NARACOORTE LUCINDALE COUNCIL
MINUTES FOR COUNCIL MEETING HELD ON
28 April 2020

MINUTES.............................................................................................................................. 3
Meeting Procedures and Public Consultation Policies.......................................................... 3
1. Opening prayer and acknowledgement of country .......................................................... 5
2. Elected Member’s Declaration of Interest........................................................................ 5
3. Public Forum..................................................................................................................... 5
4. Petitions and Deputations .............................................................................................. 5
5. Confirmation of Council Minutes .................................................................................... 6
6. Matters laid on the table from previous meetings ........................................................... 6
7. Mayor’s Report .............................................................................................................. 6
8. Elected Members’ Report............................................................................................. 11
9. Chief Executive Officer’s Report .................................................................................... 11
11. Finance Report......................................................................................................... 19
12. Minutes and Recommendations from Council Committees ....................................... 19
  12.1. Audit Committee................................................................................................ 19
  12.2. Strategic Asset Management Committee.................................................................. 19
  12.3. Naracoorte Regional Livestock Exchange Committee .................................... 22
  12.4. Strategic Planning and Development Policy Committee ....................................... 22
  12.5. CEO Recruitment, Performance and Review Committee................................... 22
13. Reports for Decision................................................................................................. 23
  13.1. COVID-19 Financial Relief ................................................................................ 23
  13.2. Better by Nature - Community Wellbeing Short Film and Photo Competition ..... 26
  13.3 SAROC Strategic Plan 2019-23 and draft Annual Business Plan 2020-21 .......... 28
  13.4 Child Safe Environment (and other vulnerable persons) Policy ....................... 30
  13.5 Animal Management Fees – Effective 1 July 2020.............................................. 31
14 Reports for Information............................................................................................... 35
  14.1 Community Services, Communications and LC Volunteer Service Report .......... 35
  14.2 Planning and Compliance Report........................................................................... 35
15 Publications, documents or information from other bodies........................................ 35
16 Questions with Notice.................................................................................................... 35
17 Motions with Notice...................................................................................................... 35
18 Questions without Notice............................................................................................... 36
19 Motions without Notice.................................................................................................. 36
20 Matters the CEO recommends be considered in confidence .................................... 37
  20.1 Naracoorte Aerodrome Lighting............................................................................ 37
20.2 Plant Replacement – Volvo Truck ................................................................. 37
21 Meeting closed .............................................................................................. 38
### NARACOORTE LUCINDALE COUNCIL

#### MINUTES FOR COUNCIL MEETING HELD ON

28 April 2020

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**MINUTES**

**COMMENCED:**

Meeting commenced at 5.00pm in Council Chamber, DeGaris Place, Naracoorte, and by electronic means.

**PRESENT:**

Chamber: Cr Julie Earl, Cr Trevor Rayner, Cr Ken Schultz

Zoom: Mayor Erika Vickery, Cr Craig McGuire, Cr Derek James, Cr Damien Ross, Cr Monique Crossling, Cr Scott McLachlan, Cr Cameron Grundy, Cr Tom Dennis

**APOLOGIES:**

**ON LEAVE:**

**OFFICERS:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trevor Smart (Zoom)</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Steve Bourne</td>
<td>Director Operations</td>
</tr>
<tr>
<td>Fiona Stringer</td>
<td>Director Corporate Services</td>
</tr>
<tr>
<td>Sally Klose</td>
<td>Manager Governance and Community Development</td>
</tr>
<tr>
<td>Paul McRostie</td>
<td>Manager Planning and Compliance</td>
</tr>
<tr>
<td>Daniel Willsmore (Zoom)</td>
<td>Manager Operations</td>
</tr>
<tr>
<td>Josie Collins</td>
<td>Community Engagement Officer</td>
</tr>
</tbody>
</table>

**MEDIA REPRESENTATIVES:**

<table>
<thead>
<tr>
<th>Name</th>
<th>News</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Waite</td>
<td>Naracoorte Community News</td>
</tr>
<tr>
<td>Chris Oldfield</td>
<td>Naracoorte Community News</td>
</tr>
</tbody>
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#### Meeting Procedures and Public Consultation Policies

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Sally Klose – Manager Governance and Community Development</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Strategic Outcome:</strong></td>
<td>Progressive Leadership</td>
</tr>
<tr>
<td>• Organisational excellence</td>
<td></td>
</tr>
<tr>
<td><strong>Financial Implication:</strong></td>
<td></td>
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</tbody>
</table>
NARACOORTE LUCINDALE COUNCIL
MINUTES FOR COUNCIL MEETING HELD ON
28 April 2020

| Policy Implication: | • Access to Council and Committee Meetings and Associated Documents – 19
• Code of Practice for Council and Committee Meeting Procedures – 20
• Informal Gatherings and Discussions – 58
• Public Consultation and Community Engagement – 94
• Terms of Reference and Meeting Procedures – Assessment Panel |
| Consultative and Community Implication: | • Sections 50(6) and 92(5) of the Local Government requiring public consultation on Council’s Access to Council and Committee Meetings and Associated Documents and the Public Consultation and Community Engagement Policy are suspended. |

Report

A public health emergency was declared on 15 March 2020. As a result of this declaration:

- specified provisions in the Local Government Act 1999 and Local Government (Procedures at Meetings) Regulations 2013 have been varied or suspended via Gazette Notices as follows:
  - **Electronic Participation in Council Meetings Notice (No 1)**
    - provides variations to the Act to enable some or all council members to participate in a council meeting by electronic means.
  - **Public Access and Public Consultation Notice (No 2)**
    - allows Council to close the principal office without any requirement for a notice under the South Australian Public Health Act 2011 (SAPH Act) or vary operating hours without a requirement to undertake public consultation, provided the council considers it reasonably necessary as a result of the public health emergency and certain requirements detailed in Notice No. 2 are complied with;
    - Council is excused from undertaking certain mandatory public meetings in respect of certain types of public consultation;
    - Documents that are to be made available for public inspection or copy at the principal office to be provided by alternative means – such as Council’s website.

- Council Assessment Panel (CAP) meetings may occur by electronic means under section 17 of the COVID-19 Emergency Response Act 2020

- the Development (Public Health Emergency) Variation Regulations 2020 temporarily amend the Development Act 1993 and Development Regulations 2008 to allow local government to continue its planning and development assessment functions.
As a result of these Gazette notices, the COVID-19 Act and the Development Regulations some provisions in the following Council policies need to be suspended or amended.

- Access to Council and Committee Meetings and Associated Documents – 19
- Code of Practice for Council and Committee Meeting Procedures – 20
- Informal Gatherings and Discussions – 58
- Public Consultation and Community Engagement – 94
- Terms of Reference and Meeting Procedures – Assessment Panel

Rather than amend each of these policies and documents a supplement has been prepared which is applicable while the Gazette notices, Act and Regulations are in operation.

The supplement:
- outlines procedures and protocols for electronic participation in meetings and informal gatherings
- addresses public access to meetings and documents
- notes changes to public consultation

Refer to Attachment

Policy Supplement – Electronic Participation in Council Meetings and Other Matters Relating to COVID-19

MOVED CR MCGUIRE
SECONDED CR JAMES


CARRIED 516/20

1. Opening prayer and acknowledgement of country

2. Elected Member’s Declaration of Interest

3. Public Forum

4. Petitions and Deputations

Mrs Josie Collins informed the meeting of a conflict of interest relating to Item 4. The nature of her interest relates to her role as Secretary and Life Member of the
Naracoorte Demons Netball Club. Mrs Collins left the Council Chamber at 5.03pm until the presentation was completed.

Presentation via Zoom from Naracoorte Demons Netball Club President / Life Member Melanie Pretlove and Life Member Vanita Kavanagh on the Netball Club and Naracoorte Tennis Club’s 2020-2021 Budget submission to Council.

Mrs Collins returned to the Council Chamber at 5.13pm.

5. Confirmation of Council Minutes

MOVED CR MCLACHLAN
SECONDED CR ROSS

That the Minutes of the Council meeting held on 24 March 2020 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED 517/20

6. Matters laid on the table from previous meetings

7. Mayor’s Report

This month has been dominated by briefings and media in relation to the COVID-19 pandemic. It is encouraging to see that our community is generally following the directives of our Federal and State leaders in relation to social distancing. It really is a balancing issue between caring for our health and caring for our economy. Many retail businesses in our area have had to make dramatic changes to the way they run their businesses and organisations, both government and not-for-profit are looking at ways to assist, either financially or with wellbeing resources.

There are many websites available with resources, information and ideas. The Federal, State and Local Government websites all have very useful information.

The council has supported the directives from the Federal and State Governments and has strongly supported the messaging across the Limestone Coast region for people not to undertake non-essential travel into the region and for people to stay at home over the Easter break and school holidays. It was pleasing to see that it was very quiet over the Easter break and I thank our community for heeding the directions.

I also take this opportunity to thank elected members and all council staff for continuing to service our community under very different circumstances.

- 25th March - Conversation with Dr Brian Norcock re update from Kincraig Medical Clinic – have set up a team in readiness for incidents of COVID-19 – doctors are telephoning
patients where possible and patients are being seen at MacMillan Wing if necessary. Concerns re mental health of people – urging us all to keep in contact with family and friends.

- 26th March -

Meeting of the Limestone Coast Mayors (via Zoom) – update of actions taken in each council area - all councils are taking direction from Federal and State authorities – generally common thread with some councils having specific issues eg Mount Gambier Airport. This meeting will be set up for each Friday to support each other across the region.

Meeting (via Zoom) with LGA, Minister for Local Government Stephan Knoll, SA Public Health Authority representative Chris Lees, LGA officers.

- Chris Lees: Overview of steps taken so far re social distancing, testing in the state and tracing of contacts,
- Minister Knoll: Need to work together across the three levels of government as this will be the biggest economic shock globally since WW11 and will test the limits economically, urging Local Government to bring forward projects to provide stimulus for our area, there will be opportunities for stimulus partnerships and more information will be given in the next few days, projects should be chosen that will make the community resilient and productive in the future, councils to have a hardship policy that helps those directly affected, we all need to be mindful of mental health impacts and domestic violence impacts. The Local Government Public Health Emergency Bill has been passed and early next week there will be some changes to the Local Government Act gazetted eg ability for councils to meet via electronic means. Planning must continue to proceed as needs for approvals must assist progress of projects. State government also urging training to continue
  - Lisa Teburea: LGA has developed a Hardship Policy which may assist councils to be consistent and provide relief and targeted support to those who need it most – suggested not to put across the whole sector. LGA working with SA Centre Economic Studies on what is the best way to offer economic stimulus for the long term – these findings will be posted on the LGA website early next week
  - LGFA: Councils are in strong financial state and have the ability to take out borrowing – LGFA there to assist
  - Discussion on forward payment of FAGS – this will not assist councils in the future – an extra stimulus payment by Federal Government would be better.
  - Sam Telfer: Keep key essential services going therefore providing employment but maybe doing things differently to keep staff safe. Long term Financial Plans may need reviewing in light of the situation

Conversation with Sage Murray, Manager Teys Australia – all going well at the plant with extra cleaning regimes and social distancing for employees being implemented.

- 29th March - ABC SE Radio interview re urging people to not undertake non-essential travel into the Limestone Coast during the Easter holidays

- 30th March - FIVEaa radio interview with Leon Byner re urging people to not undertake non-essential travel into the Limestone Coast and regional areas during the Easter holidays
31st March - LGA Mayors and CEOs zoom meeting with Federal Ministers
  o Anne Ruston (Minister for Families and Social Services) – very aware of supporting those who have no other sources of support eg small businesses, sole traders. The Government is relaxing limitations to accessing the support. The JobKeeper payments are for those businesses that have had either a 30% or 50% reduction in income (depending on size of businesses).
  o Simon Birmingham (Minister for Trade, Tourism and Investment) – the survival of Australia businesses is foremost - regional tourism businesses support is being announced (SATC announced two programs – please see newsletter attached). There will be stimulus packages to councils announced in due course to assist with infrastructure projects.
  o Various discussions on how to assist vulnerable groups (eg Redcross Telecross service in SA for people to contact in times of need).

1st April

Triple M Radio interview with Ewan Grant re urging people to not undertake non-essential travel into the Limestone Coast during the Easter holidays.

Limestone Coast LGA Finance and Risk Committee meeting (zoom)

2nd April - LGA Board of Directors Special Meeting (Zoom)

Update given to the Board re staff options to social distancing (working from home and moving offices), mental health and wellbeing checks being done. The LG Functional Support Group has been meeting regularly.

State Government states that Councils are an essential service and should continue operating.

State Local Government Ministers were meeting with the Federal Minister to discuss issues including stimulus support for Councils. A meeting was being set up for Mayors and CEOs with the SA Police Commissioner (this happened on Friday afternoon).

Premier will do some media with Mayors re messaging about non-essential travel.

Council elected members and staff are urged to check the LGA COVID-19 website for up to date information.

Council meetings can now be done electronically and LGA is working with the Government on governance re budget processes and public consultations – still being developed.

Council urged to hold off on budget decisions until it is clearer what capacity we will have after Fed and State Governments announce their programs.

3rd April
Visit to Border control site at Hynam with Nick McBride and police officers. Check point was relatively quiet with all interstate travellers being recorded.

LCLGA Mayor’s weekly meeting (Zoom) – generally all Limestone Coast Councils in similar position.

LGA Mayors and CEOs meeting with SAPOL assistant police commissioner. Media campaign re no non-essential travel during school holidays. Higher level of shut downs would be extremely difficult to enforce, are divisive, there would always be unforeseen consequences and it is a balancing act for infection control and social cohesion.

- 6th April

State Regional Local Government Executive Officers Zoom meeting – all regions in SA are in a similar situation with staff working from home, events cancelled or deferred. Regional EOs looking at what impacts to regions and what opportunities.

Border Watch – media comment re Local Government supporting Federal and State Governments directives re non-essential travel due to COVID-19

- 7th April

CEO meeting

SEGRA webinar re Business management and Leadership – SEGRA (Sustainable Economic Growth for Regional Australia) is holding free webinars frequently and are easily accessed on the SERGA webpage

- 8th April

Recorded a podcast with Mamamia (Australia’s largest independent women’s media group) - Clare Murphy and a Sydney GP - “Why Can’t I go Away This Weekend” https://www.mamamia.com.au/podcasts/the-quicky/why-cant-i-go-away-this-easter-long-weekend/

LGA SA zoom meeting briefing with Premier Steven Marshall and Minister Stephan Knoll ahead of the Easter break.


Minister Knoll: Councils should review hardship policies, second gazette re budget process changes re COVID 19, open space grants closed (NLC has applied for this).

- 9th April - LGA member workshop on council rates and budget setting to provide guidance on the options available to provide community and business support in response to the COVID-19 public health emergency. The workshop program included brief presentations from the LGA, SA Centre for Economic Studies, Office of Local Government and council case studies.

LGA: LGA has a Hardship Policy template that councils are able to use - the challenge is to use a fair and equitable method of assessing hardship. Need to encourage people to come and talk to council, questions to be asked maybe 1) does payment of rates lead to
hardship 2) should relief be granted 3) what relief is given (flexible payments, postponement of partial or all, remiss of fines). Urge councils to continue with business as usual to service our communities.

LGFA: have had many queries from councils – Local government has a role in stimulating the economy – options are to use reserves or to borrow – most councils are in a good position to do so.

- SA Centre for Economic Studies: We are looking at a depression due to drop of demand. Scale of local government budgets are very small compared to total local economy therefore the scope of local government is relatively limited. Local government has a good pool of expertise to manage other levels of governments’ stimulus projects. The full report “SACES report: Providing Local Economic Stimulus: The Role for Councils” can be sourced on the LGASA webpage COVID-19.

- 14th April - SAM committee meeting
- 15th April - AMRC Board meeting
- 16th April - ABC radio interview re closure of Naracoorte Herald and Naracoorte National Bank branch.
- 17th April - LCLGA meeting – included the endorsement of the draft LC Regional Public Health & Wellbeing Plan for public consultation; approved the agreement to form a Joint Planning Board; endorsed the submissions of regional priority projects for the 2020 Special Local Roads Program (includes Old Caves Road – year 3); workshop re LCLGA Annual Business Plan 2020-2021.
- 20th April - RDALC Board meeting
- 23rd April
  - Country Arts SA Governance and Finance Committee meeting – Zoom
  - LGASA Board of Directors meeting – Zoom
  - Meeting with AMRC CEO Eugenia Toulis
- 24th April - Launch of the Living and Working in Regional SA report, by the Hugo Centre with Nick McBride MP and Eugenia Toulis

MOVED CR GRUNDY
SECONDED CR ROSS

That the Mayor’s Report is received.

CARRIED 518/20
8. Elected Members’ Report

Cr Ross – Reported on the last meeting of the Naracoorte Area Health Advisory Council.

9. Chief Executive Officer’s Report

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>CEO, Trevor Smart</th>
</tr>
</thead>
</table>
| Strategic Outcome:   | Progressive Leadership  
|                      | • Effective Delivery of projects & services  
|                      | • Engage external stakeholders to leverage local opportunities  
|                      | Prosperous Community  
|                      | • A vibrant and progressive business centre and townships  
|                      | Harmony & Culture  
|                      | • An inclusive community  
| Financial Implication: | Nil |
| Statutory Implication: | Nil |
| Policy Implication: | Nil |
| Consultative and Community Implication: | Nil |

Report

COVID-19 Update

Elected Member and Staff have been kept updated with actions taken relative to the COVID-19 situation.

Over the past two weeks, the situation and approach from the Federal & State Governments have appeared to stabilise – and this appears to be the case both locally and regionally.

From a Council perspective, we will continue to assess our operational needs, staff health and wellbeing, and services to our community – and under advice from the State Government and LGA, we will determine any actions required.

Council is still considered an essential service, and accordingly, we are attempting to function ‘as normally’ as possible, within acceptable circumstances and assessment of risk to staff and the organisation.

From a community perspective, we are understanding of the facts that many businesses, employers, and employees have been affected significantly – and this has a flow on effect across the whole community.
With the Federal and State Governments both providing various assistance packages, and stimulus approaches – what could Councils role and approach include:

- Rates hardship policy approach – provided within this agenda for Council consideration
- Support of local contractors and businesses
- Continued promotion of local projects being undertaken – which have a flow on effect for the local community and businesses
- Continued maintenance and upkeep of our infrastructure and community facilities
- Vulnerable people – seeking ways to identify and assist those that may be more vulnerable in our community.
- Local stimulus – once we enter a recovery period, and in partnership with Federal and/or State Governments, be prepared for opportunities to provide local businesses with project opportunities

**Naracoorte Library**

The design phase of the Naracoorte Library has commenced with a start-up meeting with Brett Julian Architect held in Naracoorte on Friday 27 March 2020, and this included an extensive inspection and assessment of the site to allow off-site design considerations.

It is still intended that the consultant will engage with elected Council, and library & hall staff – and this will be on their next visit (date unknown as yet).

Internal design works are also progressing for the old library site.

**Prostate Cancer Item**

The Limestone Coast Prostate Cancer Support Group (LCPCSG) is seeking support from Council of $10,000 to purchase a transperineal prostate biopsy machine to be shared across three hospital sites: Mount Gambier, Millicent and Naracoorte.

Amongst other activities, the group works to raise the awareness of friends, neighbours and the community to the need for men to ask their doctor for a Prostate Specific Antigen (PSA) blood test to help with early diagnosis or to rule out the likelihood of having prostate cancer. The LCPCSG recognised that a transperineal prostate biopsy machine was a critical piece of medical equipment for the Limestone Coast.


In September 2019 the LCPCSG began the process of purchasing a transperineal prostate biopsy machine when Troy Bell MP convened a meeting at the Mount Gambier Hospital with relevant stakeholders. At this meeting the estimated cost of a machine was $180,000, which included two probes. Support was provided to proceed with the project.

Another meeting was held in February 2020 to progress the purchase, however revised costs for the machine came in at $207,000 which is a result of external market forces in the medical equipment industry. This revised cost also includes a carry case for transporting between sites and a third probe.

Funding towards this machine is identified from the following sources:
<table>
<thead>
<tr>
<th>Organisation</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male Bag</td>
<td>60,000</td>
<td>Confirmed</td>
</tr>
<tr>
<td>LCPCSG Including $10,000 from Bendigo Bank</td>
<td>65,000</td>
<td>Confirmed</td>
</tr>
<tr>
<td>District Council of Grant</td>
<td>10,000</td>
<td>Confirmed</td>
</tr>
<tr>
<td>Naracoorte Lucindale Council</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>Wattle Range Council</td>
<td>10,000</td>
<td>Unknown</td>
</tr>
<tr>
<td>City of Mt Gambier</td>
<td>10,000</td>
<td>Being considered at Council Meeting of 21/4/20</td>
</tr>
<tr>
<td>District Council of Robe</td>
<td>5,000</td>
<td>Unknown</td>
</tr>
<tr>
<td>Kingston District Council</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>175,000</strong></td>
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If all funding sources are realised, there will still be a funding shortfall of $32,000 which they intend to fund raise from private firms and entities. The LCPCSG are looking to purchase this equipment in the 2020-2021 financial year and approaches are being made to other Councils for funding as part of the annual budget process.

Council could consider support for this project through its 2020/21 budget process, and/or possibly through local partnerships such as NAHAC, CT Trust, etc.

Other matters to consider:
- Do we make any funding conditional – equipment being accessible to Naracoorte Hospital; no payment until funding fully secured; etc
- Is the equipment of high value to region – so our support could be unconditional
- Share of funding if local partners are secured.

**LCLGA 2020/21 Business Plan**

As per attached discussion paper and presentation to the Limestone Coast LGA (LCLGA) Board from LCLGA Executive Officer, Councils comments are sought on the 2020/21 LCLGA Annual Business Plan approach. This is to assist in the further development of the actual Business Plan & Budget which Council would then have the opportunity to reconsider.

Generally, I would consider that Council gets good value from our membership and contributions to LCLGA, and our region has an excellent reputation as to its collaborative approach to various programs and projects. LCLGA also has good resources to assist in progressing projects & programs – and this is largely through leveraging external funds to match our own collective contributions.

Our total contributions to LCLGA in 2019/20 was $78,159, with a contribution of up to $79,996 (subject to CPI level) forecast if no change.

I would suggest some comments as such:
- Programs – proposed allocation across the various programs of Regional Growth, Regional Waste, Regional Roads, Red Meat Cluster, Regional Health, & Shared Capability. All of these programs are important, but I would consider that the collective contributions be listed as Membership Fees, which then go towards supporting the administrative/project support across the board, rather than program specific. Many of
these programs are through a LCLGA Committee of which NLC has active representation.

- RDA Limestone Coast – the arrangements for funding of RDALC have changed over the years, with our contribution now going to project specific outcomes, with 2019/20 going towards the Regional Infrastructure Audit rather than an untied payment. I suggest that this approach has not provided good value for Council(s). I still support a contribution from Council, but this could be reworded to be towards regional economic development projects (which could be done through LCLGA, or in partnership with RDA). Projects such as the Regional Infrastructure Audit did not provide the outcomes that Councils were seeking, and is most likely a lost opportunity. LCLGA could have engaged the consultant to undertake the works required, rather than pass funding to another organisation to do the same;

- Heritage – currently funded to the collective value of $58,309. The consultant largely deals with individual property owners who are more in need of such advice than Councils are. I suggest that we could take the approach of dropping this program from LCLGA, and this would be a direct saving and reduction of budget.

### Other Meetings and Activities

- COVID-19 Meetings (External) 15 zoom meetings
- NRLE Board
- Strategic Asset Management Committee
- Castec Lucindale
- LCLGA Board
- LC Economic Development Group

Refer to Attachments 9

LCPCSG Funding Request
Limestone Coast Prostate Cancer Support Group Letter of Support Request
Tony Pasin MP Letter of Support
Tony Pasin MP Speech
LCLHN Fact Sheet #1
LCLHN Fact Sheet #2
Male Bag Foundation
LCLGA Business Plan Context and Assumptions
LCLGA Business Plan Board Presentation

MOVED CR ROSS
SECONDED CR GRUNDY

That Council give in-principle support to the Limestone Coast Prostate Cancer Support Group’s project to purchase a transperineal prostate biopsy machine as a shared resource for regional hospitals but defer a financial contribution in its 2020/21 annual Budget until further information is received.

CARRIED 519/20
MOVED CR MCLACHLAN  
SECONDED CR DENNIS

That Council advises LCLGA that it is supportive of an Annual Business Plan approach that includes retention of existing approach and programs apart from:

- Program funding remaining as membership fees rather than program specific; and
- RDALC contributions being retained but in the revised form of a Regional Economic Development Program Contribution;
- Exclusion of Heritage Services from LCLGA programs, with that viewed as direct savings

CARRIED 520/20


<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>CEO, Trevor Smart</th>
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</table>
| Strategic Outcome:   | Progressive Leadership  
|                      | • Effective Delivery of projects & services  
|                      | • Engage external stakeholders to leverage local opportunities  
|                      | Harmony & Culture  
|                      | An inclusive community |
| Financial Implication: | Nil |
| Statutory Implication: | Local Government Act 1999 |
| Policy Implication:   | Nil |
| Consultative and Community Implication: | Nil |

**Report**

**Ratepayers in Action**

Even though Council has received no formal notification or proposal, Elected Members may be aware that there has been some level of discussion occurring within the community regarding a public initiated submission to change Council’s external boundary, composition or representation structure.

Attached for your reference are three documents by way of background and information

- Agenda & Notes for a meeting for the proposed formation of a Naracoorte & Lucindale Ratepayers Association (held 11/6/19);
• Ratepayers in Action SE Field Days flyer authorised by Cr Trevor Rayner
• Ratepayers in Action mail out seeking signatures from eligible electors – with Trevor Rayner the contact.

The most recent flyer is as per SA Local Government Boundaries Commission - Council Boundary Change Proposals – Guideline No. 7 (attached to this report).

All three Ratepayers in Action documents allude to boundary reform and inadequate representation for rural rate revenue – and all seek the signatures of eligible electors to support some (unknown) type of proposal.

Initially, actions appeared to be about the formation of a ratepayer association, Council accountability, etc – and that is a fair and reasonable approach to take if ratepayers have concerns about Council performance. It is questionable if such an approach should be led by an elected member rather than the community.

As per Form 1 of 3rd Flyer “…the Council boundaries be reviewed. The larger amount of rate revenue comes from the rural area, which has lesser number electors to vote in rural minded councillors” – it is unclear if the proposal will be seeking boundary adjustment or representation review.

What impact does this have on Council?

As per Guideline No 7:
• An elector is a person, body corporate or group of persons enrolled on the voters roll for a council - this means people who can vote in a council election because they live or own property in that council).
• In the case of a proposal to alter the composition of a council or the issue of wards within a council, eligible electors are electors who are within the area of the affected council.
• Dissatisfaction with an elected member/s is not in itself a reason for making a proposal to the Commission. This is a matter for the proposer to pursue with the elected member/s in question. A proposal must focus on the benefits that changing the internal structure of a council would provide for the community.
• As previously stated, making a proposal to the Commission is not an avenue to express dissatisfaction with the services or representation your council provides. Talking to your council in the first instance may resolve any issues you have.
• Prior to initiating a proposal with the Commission, you must ascertain the views of the Council. It is important to keep accurate records of any consultation and/or correspondence relating to your proposal. It is suggested that copies are kept of all correspondence, and minutes recorded at meetings held. This will help you when you come to prepare your proposal.
• As proposals must be made by at least 10% of eligible electors, you should also contact your council to confirm the required number of eligible electors with respect to a proposal. (This confirmation from the Council Chief Executive Officer must be included in the proposal to the Commission).

As CEO, I will need to confirm the required number of eligible electors (at least 10%) – and to do this I would require further details of any such proposal to enable accurate assessment. I will at some point in time also be required to certify/verify the eligibility of each elector making a proposal.
From a proactive perspective, and as per Guideline No.7 – it may be beneficial for both Council and the proposer (individual or group) to meet to discuss reasons for dissatisfaction of elected member/s or Council services. This level of consultation is required to be included within any proposal, so it could be seen as Council being proactive in providing a forum for discussion.

Elected Members are also reminded that Council conducted its required Representation Review which explores the various representation options, including public consultation, and this was finalised and endorsed by Council in June 2017. This Review saw the representation structure retained as was, with minimal comments provided by members of the public. This would indicate that overall, the general public was not dissatisfied with the representation structure of the Council.

If Council did wish to make an invitation to meet, items for discussion could include:
- What are the perceived needs and concerns outlined in the flyers;
- What or how could Council be more effective and economic in their use of resources;
- Representation Review conducted in 2016/17
- What is the understanding of rate revenue levels
- What would be the benefits and form of boundary or representation amendments
- Have the above matters been raised in Council or Committee meetings for Council to consider

As an observation, source of rate revenue and elected member representation do appear be a common theme and concern, although representation is based on population/elector numbers and is not in any way linked to rate revenue.

From a rate revenue perspective, over the past four financial years, Council’s rate revenue has come from:
Also, for Council’s consideration is the Elected Members Code of Conduct, and the question as to whether this has been breached. Broadly speaking, and depending on what information has been conveyed to members of the public through this Ratepayers in Action process, Part 2 - Behavioural Code section of the Code of Conduct could be considered as such

- General behaviour
  - 2.1 Show commitment and discharge duties conscientiously.
  - 2.2 Act in a way that generates community trust and confidence in the Council.
  - 2.4 Show respect for others if making comments publicly.
  - 2.5 Ensure that personal comments to the media or other public comments, on Council decisions and other matters, clearly indicate that it is a private view, and not that of the Council.

- Responsibilities as a member of Council
  - 2.8 Endeavour to provide accurate information to the Council and to the public at all times.

- Relationship with fellow Council Members
  - 2.9 Endeavour to establish and maintain a respectful relationship with all Council members, regardless of differences of views and opinions.

Refer to Attachments 9.1

Ratepayers Association Flyer and Agenda
MOVED CR MCLACHLAN
SECONDED CR SCHULTZ

That Council invite, through Cr Rayner, initiators of the proposal for Council boundary review to meet with Council to discuss issues of concern.

CARRIED 521/20

10. Capital Projects Report

FOR MEMBERS' INFORMATION

11. Finance Report

FOR MEMBERS' INFORMATION

12. Minutes and Recommendations from Council Committees

12.1. Audit Committee

12.2. Strategic Asset Management Committee

Refer to Attachment 12.2

SAM Meeting Minutes and Agenda Attachments 14 April 2020
CEO Comment – Naracoorte Regional Sports Centre Masterplan Recommendation

As per the Strategic Asset Management Committee recommendation to this meeting (as below), can I suggest to Council that it considers an alternative recommendation or motion to provide a greater level of clarity on actual adoption of the Masterplan, and for a range of future actions – which I consider would not go against the intent of recommendation of SAM Committee ie to include a ‘footprint’ and investigations of a swimming pool at the Naracoorte Regional Sports Centre Master Plan.

The existing recommendation doesn’t clearly adopt the final masterplan following public consultation, and this needs to occur to enable future actions, and linking with potential funding programs/sources.

A few questions for Council to consider to assist investigations:
- Swimming pool size ie 25m, 50m, etc
- Associated facilities – kids pool, café, gym, etc
- Site – most likely would be a separate building to the proposed Sports Centre facility due to space it could be located on old basketball stadium site for example
- Facility Management – would require, in my opinion, Council staffed or contracted facility management

A suggestion for your consideration:

MOVED
SECONDED

That Council:

1. Adopt the Naracoorte Regional Sports Centre Masterplan; and
2. Includes in the 2020/21 draft budget a funding allocation to progress preliminary design and survey work on the Masterplan; and
3. Investigations are undertaken for the inclusion of an indoor swimming facility within the Naracoorte Regional Sports Centre precinct.

**MOVED CR MCGUIRE**
**SECONDED CR ROSS**

That Council:

1. Adopt the Naracoorte Regional Sports Centre Masterplan; and
2. Include in the 2020/21 draft budget a funding allocation to progress preliminary design and survey work on the Masterplan; and
3. Investigations are undertaken for the inclusion of an indoor swimming facility within the Naracoorte Regional Sports Centre precinct.

**CARRIED 524/20**

**MOVED CR MCLACHLAN**
**SECONDED CR CROSSLING**

That consultation is undertaken with the local Ormerod Street Extension stakeholder group on Ormerod Street Option 1.

**CARRIED 525/20**

Cr Earl sought and was granted leave of the meeting to bring forward her Motion with Notice relating to the removal of a tree at 79 Smith St, Naracoorte.

**MOVED CR EARL**
**SECONDED CR SCHULTZ**

That the decision to remove the *Brachychiton sp* tree at 79 Smith St Naracoorte is deferred until evidence of building damage is provided.

**CARRIED 526/20**

**MOVED CR DENNIS**
**SECONDED CR SCHULTZ**

That Council does not upgrade Wilkins Road, Naracoorte.

**CARRIED 527/20**
MOVED CR MCLACHLAN  
SECONDED CR MCGUIRE  
That the extension of Shuards Lane, Lochaber is not upgraded.  
CARRIED 528/20

12.3. Naracoorte Regional Livestock Exchange Committee

Refer to Attachment 12.3

NRLE Board Meeting Minutes and Agenda Attachments 7 April 2020

MOVED CR MCLACHLAN  
SECONDED CR SCHULTZ  
That the Minutes of the Naracoorte Regional Livestock Exchange Board Meeting held on 7 April 2020 are taken as read and confirmed as an accurate record of the proceedings of the meeting.  
CARRIED 529/20

MOVED CR MCLACHLAN  
SECONDED CR ROSS  
That;  
• the 2020/21 NRLE Budget is included in Council’s Draft 2020/21 Budget, and  
• the NRLE Fees and Charges are included in Council’s 2020/21 Fees and Charges.  
CARRIED 530/20

12.4. Strategic Planning and Development Policy Committee

12.5. CEO Recruitment, Performance and Review Committee
13. Reports for Decision

13.1. COVID-19 Financial Relief

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Corporate Services – Fiona Stringer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td><strong>Progressive Leadership</strong> – sustainable community finances &amp; assets and organisational excellence</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Monitoring Council’s cash flow, investment performance and loan borrowings</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>Section 181 and 182, Local Government Act 1999</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Nil</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>Financial relief to ratepayers and cash flow assistance to local suppliers</td>
</tr>
</tbody>
</table>

Report

In these challenging times that both Australia and the rest of the world are faced with, there is considerable discussion about keeping the economy afloat and providing financial assistance to those that most need it.

The Federal and State Governments have committed to a range of programs to support those who have lost their jobs or have had a reduction in hours and businesses that have been affected by the pandemic.

In some circumstances, individuals will be financially better off due to the assistance packages that have been enacted.

Financial assistance provided via Centrelink does not provide direct assistance with meeting the costs associated with owning your own home, whereas it does provide an additional payment, subject to meeting certain conditions, to those who rent in the form of rent assistance.

Local Government is being asked what it will or can do, in particular in terms of rate relief.

Hardship

Section 182 of the Local Government Act provides opportunities for Council to provide a remission or postponement of payment of rates. An extract from section 182 is provided below:

(1) If a council is satisfied on the application of a ratepayer that payment of rates in accordance with this Act would cause hardship, the council may –

   (a) Postpone payment in whole or in part for such period as the council thinks fit; or
   (b) Remit the rates in whole or in part
Council may grant a postponement on conditions determined by the Council (part 2a and 2b of section 182).

Part 3 of section 182 also provides Council with the ability to *grant other or additional postponements of rates to assist or support a business in its area.*

The powers of Council under section 182 of the Act have not been delegated, and it is recommended that for a limited time period these powers are delegated to the Chief Executive Officer and Director Corporate Services.

**Fines & Interest**
Council’s budgeted annual income from fines and interest for 2019-20 is $60,000, with income received of $41,670 as at 31 March.

Section 181 (8) of the Local Government Act states that *if an instalment is not paid on or before the date on which it falls due a fine of 2 per cent of the amount of the instalment is payable … and on the expiration of each full month from that date, interest at the prescribed percentage for the amount in arrears (including the amount of any previous unpaid fine and including interest from any previous month) accrues.*

Section 181 (9) provides council with the ability to *remit any amount payable under subsection (8) in whole or part.*

It is recommended that fines and interest are remitted for the period 1 April 2020 to 30 September 2020. If Council supports this recommendation it is anticipated that income forgone for 2019-20 will be approximately $20,000 with an additional amount of approximately $20,000 foregone in 2020-21.

**Referral to Debt Collection**
Outstanding rate debtors are referred to Council’s debt collection agency annually in July. It is recommended that referral to debt collection is delayed until October 2020. This decision would not apply to ratepayers who have already been referred to debt collection in relation to amounts that were overdue prior to the declaration of COVID19 as a pandemic.

**Procurement**
Council has a balanced preference for local suppliers *(refer Procurement Policy)* and a preference for local suppliers may include an evaluation of: -

- the creation of local employment opportunities
- increased availability of local servicing support
- increased convenience with communications with the supplier for contract management
- economic growth within the local area
- benefit to Council of associated local commercial transactions
- the short and long term impact of the procurement on local business;

Council pays invoices based on terms of payment, ranging from 1 day to 30 days after end of month. It is recommended that payment terms for local suppliers are reduced to no more than 14 days, subject to normal approval processes and Council’s cash flow capacity, until 30 September 2020.
MOVED CR SCHULTZ  
SECONDED CR MCLACHLAN

That due to the impact of COVID-19 on the local economy:

1. Fines and interest on rates are remitted for the period 1 April 2020 – 30 September 2020.

2. Referral of outstanding rate debtors to debt collection is deferred until October 2020.

3. Payment terms for local suppliers are reduced to no more than 14 days, subject to normal approval processes and Council’s cash flow capacity, until 30 September 2020.

CARRIED 531/20

MOVED CR JAMES  
SECONDED CR DENNIS

That in accordance with Section 44(6) of the Local Government Act 1999, the Chief Executive Officer and Director Corporate Services are granted delegations to postpone payment of rates pursuant to Section 182(1)(a), 182(2)(a), 182(2)(b) and 182(3) of the Local Government Act, subject to the following conditions: -

a) The applicant must be responsible for the rate liability; and

b) The applicant must be able to demonstrate, as a result of COVID-19,
   i. a 20% reduction in income due to unemployment or reduced hours
   ii. business closure
   iii. or a 30% reduction in net business income measured against the same period last year; and

c) Net business income reduction is not offset by a government stimulus package; and

d) The maximum period of postponement is until 30 June 2021; and

e) Applicants approved for postponement of rate payments will not be referred to debt collection until expiry of the approved period of postponement; and

f) Fines and interest will be remitted for the period of postponement; and
g) Applications relating to postponement of payment of rates as a result of COVID-19 must be received by 30 September 2020; and

h) This delegation is revoked as at 31 December 2020.

CARRIED 532/20

13.2. Better by Nature - Community Wellbeing Short Film and Photo Competition

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Manager Governance and Community Development - Sally Klose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Naracoorte Lucindale Council Strategic Plan – Theme 3 – Harmony and Culture</td>
</tr>
<tr>
<td></td>
<td>A safe, healthy and diverse community celebrating our similarities and differences</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>$3000 from Community Support-Community Wellbeing Budget line</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td></td>
</tr>
<tr>
<td>Policy Implication:</td>
<td></td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td></td>
</tr>
</tbody>
</table>

Report

Cr Craig McGuire suggested at the recent Strategic Asset Management Committee Meeting that Council consider hosting a short-film competition as a community wellbeing project during these times of social isolation.

Council held successful short-film competitions for local youth in 2015 and 2016 as part of SA Youth Week celebrations.

SA Youth Week celebrations have largely been cancelled this year due to COVID-19 but communities are still being encouraged to keep young people and communities safe and also connected.

Council has up to $3000 available in its Community Support – Community Wellbeing Budget line to hold a competition.

Instead of just being open to local youth (SA Youth Week 2020 concluded on 26 April), it is proposed that Council’s competition is open to community members of all ages living in the Council area with prizes for junior and open entries. To open the competition up to a wider cross-section of the community, it is proposed there be categories for:

- Short film
- Photography
Council would promote the competition on its website and social media pages. Winners would also be acknowledged this way.

Proposed prizes are:

<table>
<thead>
<tr>
<th>Short Film</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>1st prize under 18 $500</td>
<td></td>
</tr>
<tr>
<td>2nd prize under 18 $250</td>
<td></td>
</tr>
<tr>
<td>1st prize open  $500</td>
<td></td>
</tr>
<tr>
<td>2nd prize open  $250</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Photo</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>1st prize under 18 $500</td>
<td></td>
</tr>
<tr>
<td>2nd prize under 18 $250</td>
<td></td>
</tr>
<tr>
<td>1st prize open  $500</td>
<td></td>
</tr>
<tr>
<td>2nd prize open  $250</td>
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</tbody>
</table>

**Total $3000**

Better by Nature is the proposed competition theme, which is consistent with Council branding and also sends a message of hope. The film and photos should tell us something about what it’s like to live in Naracoorte Lucindale, and what people enjoy in our district.

In the first instance all entrants will be showcased on our online and social media platforms using #BetterByNature. There is also the option in the future of printing a selection of the best images for an exhibition or printing the images as large scale artworks for display for example at the Visitor Information Centre.

Images must be created in the period the competition is open, 1 May 2020 to 1 June 2020, and must not have been submitted into any other competition.

By entering the entrant grants Council permission to exhibit the image, reproduce the image on Council websites or other digital media, including social media sites, and in material promoting the Council area.

Sharing content that promotes wellbeing and connection on social media is strongly encouraged by SA Health and the Australian Government during COVID-19.

In our region:
- Natural Resources South East is currently hosting its 2020 photo competition, “Life in our Landscape”, celebrating the connectivity of each element of the region’s landscape and why the region is an amazing place to work, live and explore. Junior and senior entries are invited with prizes including National Parks passes, vouchers and prize packs.

Naracoorte Lucindale Council’s Strategic Plan promotes an inclusive community, a creative and artistic community, a learning community and a healthy and resilient community in “Theme 3 – Harmony and Culture”.
It is proposed the Better by Nature Competition open on 1 May 2020 and close on 1 June 2020.

MOVED CR MCGUIRE
SECONDED CR EARL

That Council runs the Better by Nature – Community Wellbeing Short Film and Photo Competition between 1 May 2020 to 1 June 2020, with the following:
1. Judging Panel consisting of Mayor Vickery, and Crs Crossling, Earl, and McGuire:
2. Age Groups as at 1/1/20
   a. Over 18 years of age
   b. 10 to 18 years of age
   c. Under 10 years of age
3. Prizes – Short Film and Photo
   a. 1st Prize x 6 - $150 cash + $150 Voucher
   b. 2nd Prize x 6 - $100 cash + $100 voucher
4. Conditions
   a. Entrants need to reside in Naracoorte Lucindale area
   b. Council staff or Elected Members not eligible to enter
   c. Images must be created in the period the competition is open, 1 May 2020 to 1 June 2020
   d. By entering the entrant grants Council permission to exhibit the image, reproduce the image on Council websites or other digital media, including social media sites, and in material promoting the Council area.

CARRIED 533/20

13.3 SAROC Strategic Plan 2019-23 and draft Annual Business Plan 2020-21

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Sally Klose – Manager Governance and Community Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership</td>
</tr>
<tr>
<td></td>
<td>• Engage external stakeholders to leverage local opportunities</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td></td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>•</td>
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<tr>
<td>Policy Implication:</td>
<td>•</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>•</td>
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</tbody>
</table>
Report

The South Australia Regional Organisation of Councils (SAROC) has invited Council to provide feedback on the SAROC Strategic Plan 2019-23 and draft Annual Business Plan 2020-21.

SAROC is a regional organisation of member councils of the Local Government Association of South Australia (LGA) established under the LGA Constitution. SAROC is a committee of the LGA and is responsible to the Board of Directors for the discharge of its functions.

As a committee of the LGA, SAROC has a key role in assisting the LGA with the achievement of its objects by:

1. Supporting the activities of the LGA at a regional level;
2. Promoting communication between Members and between Members and the LGA;
3. Advocating in respect of matters which affect the SAROC Regional Group;
4. Encouraging engagement of Members within the SAROC Regional Group with SAROC and the LGA; and
5. Participating in policy development and implementation

As SAROC is required to review its Strategic Plan on an annual basis, they are asking Council if there are any changes that you would like to see. SAROC is not proposing any changes. To view the SAROC Strategic Plan 2019-2023 click here.

The draft Annual Business Plan 2020-21 sets out a series of potential actions that SAROC could pursue in 2020-21 to progress its strategic objectives. SAROC does not have the resources available to progress every potential action and is asking for Council help to prioritise and refine its activities.

If SAROC pursued one potential action in 2020-21 within each strategic theme – what should that be?

Are there any potential actions that are not supported? What should SAROC do instead?

The themes are:

Theme 1: Economic Development
Theme 2: Community Development
Theme 3: Natural and Built Environment
Theme 4: Financial Sustainability and Governance

Attached to this report is a feedback template outlining the potential actions for each theme.

It is recommended that:

- Council does not propose any changes to SAROC’s Strategic Plan 2019-23.
- the SAROC draft Annual Business Plan 2020-21 under theme 3: Natural and Built Environments includes an action focusing on reducing waste and recovering resources and improving efficiencies in waste collection, recovery and transport in regional areas and this action is the one that is pursued.
Feedback is due by 5pm, Friday 22 May 2020.

Refer to Attachments 13.3

Letter from SAROC on Strategic Plan 2019-23 and draft Annual Business Plan 2020-21
Feedback template - SAROC Strategic Plan 2019-23 and draft Annual Business Plan 2020-21

MOVED CR ROSS
SECONDED CR MCLACHLAN

That the Naracoorte Lucindale Council does not propose any changes to SAROC’s Strategic Plan 2019-23.
CARRIED 534/20

MOVED CR MCLACHLAN
SECONDED CR ROSS

That the Naracoorte Lucindale Council with respect to the SAROC draft Annual Business Plan 2020-21 recommends:

• theme 3: Natural and Built Environments includes an action focusing on reducing waste and recovering resources and improving efficiencies in waste collection, recovery and transport in regional areas and
• this action is the one that is pursued.
CARRIED 535/20

13.4 Child Safe Environment (and other vulnerable persons) Policy

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Sally Klose – Manager Governance and Community Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership</td>
</tr>
<tr>
<td></td>
<td>• Organisational excellence</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Children and Young People (Safety) Act 2017</td>
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<tr>
<td></td>
<td>Children and Young People (Safety) Regulations 2017</td>
</tr>
<tr>
<td></td>
<td>Child Safety (Prohibited Persons) Regulations 2019</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Child Safe Environment (and other vulnerable persons) Policy</td>
</tr>
</tbody>
</table>
Consultative and Community Implication:

Report

Under the Children and Young People (Safety) Act 2017 (SA), Councils are included in the definition of a State Authority. As Council is a State Authority under section 114 of the Children and Young People (Safety) Act 2017 (SA) Council must have policies and procedures outlining how Council provides safe environments for children and young people.

The Child Safety (Prohibited Persons) Act 2016 (SA) requires that Working with Children Checks are undertaken for people employed in prescribed positions.

Council currently has a Children and Vulnerable Persons Safe Environment Policy, but due to the introduction of the Children and Young People (Safety) Act 2017 and the Child Safety (Prohibited Persons) Act 2016 the policy has been reviewed to incorporate changes to the legislation.

Legislative changes were enacted following the Child Protection System Royal Commission completed in August 2016.

The previous Children’s Protection Act 1993 is now the Children and Young People (Safety) Act 2017 commencing from 1 July 2019. The previous Children’s Protection Regulations (2010) is now the Children and Young People (Safety) Regulations 2017 commencing from 1 July 2019.

Due to the extensive changes that are required the draft policy does not show recommended changes to the existing policy. The existing policy can be viewed here if members would like to compare it to the draft policy.

Refer to Attachment 13.4

Child Safe Environment (and other vulnerable persons) Policy

MOVED CR ROSS
SECONDED CR CROSSLING

That Policy No 111 – Child Safe Environment (and other vulnerable persons) is adopted.

CARRIED 536/20

13.5 Animal Management Fees – Effective 1 July 2020

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Corporate Services – Fiona Stringer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership – sustainable community finances &amp; assets and organisational excellence</td>
</tr>
</tbody>
</table>
Financial Implication: Animal Management Fees 2020-21

Statutory Implication: Section.26(7) Dog and Cat Management Act 1995

Policy Implication: Nil

Consultative and Community Implication: Nil

Report

Dog Registration Fees
Mandatory microchipping and desexing of dogs and cats came into effect from 1 July 2018.

From 1 July 2018 dog owners have been required to register their dogs via the Dogs and Cats Online (DACO) system. Council no longer registers dogs on its property and financial system. Dog owners can still attend a Council office to register their dog, however the process is completed on-line.

All fees received by Council are forwarded to the Dog & Cat Management Board (DCMB) on a monthly or quarterly basis, with the DCMB retaining 12% of all fees (on-line and Council collected) and returning the balance of fees to Council.

Council will no longer issues reminder notices; this responsibility sits with the DCMB.

A dog’s registration number remains with the dog for its life. One registration disc is issued and it is only replaced if lost.

Concession entitlements are cross-checked with Centrelink by the DACO system.

Two (2) mandatory registration fee categories apply:

- ‘Standard’ (mandatory legislated rebate) – this applies only to a dog that is both desexed and microchipped. All Councils are required to provide a mandatory percentage rebate off the ‘non-standard’ fee, for a ‘standard’ dog registration.
  ‘Standard’ registrations will receive a rebate of 50%.

- ‘Non-standard’ (full fee) – this applies to all other kinds of dogs, even if they are exempt from the requirement to desex or microchip (eg. working livestock dogs).

Councils have the discretion to offer additional non-mandatory fee rebates if they choose to (eg. working livestock dogs).

Currently a 60% rebate is applied to working dogs. Council may choose a rebate or a set fee.

A comparison to other regional Councils for current (2019-20) registration fees for a non-standard dog is shown below:

- Naracoorte Lucindale Council $50.00
- Tatiara District Council $52.00
- Wattle Range Council $60.00
District Council of Robe $56.00
District Council of Kingston $74.50
District Council of Grant $70.00
City of Mount Gambier $60.00

The average non-standard fee for all SA Councils is $67.08 and for regional Councils $63.12. The average fee in the Limestone Coast is $57.21.

This Council’s fees for 2019-20 are:

- Non-standard Dog $50.00
- Standard Dog (desexed & microchipped) $25.00 (50% rebate)
- Working Dog $20.00 (60% rebate)
- Concession Card Holder 50% of the relevant fee (applies to non-standard and standard registration fees only)
- Assistance Dog $0.00
- Business Registration $50.00 (per dog)
- Late Fee additional $10 after 1 September
- Part Year Fee (new dogs only) 50% rebate from 1 March

Council’s impounding fees (non-legislated) are currently:

- Seizure and Impounding Fee $40.00
- Pound Fee $40.00 per day

People who live within the town boundaries must apply for a permit to keep more than two (2) dogs on their properties. Permit fees are:

- Initial Application $40.00
- Annual Charge Thereafter $20.00

In order to assist dog owners, reduce nuisance barking Council has a citronella collar available for hire: $20.00 per week

All dogs over the age of three (3) months are to be registered. Council’s aim is to encourage responsible pet ownership, which includes registration of dogs. There continues to be no registration charge for assistance dogs.

Council has previously chosen to not go down the path of cat registration and it has been assumed that this policy decision will continue.

Council’s current registration fees may be viewed on our webpage at: https://www.naracoortelucindale.sa.gov.au/feesandcharges

**Cat Trap Hire Fees**

To assist with the management of problem cats, Council has a cat trap available for hire. Current fees are: -

- Refundable Deposit (gst exempt) $50.00
- Hire Fee (gst inclusive) $10.00 per week
Council’s animal management fees are currently recouping all costs associated with animal management, therefore it is recommended that there is no change in animal management charges in 2020-21.

Legislated fees, which are not determined by Council, are excluded from this report.

### MOVED CR DENNIS
**SECONDED CR CROSSLING**

That the following fees apply in relation to animal management from 1 July 2020:

<table>
<thead>
<tr>
<th>Dog Registration Fees – gst exempt</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Non-Standard Dog</td>
</tr>
<tr>
<td>• Standard Dog (desexed &amp; microchipped)</td>
</tr>
<tr>
<td>• Working Dog</td>
</tr>
<tr>
<td>• Concession Card Holder</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>• Assistance Dog</td>
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<tr>
<td>• Business Registration</td>
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<tr>
<td>• Late Fee</td>
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<tr>
<td>• Part Year Fee (new dogs only)</td>
</tr>
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<table>
<thead>
<tr>
<th>Pound Charges (Dogs) – gst exempt</th>
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<tbody>
<tr>
<td>• Seizure and Impounding Fee</td>
</tr>
<tr>
<td>• Pound Fee</td>
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<table>
<thead>
<tr>
<th>Permit to Keep More than 2 Dogs (within townships) – gst exempt</th>
</tr>
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<tbody>
<tr>
<td>• Initial Application</td>
</tr>
<tr>
<td>• Annual Charge Thereafter</td>
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<tr>
<th>Other Fees – gst inclusive</th>
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<tbody>
<tr>
<td>• Hire of Citronella Collar</td>
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<tr>
<td>• Citronella Collar</td>
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<tr>
<td>• Citronella Refills</td>
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<tr>
<td>• Microchipping</td>
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</tbody>
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<tr>
<th>Cat Trap Hire</th>
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<tbody>
<tr>
<td>• Refundable Deposit (gst exempt)</td>
</tr>
<tr>
<td>• Hire Fee (gst Inclusive)</td>
</tr>
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</table>

CARRIED 537/20
14 Reports for Information

14.1 Community Services, Communications and LC Volunteer Service Report

FOR MEMBERS’ INFORMATION

14.2 Planning and Compliance Report

FOR MEMBERS’ INFORMATION

15 Publications, documents or information from other bodies

16 Questions with Notice

17 Motions with Notice

Cr McGuire - In light of the mail being distributed around the district by Trevor Rayner, I would like to move the following two motions with notice at the April 2020 meeting.

To support my first motion - a ratepayers in action flyer meant for the SE Field Days included the contact as Councillor Trevor Rayner. It was distributed before the Field Days were cancelled.

A second flyer was recently distributed with the contact name being Trevor Rayner but again with the same message – a petition for more effective and economic use of resources.

Therefore I would like to move the following motion:

1st MOTION  That council does not support in anyway the letters or declaration by eligible electors form being circulated by councillor Rayner and that we acknowledge the good work being done by elected council including the efficiency in which our decisions are being carried out.

To support my second motion, I would like to point out what I see as a lack of commitment by Councillor Rayner in meeting and workshop attendances and the zero input he has
provided when he has been in attendance. He has not asked questions or provided any feedback on any issues that we have discussed as a Council.

I also believe he has breached the Elected Members Code of Conduct in the following areas:

I have concerns that Councillor Rayner has not provided accurate information regarding rating levels across the Council
2.8 Endeavour to provide accurate information to the Council and to the public at all times

General behavioural matters
2.1 Show commitment and discharge duties conscientiously
2.2 Act in a way that generates community trust and confidence in the Council
2.4 Show respect for others if making comments publicly
2.5 Ensure that personal comments to the media or other public comments, on Council decisions and other matters, clearly indicate that it is a private view, and not that of the Council
2.9 Endeavour to establish and maintain a respectful relationship with all Council members, regardless of the differences of views and opinions

I believe that due to all the above matters that the following motion is put forward:

2nd MOTION I would like to move a motion of no confidence in councillor Trevor Rayner.

MOVED CR MCGUIRE
SECONDED CR DENNIS

That Council does not support in anyway the letters or declaration by eligible electors form being circulated by Councillor Rayner and that we acknowledge the good work being done by elected Council including the efficiency in which our decisions are being carried out.

CARRIED 538/20

MOVED CR MCGUIRE
SECONDED CR DENNIS

A motion of no confidence in Councillor Trevor Rayner.

CARRIED 539/20

18 Questions without Notice

19 Motions without Notice
20 Matters the CEO recommends be considered in confidence

20.1 Naracoorte Aerodrome Lighting

MOVED CR MCLACHLAN  
SECONDED CR DENNIS

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except Chief Executive Officer, Trevor Smart, Director Operations, Steve Bourne, Director Corporate Services, Fiona Stringer, Manager Governance and Community Development, Sally Klose, Manager Planning and Compliance, Paul McRostie, Manager Operations, Daniel Willsmore, and Community Engagement Officer, Josie Collins, be excluded from attendance at the meeting for Agenda Item 20.1 Naracoorte Aerodrome Lighting.

The Council is satisfied that, pursuant to Section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is a contract for the supply of goods, the provision of services or the carrying out of works.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances to prevent the disclosure of information relating to a contract.

CARRIED 540/20

MOVED CR MCLACHLAN  
SECONDED CR ROSS

That having considered Agenda Item 20.1 Naracoorte Aerodrome Lighting in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999, the Committee, pursuant to Section 91(7)(b) of that Act orders that all documents and all minutes be retained in confidence until the matter is finalised.

CARRIED 542/20

20.2 Plant Replacement – Volvo Truck

MOVED CR ROSS  
SECONDED CR DENNIS

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except Chief Executive Officer, Trevor Smart, Director Operations, Steve Bourne, Director Corporate Services, Fiona Stringer, Manager Governance, Sally Klose, Manager Planning and Compliance, Paul McRostie, Manager Operations, Daniel Willsmore, and Community Engagement Officer, Josie Collins, be excluded from attendance at the meeting for Agenda Item 20.2 Plant Replacement – Volvo Truck.

The Council is satisfied that, pursuant to Section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is a contract for the supply of goods, the provision of services or the carrying out of works.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances to prevent the disclosure of information relating to a contract.

CARRIED 540/20

MOVED CR ROSS  
SECONDED CR DENNIS

That having considered Agenda Item 20.2 Plant Replacement – Volvo Truck in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999, the Committee, pursuant to Section 91(7)(b) of that Act orders that all documents and all minutes be retained in confidence until the matter is finalised.

CARRIED 542/20
Operations, Steve Bourne, Director Corporate Services, Fiona Stringer, Manager Governance and Community Development, Sally Klose, Manager Planning and Compliance, Paul McRostie, Manager Operations, Daniel Willsmore, and Community Engagement Officer, Josie Collins, be excluded from attendance at the meeting for Agenda Item 20.2 Plant Replacement – Volvo Truck.

The Council is satisfied that, pursuant to Section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is a contract for the supply of goods, the provision of services or the carrying out of works.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances to prevent the disclosure of information relating to the provision of services.

CARRIED 543/20

MOVED CR MCLACHLAN
SECONDED CR ROSS

That having considered Agenda Item 20.2 Plant Replacement – Volvo Truck in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999, the Committee, pursuant to Section 91(7)(b) of that Act orders that all documents and all minutes be retained in confidence until the matter is finalised.

CARRIED 545/20

21 Meeting closed

Meeting closed at 7.12 pm.