reach of 52 483.
Followers steadily increased from 1,811 to 1,871 during March.

The main focus in March related to promotion of the following:

- Community Art Fund
- Business Entrepreneurs Innovation Fund
- Budget submissions
- South East Field Days Council site
- Harmony Day
- Community Morning Tea with His Excellency Hieu Van Le
The most popular post for the month of March was a video post from the Harmony Day Children’s Festival featuring the Naracoorte Primary School performance, “I am, you are, we are Australian” reaching 5,893, with 478 reactions, comments and shares, including 62 comments.

Posts that created a high level of interest were:

- Harmony Day evening Wish Festival Video Post (5,465 reached)
- His Excellency Hieu Van Le visit to Naracoorte (4,684)
- Naracoorte Art Gallery, National Art Prize (2,772 reached)
- Harmony Day Wish Festival Photo Post (2,450 reached)
- Old Caves Road reconstruction (2,997 reached)
- Community Morning tea with his Excellency Hieu Van Le (2,332)

Facebook Information – naracoortelucindale

In March the visitor Facebook page increased steadily from 371 to 377 followers.

The main focus for March being:

- March Events List
- Lucindale Campdraft Assoc
- Pist n Broke rally

Naracoorte Lucindale Council Website

The following items were advertised on the website and / or in the Naracoorte Herald in March:

- Permits for burning off
- Budget Submissions
- Harmony Day
- Community Morning tea with his Excellency Hieu Van Le

Google Analytics Report – Naracoorte Lucindale Council Website

During March, the Council website had 4,974 Sessions, 3,549 Users, and 11,244 Pageviews.

New visitors to the website equaled 75.5% and returning visitors 24.5%.

The top visited web pages not including home page were:

- Cemeteries (582 Pageviews)
- Events (356 Pageviews)
- Tenders (320 Pageviews)
- Naracoorte Swimming Lake (311 Pageviews)
- Contact Council (283 Pageviews)
- Naracoorte Public Library (213 Pageviews)

Google Analytics Report – Naracoorte Lucindale Website

During March, the Naracoorte Lucindale Tourism Website had 1,045 Pageviews.

The top visited web pages not including home page were:

- Caravan, Parks and Camping (109 Pageviews)
- Bool Lagoon (68 Pageviews)
• Food and Dining (62 Pageviews)
• Struan (60 Pageviews)

Media Releases distributed

During March, a Harmony Day – Everyone Belongs media release was published

My Local Services App

The My Local Services App provides council information at your fingertips via a smart phone or device. It delivers key messages, links to information about Council facilities such as park, playgrounds, libraries, events and waste transfer station and provides reminders for which bin to put out and when.

During March the following items were advertised on “My Local Services App”:

• Community Morning Tea with His Excellency Hieu Van Le
• South East Field Days road closures

The My Local Services App can be downloaded at no cost at https://www.lga.sa.gov.au/mylocalservices

Engagement HQ – Your Say Web Page

During March, there were 77 visits, 0 engaged visitor, 19 informed visitors, and 59 aware visitors. The active project for March is the Naracoorte & District Sports Centre Master Plan, and Draft Annual Business Plan and Budget 2019-2020.

LC Volunteer Service (Volunteer Coordinator - Caroline Menzel)

21 volunteer information exchanges were recorded in March

• Friends of Naracoorte Caves (2)
• Resthaven Naracoorte / Millicent (4)
• Migrant Resource Centre (Naracoorte) (2)
• Red Cross Telecross REDI and Driving (2)
• Penola & Millicent National Trust (2)
• Nature Glenelg Trust (2)
• Charity Shops (4)
• Job network providers (3)

Publications and Projects:

• Circulation Limestone Coast Volunteer Centre ‘NEW’ promotional material (flyers, postcards, referral Cards)
• LC Volunteering display Kincraig Plaza
• LC Volunteering static display SE Field days
• LGA ‘Volunteer week’ event survey

Volunteer Network Meetings / Introductions

• Landcare SA Conference Steering Committee (Volunteering / Social inclusion)
• South Australia State Governors Morning Tea
• Limestone Coast Leadership Program – Engaging Young Volunteers
• COTA My aged care – volunteer support program

Upcoming activities include:

• Volunteering information sessions April – June (Mount Gambier, Naracoorte, Bordertown, Kingston, Millicent)
• Volunteer Week May 20 – 26th May ‘Making a world of difference’
Planning and engagement with Limestone Coast LGA’s and Volunteer network.
• Limestone Coast Community Round Table Meeting (April)
• Volunteer Network Meeting (8th May)

FOR MEMBERS’ INFORMATION

13.2 Planning and Compliance

File Reference:
Responsible Officer: Manager Planning and Compliance - Paul McRostie

Strategic Outcome:
- **Liveable neighbourhoods** - a range of well-planned
  neighbourhoods and public space, designed with a
  strong sense of identity and place
- **Prosperous community** - Facilitating and supporting
  sustainable growth to achieve economic prosperity
- **Healthy Landscapes** - Working together to protect and
  enhance our natural environment for the future.

Financial Implication: Financially accountable and sustainable
organisation
Statutory Implication: Compliance with relevant legislation
Policy Implication: Compliance with Council’s policies & procedures
Environmental Implication: Natural environment protected and conserved

REPORT

Development and Approval Statistics

- Officers approved 12 development applications for March 2019.
- Total value for March was $1,194,468.
- Development applications approved included 2 Machinery Sheds, 2 Dwellings, 2
  Sheds, 2 Shelter sheds, Installation of eight frost fans, dwelling extension, church
  extension and a change of use for offices.

General Inspector

Parking

Expiations Issued - one (1)
Verbal Warnings – four (4)
24 Hour Tow Notice – one (1)
Vehicles impounded – one (1)

Animals

Dogs

- Impounded – four (4)
- Returned to owner – one (1)
• Adopted – two (2)
• Surrendered – one (1)
• Euthanised – one (1)
• Barking complaints – two (2)
• Expiations Issued – Nil

Stock on road

Riddoch Highway South – Cattle – one (1) Heifer
Riddoch Highway North – Cattle – one (1) Steer

Corellas

Still receiving comments regarding the quantity of Corellas within the Naracoorte area.

Unsightly Properties

Notices Issued - Nil

Litter – Illegal Dumping

Approximately 50 litres of household waste dumped on Moyhall Road. Expiation of $210.00 plus $49 Transfer Station fee.

Fire Prevention

FESA Section 105F
Issued - Nil
FESA Schedule 9 burn permit (stubble burn)
Issued - twenty three (23)

REFER TO ATTACHMENT 13.2

- Development Decisions and Approvals Report

FOR MEMBERS’ INFORMATION

13.3 Operations Report

File Reference: 67/5

Responsible Officer: Daniel Willsmore - Manager Operations

Strategic Outcome: Progressive Leadership - A well led and managed district supported by an ethical approach to managing infrastructure through the delivery of projects and services to the community.

REPORT

Below is a summary of some of the key activities and items of interest from the past month in the Operations Department:

• Culvert maintenance at various locations.
• Unsealed road repairs.
• Sealed edge break repairs.
- Tree Trimming.
- Line marking of new and maintenance works.
- Swimming Lake closure.
- Swimming Lake entry gate improvements.
- Asset management capture.
- Ormerod St footpath releveling due to tree root damage.

- Shoulder maintenance.
- Rubble raising and crushing.
- Quarry maintenance.

**FOR MEMBERS’ INFORMATION**

**13.4 Zone Emergency Management Committee (ZEMC)**

<table>
<thead>
<tr>
<th>File Reference:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Officer:</td>
<td>Steve Bourne – Director Operations</td>
</tr>
<tr>
<td><strong>Strategic Outcome:</strong></td>
<td>Healthy and Resilient Community - Participate in emergency management planning and ensure preparedness for natural disasters Continue to be actively involved in ZEMC and contribute to the preparation of ZEMP</td>
</tr>
<tr>
<td><strong>Financial Implication:</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Statutory Implication:</strong></td>
<td>In accordance with Emergency Management Act 2004</td>
</tr>
<tr>
<td><strong>Policy Implication:</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Community Implication:</strong></td>
<td>A safer more resilient community</td>
</tr>
<tr>
<td><strong>Environmental Implication:</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Consultative Implication:</strong></td>
<td>Consultation is to be undertaken with the Zone Emergency Management Plan.</td>
</tr>
</tbody>
</table>
REPORT

Elected Members have recently discussed representation on the Zone Emergency Management Committee when nominating persons to the LCLGA. This report provides background to the ZEMC and the Zone Emergency Management Plan.

Naracoorte Lucindale Council is represented on the Limestone Coast Zone Emergency Management Committee (ZEMC) by Director Operations Steve Bourne. Council has nominated David Hood to the LCLGA as a representative and Mr Hood has served as the ZEMC chair for 3 years. Under the Terms of Reference, he must now step aside. ZEMCs are required under the State Emergency Management Plan with their functions prescribed in this plan as per below;

The role of a ZEMC is to:

- work within the Zone Emergency Risk Management Framework to identify, analyse and evaluate emergency risks that could impact the Zone;
- identify and evaluate treatment options and develop a Zone Emergency Management Plan (ZEMP) to address residual risk (encompassing all relevant hazards);
- provide assurance that arrangements are in place to prevent and/or mitigate, prepare for, respond to and recover from emergencies;

with the aim being to create safer and more resilient communities within the Zone.

A ZEMC’s responsibilities include:

- establish and maintain emergency management networks across the Zone, and with adjacent Zones;
- build emergency management knowledge and capability across the Zone;
- use an all hazards approach and work within the Zone Emergency Risk Management Framework methodology to ensure that emergency risks to a Zone are identified, analysed and evaluated, community vulnerabilities are considered, treatment options are identified, and residual risk is managed through a Zone Emergency Management Plan (ZEMP); and
- ensure when developing the ZEMP that relevant plans are considered e.g. the State Emergency Management Plan, Hazard Plans, Functional Service Plans etc, regularly monitor, review and improve processes across all elements of the Zone emergency risk management process;
- report annually to the State Emergency Management Committee (SEMC) (via the State Mitigation Advisory Group (SMAG)) on activities and issues relating to Zone emergency management and specific training requirements of ZEMC members;
- review debriefs of major emergencies and exercises, Inquiries, Royal Commissions etc. relevant to the Zone;
- use existing national guidelines when communicating risk to stakeholders within the Zone; and
- establish a succession plan for ZEMC members.

Outputs that a ZEMC is responsible for include:

- Zone Risk Study
- Zone Risk Register
- Zone Risk Treatment Plan
- Zone Emergency Management Plan
- Assurance that the ZEC(s) will operate effectively
- Exercise Program
- A process for the monitoring, review and improvement of planning processes
This committee meets quarterly and held a series of workshops to assess the priority hazards for the region, and developing treatment options. The resultant Zone Emergency Management Plan is attached.

REFER TO ATTACHMENT 13.4

Limestone Coast Zone Emergency Management Plan

FOR MEMBERS’ INFORMATION

ITEM 14 PUBLICATIONS / DOCUMENTS / INFORMATION FROM OTHER BODIES

The following publications and documents or other information received during the past month are available for interested Members to view on request or by following the link:-

LC LGA Minutes GM February 2019

ITEM 15 MATTERS RAISED BY MEMBERS

15.1 QUESTIONS WITH NOTICE

15.2 MOTIONS WITH NOTICE

Refer to item 7.3 – Chief Executive Officer report

15.3 QUESTIONS WITHOUT NOTICE

Cr Ross – what amount of recycled material was utilised in the construction of Old Caves Road.

Mr Bourne – approximately 1,500 tyres were used in the construction of Old Caves Road, Council’s road reseal program used 7,000 tyres.

15.4 MOTIONS WITHOUT NOTICE

ITEM 16 MATTERS THAT MAY BE CONSIDERED IN CONFIDENCE

16.1 Naracoorte Cemetery – Extension

File Reference:

Responsible Officer: Steve Bourne – Director Operations
REFER TO REPORT 16.1
- Naracoorte Cemetery – Extension

MOVED CR ROSS
SECONDED CR SCHULTZ

Pursuant to Section 90(2) of the Local Government Act 1999, the Committee orders that all members of the public except Chief Executive Officer, Trevor Smart, Director Corporate Services, Fiona Stringer, Director Operations, Steve Bourne and Manager Governance and Community Development, Sally Klose be excluded from attendance at the meeting for Agenda Item 16.1, Naracoorte Cemetery – Extension.

The Council is satisfied that, pursuant to Section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is a tender for the supply of goods, the provision of services or the carrying out of works.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances to prevent the disclosure of tender information.

CARRIED 253/19

MOVED CR MC LACHLAN
SECONDED CR JAMES

That having considered Agenda Item 16.1, Naracoorte Cemetery – Extension in confidence under Section 90(2) and (3)(b) of the Local Government Act 1999, the Committee, pursuant to Section 91(7)(b) of that Act orders that all documents and all minutes be retained in confidence until the contract is signed.

CARRIED 255/19

ITEM 17 MEETING CLOSURE

CLOSURE: Meeting closed at 8.09pm

.................................................................................. CONFIRMED

......................................................... DATE