NARACOORTE LUCINDALE COUNCIL
MINUTES FOR COUNCIL MEETING HELD ON
26 May 2020

MINUTES........................................................................................................................................ 2
1. Opening prayer and acknowledgement of country ..................................................................... 2
2. Elected Member’s Declaration of Interest ................................................................................. 2
3. Public Forum .................................................................................................................................. 2
4. Petitions and Deputations ........................................................................................................... 2
5. Confirmation of Council Minutes ................................................................................................ 2
6. Matters laid on the table from previous meetings ..................................................................... 3
7. Mayor’s Report ............................................................................................................................ 3
8. Elected Members’ Report ............................................................................................................ 6
9. Chief Executive Officer’s Report ............................................................................................... 6
10. Capital Projects Report ............................................................................................................ 10
11. Finance Reports ....................................................................................................................... 10
    11.1 Finance Report .................................................................................................................... 10
    11.2 Budget Review as at 30 April 2020 .................................................................................. 10
12. Minutes and Recommendations from Council Committees ............................................. 14
    12.1. Audit Committee ................................................................................................................ 14
    12.2. Strategic Asset Management Committee ........................................................................ 14
    12.3. Naracoorte Regional Livestock Exchange Committee .................................................. 14
    12.4. Strategic Planning and Development Policy Committee .............................................. 14
    12.5. CEO Recruitment, Performance and Review Committee .............................................. 14
13. Reports for Decision ................................................................................................................ 14
    13.1 Removal of tree, 79 Smith Street Naracoorte ................................................................. 15
    13.2 New Policy – Removal of Vegetation on Roadsides (Timber Collection & Roadside Grazing) ................................................................. 19
    13.3 Policy Review – Motor Vehicles, Plant and Machinery ................................................... 21
    13.4 Limestone Coast Multicultural Soccer Carnival .............................................................. 22
14. Reports for Information ............................................................................................................. 25
    14.2. Planning and Compliance Report ..................................................................................... 25
    14.3. Governance & Community Development Report ............................................................ 25
15. Publications, documents or information from other bodies .................................................. 25
16. Questions with Notice ................................................................................................................. 25
17. Motions with Notice .................................................................................................................. 25
18. Questions without Notice ......................................................................................................... 26
19. Motions without Notice .......................................................................................................... 26
20. Matters the CEO recommends be considered in confidence ............................................... 26
21. Meeting closed ......................................................................................................................... 26
MINUTES FOR COUNCIL MEETING HELD ON
26 May 2020

Meeting commenced at 5.00pm in Council Chamber, DeGaris Place, Naracoorte.

Mayor Erika Vickery, Cr Craig McGuire, Cr Derek James, Cr Damien Ross, Cr Monique Crossling, Cr Scott McLachlan, Cr Cameron Grundy, Cr Tom Dennis, Cr Julie Earl, Cr Trevor Rayner, Cr Ken Schultz.

APOLOGIES:

ON LEAVE:

OFFICERS:

Chief Executive Officer
Director Operations
Director Corporate Services
Manager Governance and Community Development
Manager Planning and Compliance
Manager Operations
Community Engagement Officer
Naracoorte Community News
Naracoorte Community News

MEDIA REPRESENTATIVES:

1. Opening prayer and acknowledgement of country

2. Elected Member’s Declaration of Interest

3. Public Forum

4. Petitions and Deputations

5. Confirmation of Council Minutes

MOVED CR DENNIS
SECONDED CR JAMES

That the Minutes of the Council meeting held on 28 April 2020 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED 537/20
6. Matters laid on the table from previous meetings

7. Mayor’s Report

There have again been many webinars, briefings and meetings relating to the COVID-19 pandemic this month with nearly all meetings conducted online. There has been a shift from information relating to restrictions to a focus on recovery of our communities as restrictions begin to be lifted.

Through the Limestone Coast Local Government Association, the seven regional councils have been working on plans and actions that will assist businesses, particularly those in the tourism industry, to recover as restrictions are lifted. The South Australian Tourism Commission (SATC), Tourism Industry Council of SA (TiCSA), RDA LC, SAROC and LGASA are all contributing to the discussions.

Last week was National Volunteer Week and this year we were unable to hold a community event to celebrate and thank the very many volunteers who do so much in the Naracoorte Lucindale community. We did receive nominations and recognised two extraordinary volunteers, Jon Thurlow (Naracoorte United Soccer Club) and Mike Rawlinson (Naracoorte Regional Art Gallery) who represent just two of the many volunteers. A sincere thank you to all volunteers.

29th April SA Regional LGA EO’s meeting SATC Regional Roundtable – Limestone Coast

OVERVIEW
The focus for CEO Rodney Harrex’s Regional Roundtable is to hear direct from key representatives across all 11 of our State’s regions on the issues facing each region today, tomorrow and in the near future, specifically in relation to COVID-19 and the impacts this is having. During the week 28 April – 1 May, a session is being held for each region, seeking to involve a cross-section of the industry including the Regional Tourism Chairs and Regional Tourism Managers so we can have an open and robust two-way discussion.

SUMMARY
Destination Development – Nick Jones
As part of the $5.7 million tourism support package, the SATC initiated the Resilience and Rebound Program to provide business support for South Australian tourism operators to help work through the COVID-19 crisis and have the necessary tools to help with recovery. The SATC partnered with Deloitte Australia to prepare advice aimed to assist the wide spectrum of businesses involved in the visitor economy including tourism operators, accommodation providers and the hospitality sector – including webinars, one-on-one mentoring, video tutorials and fact sheets. Detailed information and resources of the Resilience and Rebound Program can be found on the SATC Corporate website www.tourism.sa.gov.au.

Marketing – Brent Hill
SATC is working with industry, ensuring our operators are front and centre in the digital space – and making sure consumers can still connect from their loungerooms, and see what
SA has to offer. Our new online platform on www.southaustralia.com – SATV – is aimed at supporting local tourism operators and businesses who have restructured how they operate and are now offering new innovative ways to still purchase from them, experience their product and support them, from the confines of your home. The Digital Training Program has officially been launched with close to 600 business signed up to receive online training focussed on supporting and upskilling tourism businesses to market themselves online. The marketing team is also working with each of the 11 regions to maintain their brand and viability as well as assist tourism businesses in their region.

Our immediate focus will be on domestic tourism – on intrastate – which is likely to ease first. South Australians spend $3.3 billion on overseas holidays so we’re working on how we can redirect that spending and remind people of what’s in their own backyard. Options like day trips, road trips, nature-based/outdoor experiences will be some of those things likely to be immediately desired by consumers, who will be looking for safe holiday options where they can socially distance.

**Events – Hitaf Rasheed**

Events South Australia offered a Regional Event Grant Fund to support events that have been cancelled or postponed due to social distancing restrictions as a result of COVID-19. There is also ongoing support for regional events and festivals, including through the Regional Events & Festivals Program. The Events South Australia calendar available on the COVID-19 information page on tourism.sa.gov.au under ‘Support for Events and Festivals’ aims to assist event organisers to reschedule any postponed event at the most optimal time that doesn’t ‘clash’ with other events that are also being rescheduled to later this year.

**Strategy & Insights – Adam Stanford**

Information on each region and various strategies can be found at https://tourism.sa.gov.au/ Here is a link to Rod’s Regional Roundtable session in the Limestone Coast.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>30th April</td>
<td>Flow FM radio interview re general NLC news</td>
</tr>
<tr>
<td></td>
<td>ABC radio interview</td>
</tr>
<tr>
<td></td>
<td>LGA Mayors and CEOs zoom meeting</td>
</tr>
</tbody>
</table>

The LGA hosted a COVID-19 briefing at 3.30pm on Business Support and Economic Recovery. The LGA shared the results of their first business and community support survey and several councils shared their support and economic recovery initiatives they are implementing. What further assistance is needed by the State and Federal Governments to help Councils help communities was also discussed.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st May</td>
<td>LGA Research &amp; Development Committee meeting</td>
</tr>
<tr>
<td></td>
<td>LCLGA Budget workshop with LCLGA Mayors and CEOs for 2020/21 financial year</td>
</tr>
<tr>
<td></td>
<td>RDA LC and LCLGA Presidents and EOs meeting</td>
</tr>
<tr>
<td>5th May</td>
<td>Triple M radio interview re NLC news</td>
</tr>
<tr>
<td></td>
<td>ABC radio interview re NLC Short film and photographic competition</td>
</tr>
<tr>
<td></td>
<td>LGA Annual Business Plan and Strategic Planning Information session</td>
</tr>
<tr>
<td></td>
<td>The Advertiser interview re travelling into regional areas</td>
</tr>
<tr>
<td></td>
<td>Naracoorte &amp; Districts Suicide Prevention Network meeting – Zoom</td>
</tr>
<tr>
<td>8th May</td>
<td>LCLGA Mayors zoom meeting</td>
</tr>
<tr>
<td></td>
<td>Naracoorte Scouts</td>
</tr>
</tbody>
</table>
ABC Radio interview
Photo shoot with Nick McBride re $60,000 State funding for Caves trail

11th May
ABC Radio interview with Narelle Graham re $60,000 State funding for Caves trail
Limestone Coast Sports Academy Steering Committee meeting –Zoom

12th May
Facebook videos for National Volunteer Week

13th May
SATC webinar in collaboration with Deloitte

Over 430 tourism representatives online showed there was high-level engagement and the enthusiasm for kickstarting our State’s incredible tourism industry.

SA’s Deputy Chief Public Medical Officer Dr Chris Lease and Deloitte Partners participated. A recording of the webinar is now available here and on the Resilience and Rebound Program page on tourism.sa.gov.au. On that page, you will also find a host of resources for tourism and hospitality businesses to help navigate the COVID-19 crisis and be in the best possible position to rebound. Factsheets have been updated to ensure the information is as useful as possible.

There was a reference to the small business roadmap for recovery and beyond which Deloitte talked through in the session, and this is also available on the Resilience and Rebound Program page on tourism.sa.gov.au.

LGA Mayors and CEO a COVID-19 briefing at 7pm with Premier Steven Marshall to discuss the next steps for South Australia as some COVID-19 restrictions are eased

15th May
LCEDG subcommittee meeting
LCLGA Mayors Zoom meeting

16th May
Zoom meeting with Home Affairs

The meeting included Regional Director Tania Gerlach, Regional Outreach Officer Kirsty Munro and Okke Velzeboer, Community Liaison Officer SA Citizenship and Multicultural Programs Division.

ABC Radio interview re Naracoorte roundabout modifications

19th May
ABC Radio interview re NLC Arts and Culture Poll

20th May
National Volunteer Week media

21st May
South Australian Regional Organisation of Councils (SAROC) meeting –zoom
LGA Board of Directors meeting

22nd May
Limestone Coast Mayors meeting
Cr Earl – Reported on the Naracoorte Regional Art Gallery.
Cr Schultz – Reported on the Naracoorte District Men’s Shed.

9. Chief Executive Officer’s Report

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>CEO, Trevor Smart</th>
</tr>
</thead>
</table>
| Strategic Outcome:   | Progressive Leadership  
|                      | • Effective Delivery of projects & services  
|                      | • Engage external stakeholders to leverage local opportunities  
|                      | Prosperous Community  
|                      | • A vibrant and progressive business centre and townships  
|                      | Harmony & Culture  
|                      | • An inclusive community  
| Financial Implication: | Nil |
| Statutory Implication: | Nil |
| Policy Implication: | Nil |
| Consultative and Community Implication: | Nil |

COVID-19 Update
Elected Members and Staff have been kept updated via regular emails with actions taken relative to the evolving COVID-19 situation.

In line with a relaxation of COVID-19 restrictions (as per attached South Australian Roadmap for Easing Covid-19 Restrictions), we have commenced a return of our workforce to normal locations, and opening of some facilities. A summary of status of our operations is as follows (at time of writing this Report):
NARACOORTE LUCINDALE COUNCIL
MINUTES FOR COUNCIL MEETING HELD ON
26 May 2020

| All playgrounds, skate parks and outdoor public exercise equipment | Open – but with social distancing, and limits on gatherings of 10 people. Council also encourages users, participants, and parents of children using playground equipment to wipe down equipment before and after use |
| Parks & Reserves | Open – but use is subject to public gathering and distancing protocols |
| Naracoorte Library | Reopened Monday 18 May 2020 – but with restricted use and visitation |
| Naracoorte Visitor Information Centre | Closed as of 24/3/20 - This will be reviewed as the easing of travel to regional areas takes effect. |
| Town Halls | Closed as of 24/3/20 - This will be reviewed as the easing of travel to regional areas takes effect, and demand for restricted public use of facilities is known. |
| Public Toilets | Closed: • Naracoorte – Pioneer Park, and Swimming Lake • Lucindale – Bay 13 (Football Oval) |
| Naracoorte Regional Livestock Exchange | Remains open for business – but tightly restricted in attendance for sales |
| Council Offices – Naracoorte & Lucindale | Open – but we request that people attempt to conduct business with Council via phone or online where practical |
| Council Depots | Closed to the public – but still operational |
| Naracoorte Waste Transfer Station | Open |

Council has maintained its workforce through the various stages of COVID-19, and largely all remained at work, albeit with some staff separation at different locations, and with other measures put in place (ie staggered starts, restricted staff gatherings, etc). This has allowed us to continue providing services to the community, as well as undertaking of project and capital works programs.

Apart from our own operations, we have maintained a monitoring and a ‘watching brief’ of the effects on our community, businesses, and individuals.

With Stage 1 of the Roadmap for Easing Covid-19 Restrictions commencing from 11 May 2020, we will continue to assess businesses that may or may not choose to open under restricted conditions.

From a regional and local recovery perspective, the LCLGA has formed a small working group to assist in the preparation of a consolidated regional approach – with a significant focus being on the return of tourism to the region. Mayor Vickery and I are on this group with LCLGA Executive Officer, LCLGA Tourism Industry Development Manager, RDA & PIRSA. We are working to develop a RDA Regional Recovery Plan that links across the State through the various RDA’s, and a LC Recovery & Rebuilding Action Plan (COVID). It is hoped that the LC Recovery & Rebuilding Plan will have been endorsed by LCLGA by the time of this Council Meeting. In addition to this, the seven LCLGA Councils have agreed to a WINTV Shop Local
TV commercial production, which will focus on welcoming visitors back to our region, and a buy local benefits that comes with that.

With this regional approach – we will further assess the opening of our VIC, and separately our Town Halls.

There is now also a focus on the possible return of various sports, and the restrictions and conditions that come with this. Under advisement from peak sporting bodies, and the State Government – it is envisaged that the various leagues, associations, and clubs will make decisions of a return in 2020 or not. Council doesn’t really have a role in this decision making process, but may need to monitor some of our open space areas for conformance to restrictions and distancing that may still be in place. Where a club has a lease on a recreational facility – Council will not be undertaking checks on compliance with conditions imposed by State Government or peak sporting bodies.

Council and Committee Meetings
Although there has been some level of relaxation for public gatherings, we have been advised that Council Meetings are not considered part of ‘work related ‘ activities of Council – and therefore we can only have a maximum of 10 people in a meeting space/room. It is hoped that this may be changed before our June 2020 Meeting, and this will then also enable us to undertake a number of workshops that have been put on hold.

Community engagement will also be able to occur as we evolve through the Recovery Road Map, including:
- Lucindale Masterplan engagement
- Naracoorte Town Centre Rejuvenation project commencement
- 2020/21 Annual Business Plan & Budget engagement

Naracoorte Library Project
No further update on the design phase of the Naracoorte Library that commenced with a start-up meeting with Brett Julian Architect held in Naracoorte on Friday 27 March 2020, and this included an extensive inspection and assessment of the site to allow off-site design considerations.

The Architect is working through the various technical matters and initial design concepts with their consultancy team and still aim to engage with elected Council, and library & town hall staff.

We are still aiming for Council to be able to go to tender on this project in the 4th quarter of 2020.

Staff Management & Resources
For Council’s information, there has and will be changes in staff resources across Council:
- Technical Officer – new position. This position has a broad range of responsibilities including civil construction techniques, maintaining & constructing infrastructure, project planning and assessment of technical specifications, surveys, designs and plans. Other functions include, quarries & rubble sourcing, community waste management schemes, aerodromes and waste management.
- Surveyor – current position made redundant, and services will be outsourced. Incumbent redeployed.
• Recruitment of Risk Coordinator to commence – new position. The position will be accountable for leading the development and implementation of Council’s organisational risk strategy and associated programs to improve safety leadership and a positive safety culture across the organisation. The position will work closely with the Council Management Team members to develop and implement a risk strategy and framework system, including policies, procedures and guidelines that underpin a safe environment. It is likely that this position will be shared with another LC Council (subject to agreement).
• WHS Officer – current part-time position redeployed to NRLE
• Corporate Services Officer – replacement of existing position – commenced 20/4/20

**Annual Leave**

As per my Employment Contract – I am required to seek Council’s approval for annual leave.

Although no firm dates, I wish to take two weeks leave (most likely in two lots) before end of July 2020.

I suggest that Council could delegate to the Mayor to provide final approval of specific dates.

I also intend to appoint Fiona Stringer, Director Corporate Service, and Steve Bourne, Director Operations as Acting CEO for one week each respectively – unless there are any objections to this from elected Council. Historically the Council has appointed the Acting CEO, but the LG Act doesn’t actually provide for this to occur.

Section 102 of the Local Government Act 1999 states:

**102 - Person to act in absence of chief executive officer**

In the absence of the chief executive officer, the following provisions apply:

(a) if there is a deputy to the chief executive officer—the deputy must act in the office of the chief executive officer;

(b) if there is no deputy or the deputy is absent—a suitable person appointed by the chief executive officer after consultation with the council must act in the office;

(c) if a person is not appointed under paragraph (b)—a suitable person must be appointed by the principal member of the council to act in the office (after taking into account the organisational structure of the council);

(d) if a person is not appointed under paragraph (c)—a suitable person must be appointed by any three or more members of the council to act in the office (after taking into account the organisational structure of the council).

**Other Meetings and Activities**

• LGFSG COVID-19 Meetings (External) 5 meetings
• LCLGA
• LGA
• Department for Home Affairs
• Minister for Recreation & Sport
• Premier of SA x 2
• LC Economic Development Group
• Naracoorte News x 3

**Refer to Attachment 9**

**South Australian Roadmap for Easing Covid-19 Restrictions**
MOVED CR MCLACHLAN
SECONDED CR SCHULTZ

That Council:
1. Approves two weeks annual leave for the Chief Executive Officer, Trevor Smart to be taken by end of July 2020; and
2. Delegates to the Mayor to approve specific dates once determined.

CARRIED 539/20

10. Capital Projects Report

FOR MEMBERS' INFORMATION

11. Finance Reports

11.1 Finance Report

FOR MEMBERS' INFORMATION

11.2 Budget Review as at 30 April 2020

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Corporate Services – Fiona Stringer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership – sustainable community finances &amp; assets and organisational excellence</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Refer to Report</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>Section 9, Local Government (Financial Management) Regulations 2011</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Budget Development, Reporting and Review</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>Nil</td>
</tr>
</tbody>
</table>

Report

The Local Government (Financial Management) Regulations 2011 require Council to consider its budget at least three (3) times during the financial year.
Two reviews, to be carried out between 30 September and 31 May must provide a comparison in a manner consistent with the note in the Model Financial Statements entitled “Uniform Presentation of Finances”. These are less formal reviews.

The third review, which is a more comprehensive review, to be carried out between 30 November and 15 March must provide a comparison in a manner consistent with the Model Financial Statements, including the Financial Indicators.

Directors and Managers are responsible for the monitoring of budgets against actual expenditure for their individual Departments. Individual budget lines are monitored on an on-going basis. Members receive budget vs actual reports at each Council meeting and the major projects report which provides information in relation to budget, current spend and estimate as at 30 June.

It should be noted that the estimates are based on available information at the time of writing this report.

The following adjustments are required because of grant funding applications and anticipated expenditure and income as indicated by Departmental Managers. In some cases, these adjustments have previously been reported to, and endorsed, by Council.

**Income**

- Grant – Community Arts Grant  $ 6,300
  
  *Offsets 50% expenditure of Community Arts Facilitator – budget based on full year; position appointed February 2020*

- Admin – Debt Recovery  $ 10,000
  
  *Increased emphasis on debt collection – offset by increase in expenditure*

- Admin – LGFA Bonus - adjusted for actual income  $ 4,500

- Admin - Special distribution fund - adjusted for actual income  $ 23,100

- Admin – Insurance Adjustment - adjusted for actual income (based on actual employee costs for 18/19)  $ 14,700

- Rates – NRM Income – adjustments for single farm entities  $ 7,900

- Rates – General Income – due to objections to valuations  $ 7,400

- Harry Tregoweth Retirement Village – vacant units  $ 1,700

- Interest Received – Bank  $ 6,000

- Reimbursement – Parental Leave – offsets expenditure  $ 13,300

**Expenses that Reduce Income**

- Rates – Remitted (expense that reduces income)  $ 13,000

- Rates – Fines Remitted (reduces income) – COVID19 Relief  $ 20,900

**Capital Expenditure**

- Cemetery inserts (Naracoorte & Lucindale)  $ 6,000

- Chlorine shed upgrade – project completed under budget  $ 35,000

- Repeater Station Road [N] – design/survey work  $ 15,000
• Fern Street [N] – project completed under budget \[ \downarrow \$ 25,000 \]
• High Street [F] – project completed under budget \[ \downarrow \$ 62,000 \]
• McCoy/Livingston Street [N] – project completed under budget \[ \downarrow \$ 10,000 \]
• Robertson Street [N] – tree guards \[ \uparrow \$ 23,000 \]
• Resheets \[ \downarrow \$364,000 \]
• Bourne Rd/Bool Lagoon Intersection \[ \downarrow \$ 5,000 \]
  – project completed under budget
• Laurie Crescent Kerb \[ \uparrow \$ 10,000 \]
• Grubbed Road Bridge \[ \uparrow \$145,000 \]
• Jessie Road Culvert – withdrawn \[ \downarrow \$120,000 \]
• Walkington Hill Road Culvert \[ \uparrow \$ 26,000 \]
• Smith Street Footpath – project completed under budget \[ \downarrow \$ 20,000 \]
• Memorial Parklands Paths – project completed under budget \[ \downarrow \$ 25,000 \]
• Minor Plant Purchases \[ \uparrow \$ 8,000 \]
• Major Plant Purchases – plant ordered, but will not be received by 30 June \[ \downarrow \$400,000 \]
• Butler Terrace Footpath \[ \uparrow \$ 2,000 \]
• Jenkins Terrace Footpath \[ \uparrow \$ 6,000 \]
• Illawarra / Guernsey Street Stormwater Design – withdrawn \[ \downarrow \$ 50,000 \]
• Cadgee Road Culvert – project completed under budget \[ \downarrow \$ 65,000 \]
• Swimming Lake LED Light Upgrade \[ \uparrow \$ 3,000 \]
• Cemetery [N] – Additional Plots \[ \uparrow \$ 5,000 \]
• Caves Trail Plan \[ \downarrow \$ 50,000 \]
• Musgrave Avenue Playground \[ \downarrow \$ 25,000 \]
• Kybybolite Bus Shelter - seating \[ \uparrow \$ 1,000 \]

Operational Expenditure
• Finance - Employee Costs – extended staff vacancy \[ \downarrow \$ 19,700 \]
• Admin – Debt Recovery – majority offset by income \[ \uparrow \$ 10,000 \]
• Cost of Land Sales – road closure costs \[ \uparrow \$ 5,200 \]
• Creditors Employee Costs – reclassification \[ \downarrow \$ 7,700 \]
• Finance – Accounting Services – not accessed in 19/20 \[ \downarrow \$ 3,000 \]
• Finance – Audit Services – adjusted for actual expenditure \[ \downarrow \$ 1,800 \]
• Finance – Asset Management & Revaluation \[ \uparrow \$ 6,000 \]
• Finance – Staff recognition / telephone / training \[ \downarrow \$ 2,800 \]
• HR – Recruitment Costs \[ \uparrow \$ 16,500 \]
• HR – Wellness Program / training \[ \downarrow \$ 8,800 \]
• Records – Training \[ \downarrow \$ 2,000 \]
• Office [N] – Cleaning \[ \downarrow \$ 2,500 \]
• Financial Support – HACC – contribution not requested \[ \downarrow \$ 4,800 \]
• Parental Leave – offset by income \[ \uparrow \$ 13,300 \]
• Master Plan Sports Centre – final payment from 18/19 project \[ \uparrow \$ 14,000 \]
• Investigations – Subscriptions – no longer required \[ \downarrow \$ 1,000 \]
• Managers – Vehicle Expense \[ \downarrow \$ 10,000 \]
• Waste Management - General \[ \downarrow \$ 5,000 \]
NARACOORTE LUCINDALE COUNCIL
MINUTES FOR COUNCIL MEETING HELD ON
26 May 2020

- Waste Management – Hard Waste Day – cancelled COVID19 $ 14,000
- Waste Management - Reinstatement $ 7,000
- P&G [N] – CBD Lawn Renovation $ 43,000
- P&G [L] $ 19,000
- P&G [N] $ 30,000
- P&G – Street Tree Maintenance $ 35,000
  P&G – Plantings – Lucindale Rose Bed / Memorial Oval /
  Market Square / Smith Street $ 39,000
- Swimming Lake – L&B Maintenance $ 13,000
- Road Maintenance – Rural Drainage $ 90,000
- Road Maintenance – Tree Maintenance $ 50,000
- Road Maintenance – Repairs & Maintenance $120,000
- Road Maintenance – Shoulder Maintenance $ 55,000
- Depot – Civil Skills Training – COVID19 impacts $ 30,000
  $ 78,900

Cash Flow Impact
- Repayment of Harry Tregoweth Retirement Village Buy-in $74,000

Members will also recall the early payment of the Grants Commission funds in June 2019, this affected Council’s cash position for 30 June 2019. The current forecast continues to assume that a similar early payment will occur in June 2020.

Inevitably, some projects are not complete at 30 June or alternatively are not ready to capitalise, for example, design and survey work. These projects, though affecting Council’s cash balance, cannot be included in the ‘asset renewal funding ratio’ until the project is classed as complete and added to the Asset Register.

The column labelled “estimate” is a forecast of where Council, based on the current available information, can expect to be at 30 June 2020.

The formal budget review document includes:
- actual data as at 30 June 2019
- budget figures as adopted by Council
- adjustment to budget considering 30 June 2019 actuals
- revised estimates for the current financial year.

Actual results for 30 June 2019 affect balance sheet items – cash balance; infrastructure, property, plant & equipment; trade & other receivables and liabilities.

The revised estimates as at 30 June 2020, including adjustments for actual results as at 30 June 2019 and the 1st, 2nd and 3rd budget reviews, indicate the following: -

| Operating Surplus | $692,000 |
| Amounts received specifically for new or upgraded assets | $262,000 |
| Total Equity | $1,368,000 |
| Cash balance | $2,017,000 |
NARACOORTE LUCINDALE COUNCIL

MINUTES FOR COUNCIL MEETING HELD ON

26 May 2020

<table>
<thead>
<tr>
<th>Trade &amp; Other Receivables</th>
<th>↓</th>
<th>$149,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Renewal Expenditure on Infrastructure, Property, Plant &amp; Equipment</td>
<td>↓</td>
<td>$640,000</td>
</tr>
<tr>
<td>New Capital Expenditure on Infrastructure, Property, Plant &amp; Equipment</td>
<td>↑</td>
<td>$511,000</td>
</tr>
<tr>
<td>Asset Renewal Funding Ratio</td>
<td>↓</td>
<td>8%</td>
</tr>
</tbody>
</table>

Members are encouraged to contact the Director Corporate Services if further clarification is required.

Refer to Attachment 11.2

Budget Review as at 30.04.2020

MOVED CR ROSS
SECONDED CR GRUNDY

That the budget review for year ending 30 June 2020, as at 30 April 2020, is endorsed.

CARRIED 540/20

12. Minutes and Recommendations from Council Committees

12.1. Audit Committee

12.2. Strategic Asset Management Committee

12.3. Naracoorte Regional Livestock Exchange Committee

12.4. Strategic Planning and Development Policy Committee

12.5. CEO Recruitment, Performance and Review Committee

13. Reports for Decision

Cr Dennis informed the meeting of a conflict of interest relating to item 13.1 – Removal of tree, 79 Smith Street Naracoorte. The nature of Cr Dennis’s interest relates to a business relationship with the landowner. Cr Dennis left the Council Chamber at
5.21pm such that he could not view or hear any discussion or vote at the meeting, and stayed out of the meeting room while the matter was being discussed and voted on.

13.1 Removal of tree, 79 Smith Street Naracoorte

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Operations Steve Bourne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership – A well led and managed district supported by an ethical approach to managing infrastructure through the delivery of projects and services to the community.</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Approximately $2000</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>Local Government Act 1999 s232, s245</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Tree Management Policy</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>Safety and customer request</td>
</tr>
</tbody>
</table>

Report

Council considered a report from the SAM Committee at its April meeting, relating to a request to remove a tree adjacent to the building at 79 Smith Street. Council resolved that:

*That the decision to remove the Brachychiton sp tree at 79 Smith St Naracoorte is deferred until evidence of building damage is provided.*

*CARRIED 526/20*

The owner, Mr Peter Scullion has provided the attached statement for Council.
Current situation

Image from Google Streetview 2010
Section 245 of the Local Government Act states:

245—Liability for injury, damage or loss caused by certain trees

(1) A council is not liable for any damage to property which results from—
   (a) the planting of a tree in a road; or
   (b) the existence of a tree growing in a road (whether planted by the council or not).

(2) However, if—
   (a) the owner or occupier of property adjacent to the road has made a written request to the council to take reasonable action to avert a risk of damage to property of the owner or occupier from the tree; and
   (b) the council has failed to take reasonable action in response to the request,
   the council may be liable for any damage to property that would have been averted if the council had taken reasonable action in response to the request.

Mr Scullion undertook the works on the verandah of his property. He has now raised concerns about the tree potentially impacting the building and in accordance with the LG Act, Council needs to act or be potentially liable if it is shown the tree causes future damage and Council did not take reasonable action. As per the original report, Council could;

- undertake its own assessment as to the level of damage and risk,
- investigate and install new root barrier if determined it is a suitable solution, or
- remove the tree

The building at 79 Smith Street is on Council’s local heritage list.

There is a row of *Brachychiton sp.* trees along Riverside Drive, as shown in the images below. These trees are causing significant damage to Council infrastructure; road surface and kerb in particular. Stormwater no longer flows in the direction to drain as it did when the road was constructed. The level of damage at this point does not warrant action from Council, but it does demonstrate the impacts this species can have when grown in the Naracoorte environment.

Tree removal is an emotive subject, as trees that are removed are usually old and well established trees of considerable size, and of course replacement trees are small and take time to establish and provide the amenity of the tree that was removed. Tree removals undertaken by Council are minimal with many times more trees planted. A full list of Council plantings over the past 3 years is attached, with large trees in green text. The summary of large tree plantings:

- 2019/20 – 64 (does not include planned plantings prior to EOFY)
- 2018/19 – 127
- 2017/18 - 51
As shown in the images, *Brachychiton sp.* trees growing in the Naracoorte environment may cause significant disruption to the ground and infrastructure at a shallow depth. This growth pattern poses a risk to infrastructure, that could be managed with an effective root barrier. The Smith Street tree however, is now impacting Council infrastructure, the kerb and road surface, and there is insufficient space to install a root barrier on the road side of the tree. The arborist comment provided to the April SAM Committee recommended removal and it is recommended this tree is removed to avoid further damage to Council infrastructure and potentially private property.
REFER TO ATTACHMENTS 13.1

Tree Planting Summary
Statement from Mr Scullion

MOVED CR MCLACHLAN
SECONDED CR CROSSLING

That the *Brachychiton sp.* tree at 79 Smith Street Naracoorte is removed at Council’s expense.
CARRIED 541/20

Cr Dennis returned to the Council Chamber at 5.23pm.

### 13.2 New Policy – Removal of Vegetation on Roadsides (Timber Collection & Roadside Grazing)

| Responsible Officer: | Director Operations - Steve Bourne  
| Manager Planning and Compliance – Paul McRostie |
| Strategic Outcome: | **Progressive Leadership** – organisational excellence  
| **Healthy Landscapes** - working together to protect and enhance our natural environment for the future |
| Financial Implication: | Nil |
| Statutory Implication: | Local Government Act 1999  
| Fire and Emergency Services Act 2005 |
| Policy Implication: | Nil |
| Consultative and Community Implication: | Nil |

**Report**

Council discussed fire mitigation at its January and February meetings, resolving at its January meeting:

*That policy and guidelines are developed for Council’s consideration for the use of Council roadsides by adjacent landowners that encourages control or removal of non-native vegetation to improve fire safety.*

(resolution 460/20)

Each year permits are issued in relation to the collection of fallen dead timber on roadsides within the council area during the period 1 May – 31 October. The collection of timber assists with fire mitigation by removing fuel loading from roadsides.
Section 221 states that a person (other than the council or a person acting under some other statutory authority) must not make an alteration to a public road unless authorised to do so by the council.

An alteration to a road includes: - plants a tree or other vegetation on the road, interferes with vegetation on the road, or removes vegetation from the road.

Removal of vegetation includes the collection of fallen dead timber and grazing of roadsides.

An authorisation under this section—

(a) may be granted for a particular act or occasion; or
(b) may be granted for a term and if so granted is, subject to revocation for breach of a condition, to remain in force for a term (not exceeding 42 years) stated in the authorisation and, at the expiration of a term, may be renewed by the council for a further term (not exceeding 42 years) fixed by the council at the time of the renewal.

Permits are designed to ensure that applicants have appropriate insurance and to provide conditions that the applicant must comply with. The same outcome can be achieved by endorsement of a set of rules or adoption of a Council policy.

In order to simplify (red tape reduction) the process associated with seeking and receiving permission for the collection of fallen dead timber and grazing roadsides it is recommended that blanket permission is granted by Council policy.

Council recognises that roadsides have conservational value where native vegetation exists; may pose a fire risk where vegetation growth cannot be reduced through slashing or spraying; provide a resource of vegetation for grazing livestock and provide a resource of fallen timber for firewood collection.

The draft policy includes general conditions that apply in relation to both timber collection and roadside grazing and additional specific conditions which apply to each method of fire mitigation.

The purpose of the policy is:

- To establish clear guidelines for the collection of dead fallen timber on Council roadsides
- To establish clear guidelines for the grazing of livestock on Council roadsides
- To provide approval, and to remove bureaucracy for persons wishing to collect timber, or graze livestock on our roadsides without making application to Council

This policy does not apply to unformed road reserves that are unfenced on one or both sides and for all intents and purposes are part of an adjoining property.

Where a landowner has land on both sides of an unformed road reserve a section 222 of the Local Government Act permit to use the road reserve for business purposes must be obtained from Council.

Council officers may conduct random inspections and will investigate complaints of inappropriate use of roadsides.

Refer to Attachment 13.2

Draft Policy – Removal of Vegetation on Roadsides (Timber Collection & Roadside Grazing)
MOVED CR MCLACHLAN
SECONDED CR SCHULTZ

That Policy No. 105 – Removal of Vegetation on Roadsides (Timber Collection & Roadside Grazing) is adopted.

CARRIED 542/20

13.3 Policy Review – Motor Vehicles, Plant and Machinery

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Corporate Services – Fiona Stringer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership – organisational excellence</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Nil</td>
</tr>
</tbody>
</table>
Work Health & Safety Regulations 2012  
Fringe Benefit Tax Assessment Act 1986 |
| Policy Implication: | Nil |
| Consultative and Community Implication: | Nil |

Report

The existing Motor Vehicles, Plant and Machinery Policy was comprehensively reviewed in March 2016. This review is minor in nature and includes removing duplication and ensuring clear, consistent terminology is used throughout the document.

The purpose of the policy is:

- To define the parameters under which employees, elected members and other authorised persons utilise Council vehicles, including light fleet, plant and machinery.

Council owns and operates an extensive fleet of motor vehicles, plant and machinery.

The Policy is recommended for review every four (4) years.

Deletions are highlighted in yellow and additions are in red text.

Refer to Attachment 13.3

Policy – Motor Vehicles, Plant and Machinery
MOVED CR DENNIS
SECONDED CR SCHULTZ

That Policy No. 81 – Motor Vehicles, Plant and Machinery (Version 7) is adopted.
CARRIED 543/20

13.4 Limestone Coast Multicultural Soccer Carnival

| Responsible Officer: | Theme 1 – Prosperous community  
<table>
<thead>
<tr>
<th></th>
<th>Theme 2 - Harmony and Culture</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td></td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Fully grant fund for 2019-2020</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td></td>
</tr>
<tr>
<td>Policy Implication:</td>
<td></td>
</tr>
</tbody>
</table>
| Consultative and Community Implication: | Naracoorte United Soccer Club  
|                      | Naracoorte Migrant Resource Centre  
|                      | Bordertown Soccer Club  
|                      | Football Federation SA  
|                      | Football Victoria |

Report

The inaugural Limestone Coast Multicultural Soccer Carnival was held in Naracoorte on Saturday 9th November 2019 at the Naracoorte and Districts Sports Centre. An estimated 350 people attended.

The carnival used sport to celebrate a diverse and harmonious Australia by bringing together newly arrived migrants and first and second-generation migrants from different cultural backgrounds from the communities of Limestone Coast (SA), Mallee (SA / VIC), and the Grampians (VIC).

Soccer is a sport for all, and this was embraced by the Carnival’s theme of Respect, Equality and Freedom.

Limestone Coast Multicultural Soccer Carnival’s star attraction; Victorian National Premier League player Hakeem Al-Alraibi did not disappoint. Hakeem’s opening address and opportunity for players take the field alongside a professional migrant athlete who has overcome extreme adversity, language and cultural barriers was a highlight for many.

The Limestone Coast Multicultural Soccer Carnival generated $7,500 of product support from local businesses. Local businesses supporters included Good Country Physiotherapy, Diversity Signs, The Daily Market, Drews Workshop, Sportspower Naracoorte, Hansen Print,
Trev’s Bargain Emporium, Short Turf Maintenance, The William McIntosh Hotel and The Naracoorte Hotel.

This event was funded by a $40,000 grant from Department of Home Affairs Fostering Integration Grants program. The grant supports new initiatives by not-for-profit organisations that will help migrants better integrate into Australian life through employment and community participation.

The table below is a summary of numbers attending activities.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total attendance</td>
<td>350</td>
</tr>
<tr>
<td>Soccer Carnival</td>
<td>150</td>
</tr>
<tr>
<td>Mini Roos Clinics and workshops</td>
<td>80</td>
</tr>
<tr>
<td>Volunteers</td>
<td>50</td>
</tr>
<tr>
<td>Support Staff (Trainers, umpires)</td>
<td>50</td>
</tr>
<tr>
<td>Food Vendors</td>
<td>20</td>
</tr>
</tbody>
</table>

**All Nations Cup Team Registrations**

A total of 10 teams registered with 2 teams withdrawing on the day.

8 teams of 80 players across the Limestone Coast (SA), Wimmera Mallee and Grampians (VIC) contested the 7 A side round robin ‘All Nations Cup’.

<table>
<thead>
<tr>
<th>Team</th>
<th>Location</th>
<th>Nationalities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tatiara United</td>
<td>Bordertown</td>
<td>All Nations (mixed)</td>
</tr>
<tr>
<td>Hang Tuhan</td>
<td>Bordertown</td>
<td>Malaysian</td>
</tr>
<tr>
<td>Stawell Pioneers</td>
<td>Stawell (Grampians, Vic)</td>
<td>Dutch / English / Korean</td>
</tr>
<tr>
<td>Nhill Karen Youth</td>
<td>Nhill (Wimmera, Vic)</td>
<td>Karenni / Burmese</td>
</tr>
<tr>
<td>The Wise Men</td>
<td>Naracoorte</td>
<td>Australian/ Scottish / Italian</td>
</tr>
<tr>
<td>Young Ones</td>
<td>Naracoorte</td>
<td>Australian</td>
</tr>
<tr>
<td>Mt Gambier Karenni (withdrew)</td>
<td>Mt Gambier</td>
<td>Karenni</td>
</tr>
<tr>
<td>Naracoorte Demons (withdrew)</td>
<td>Naracoorte</td>
<td>Australian</td>
</tr>
</tbody>
</table>

**Soccer Skills Sessions**

- The ALDI Miniroos (Ages 5 -9yrs) (40 Participants)
- Soccer Academy (10 – 16yrs) (20 Participants)
- United by Football workshops Parents & Children (20 Participants)

**Project Partners**

The event was coordinated by a working group of representatives from the

- Naracoorte United Soccer Club
- Football Federation Victoria
- Football Federation South Australia
- Naracoorte Migrant Resource Centre
- Bordertown Soccer Club (migrant representatives)
- Naracoorte Lucindale Council
- Multicultural Communities Council South Australia
- Teys Naracoorte
- Star Clubs Limestone Coast

**Funding and Event Partners In Kind Support**
The Limestone Coast Multicultural Soccer Carnival received a $40,000 Fostering Integration grant from the Australian Government. Due to the generous support of our event partners and lesser than budgeted travel expenses the grant was not fully acquitted. The ‘in-kind personnel’ from Football Victoria and Football Federation SA’s development and coaching staff was appreciated. Event Insurance was covered by pre-existing policies held by Naracoorte Lucindale Council and Football Federation SA. Finally, Teys Naracoorte community BBQ fuelled carnival participants and supporters throughout the day.

The Fostering Integration Grant was pivotal to the Carnival’s inception and success. In particular purchasing soccer equipment, subsidised travel for migrant teams, trainers, referees and specialised event staff and special guests.

**Carnival feedback**

**Nhill Karen Youth Team:**

*Participating in soccer competition was such a good opportunity to meet other people especially diverse background who are passionate about soccer game. It was a day for us to practice our soccer skills and we had so much fun playing together. We hope that opportunity like this would occur again in near future.*

*There is no comment for future improvement, as it was a good day.*

**Mini Roos and Soccer Academy:**

*“Matt was a burst of energy, extremely engaging and a true asset to Miniroos, Football SA and soccer development”*

*‘When is the next Mini Roo’s session. “We had only planned to stay for one hour but stayed the whole day”.*

**Media Coverage**

ABC NEWS, 10th November 2020 Sunday night community event feature

MOVED CR EARL
SECONDED CR CROSSLING

That the Limestone Coast Multicultural Soccer Carnival is included in Council's budget for 2020/2021 with a budgeted expenditure of up to $20,000 per annum.

CARRIED 544/20

14. Reports for Information


FOR MEMBERS’ INFORMATION

14.2. Planning and Compliance Report

FOR MEMBERS’ INFORMATION

14.3. Governance & Community Development Report

FOR MEMBERS’ INFORMATION

15. Publications, documents or information from other bodies

16. Questions with Notice

17. Motions with Notice
18. Questions without Notice

19. Motions without Notice

MOVED CR GRUNDY
SECONDED CR ROSS
That Council writes to the Naracoorte News and wishing it all the best for the future.
CARRIED 545/20

20. Matters the CEO recommends be considered in confidence

21. Meeting closed

Meeting closed at 5.50 pm.

........................................... CONFIRMED

........................................... DATE