

NARACOORTE LUCINDALE COUNCIL

MINUTES FOR COUNCIL MEETING HELD ON 27 February 2024

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MINUTES

| | | |
|--------------------------------------|---|---|
| <u>COMMENCED:</u> | Meeting commenced at 5.00 pm in the Council Chamber, DeGaris Place, Naracoorte. | |
| <u>PRESENT:</u> | Mayor Patrick Ross, Cr Monique Crossling (entered at 5.01pm), Cr Andrew Downward, Cr Cameron Grundy, Cr Peter Ireland, Cr Craig McGurie, Cr Damien Ross, Cr Darren Turner (left at 7.17pm), Cr Trevor Rayner, Cr Tom Dennis, Cr Abigail Goodman | |
| <u>APOLOGIES:</u> | | |
| <u>ON LEAVE:</u> | | |
| <u>OFFICERS:</u> | Trevor Smart Daniel Willsmore Alex Edmonds Paul McRostie Josie Collins Uana Jericho | Chief Executive Officer Director Infrastructure & Services Manager Finance & Corporate Manager Planning & Compliance Manager Engagement & Community Community Engagement Officer |
| <u>MEDIA REPRESENTATIVES:</u> | Elisabeth Champion Chris Oldfield | Limestone Coast Today Naracoorte News |

1. Opening Prayer and Acknowledgement of Country

2. Elected Member's Declaration of Interest

3. Public Forum

4. Petitions and Deputations

Jeanette Vine, Chair of the Naracoorte Regional Art Gallery, addressed the meeting on 2024/25 budget deliberations.

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5. Confirmation of Council Minutes

**MOVED CR DENNIS
SECONDED CR GRUNDY**

That the Minutes of the Council meeting held on 23 January 2024 are taken as read and confirmed as an accurate record of the proceedings of the meetings.

CARRIED 176/24

6. Matters Laid on the Table from Previous Meetings

7. Mayor's Report

Mayoral Report February 2024

23/1 24 Council Meeting

26/1/24 AUSTRALIA DAY. I attended at both the Naracoorte and Lucindale events, there was great community support at both events. Mr James Darling AM spoke of 26/1/1949 when the Citizenship Act was proclaimed, from that day forward we all would be Australian citizens and not British Subjects (please refer to the recording).

30/1/24 Briefing session on Frances and Lucindale Masterplans

31/1/24 NRLE meeting

5/2/24 LINC Meeting at Lucindale with Police Legacy, SAPOL and community members to discuss a lasting Memorial for Brevet Sergeant Jason Doig. I suggested that the Council would be supportive.

6/2/24 LTFP review and discussion.

8/2/24 Regional Sports Centre presentation and decision on the next steps.

8/2/24 Interview with Triple M re Fringe Festival and the closure of Morris Bakery.

9/2/24 Outside Broadcast with ABC on site for the Taste Festival with Monique Crossling. I fielded questions on the retail sector in the Main Street and parking.

9/2/24 Attended the opening of GTE offices at 17 Ormerod St. at 3.30, where Mr. Greg McGaw spoke of the past and the extra reach GTE would have by its presence in Naracoorte.

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11/2/24 Attended MiniJumbuk Naracoorte Cup

12/2/24 Meeting with the Member for MacKillop Nick McBride, discussions included roads, housing, education and sporting facilities.

12/2/24 Council hosted The Governor of South Australia, Her Excellency Francis Adams for a very enlightening and entertaining evening. CEO Trevor Smart, Deputy Mayor Monique Crossling, Wendy James-Ross and I dined with Her Excellency at the Avenue Inn.

13/2/24 The Governor toured the Naracoorte High School, MiniJumbuk, NRLE, Volunteer SA Fire Fighter Memorial and the Library in the morning, then went onto the Lucindale Area School. It was wonderful to have the Governor here and we look forward to her return.

13/2/24 Met with Red Cross along with the CEO general discussion on how Council could collaborate with them and some of their programs.

14/2/24 Interview with ABC Regional on our Arts scene and public art program.

15/2/24 Met with Regional Police re disaster preparedness and ongoing stress within the broader Lucindale community, as well as township and farm security and the use of CCTV in small regional towns and on farms and remote roadways.

16/2/24 LCLGA meeting in Millicent. Met with Nick McBride on issues with CHC ongoing services in Lucindale and around the Limestone Coast.

**MOVED MAYOR ROSS
SECONDED CR DENNIS**

That the Mayor's Report is received.

CARRIED 177/24

8. Elected Members' Report

9. Chief Executive Officer's Report

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9.1 Chief Executive Officer Report

| | |
|--|--|
| Responsible Officer: | CEO - Trevor Smart |
| Strategic Directions | SD1: Plan for and Manage Growth SD2: Embrace our Cultural Diversity SD3: Grow the Visitor Economy & our Regional Service Hub SD4: Preserve our Natural Environment & Enhance our Built Assets SD5: Invest in Key Infrastructure and Assets SD6: Activate our Recreation, Events, Arts and Culture Opportunities |
| Financial Implication: | Nil |
| Statutory Implication: | Nil |
| Policy Implication: | Nil |
| Consultative and Community Implication: | Nil |

Report

North Parklands Biological Assessment

Following extensive community engagement undertaken by Council in 2022, there were a number of resolutions – with an outstanding/unactioned resolution passed at the August 2022 Council Meeting being:

That Council seek a suitably qualified consultant to do a full biological survey (involving both flora and fauna) of the North Parklands to provide Council with a baseline understanding of the area's natural values.

We had approached Landscape South Australia - Limestone Coast with a view to them possibly undertaking the assessment, but this was ultimately not achievable. I have commenced preparation of a Request for Quote to undertake the survey/assessment, and it does appear to be a reasonably complex ask of a consultant (or team of consultants with specific coverage). I expect that it would also be a reasonably costly exercise (Boddingtons Rd Survey cost us approximately \$20K plus months of time).

In assessing our approach (and the resolution above) – I also considered the implications and protections of the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act – a Federal Act).

My understanding of the EPBC Act (and I did take advice on the application/trigger points for this Act) is that:

- If there is a proposal for a change of land use ie development, native vegetation clearance, etc – this would trigger a referral under the EPBC Act (via Crown Lands, Native Vegetation Council, or Councils Development Application referral requirements);

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- The applicant would need to check for EPBC listed species. The EPBC website has lists and maps and where the distribution map includes the area, the applicant would need to look for site records, and do a survey (think Council and Boddingtons Rd survey required)
- The mapping for the North Parklands (under EPBC Act) provides an extensive schedule of flora, fauna, and habitat that would need to be considered in any survey, assessment, and report.
- Any survey would need to be done by an accredited consultant

If Council chooses to undertake the full biological (biodiversity) survey – any future process of development, native vegetation clearance etc would still require an additional survey to be undertaken under the EPBC Act. I would also assume that the Native Vegetation Council (State legislation) would also require assessment & report.

I am seeking Council direction to proceed (or not) with the resolution of August 2022 to undertake a full survey of the North Parklands – and I suggest that this expense is not necessarily required by Council when any individual/entity seeking to undertake development, vegetation clearance etc (including Council) would need to undertake a survey.

MOVED CR DENNIS SECONDED CR GRUNDY

That Council undertake workshop(s) in relation to the North Parklands and does not conduct a biological survey until further notice.

CARRIED 178/24

Cr McGuire called for a division. Mayor Ross declared the vote set aside.

Members voting in the affirmative:

- Cr Downward
- Cr Ireland
- Cr Dennis
- Cr Grundy
- Cr Turner
- Cr Ross
- Cr Rayner
- Cr Crossling

Members voting in the negative:

- Cr McGuire
- Cr Goodman

CARRIED 178/24

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Remuneration Tribunal – CEO Salaries

The Remuneration Tribunal of South Australia has provided a Consultation Paper (attached to this Report) on the Minimum and Maximum Remuneration for Local Government Chief Executive Officers.

By way of background, the Local Government Act was more recently (as part of the LG Reform process) amended to incorporate a new Section 99A – Remuneration of Chief Executive Officer – and an extract of the Act is provided below for your reference and information.

I have also provided a copy of the inaugural Determination of the Remuneration Tribunal (No 4 of 2023), and their Report associated with that Determination.

My thoughts and comments on this matter:

- The inclusion of S99A appears to be another reaction by the State Government to an individual Council issue ie City of Onkaparinga included a private golf club membership within their CEO Employment Package and this received critical media coverage. There was nothing illegal about that inclusion, but did it pass a 'common sense' approach...probably not. The State Government then saw a need to regulate salary parameters for 67 Councils – and I am not convinced that there was a local government sector wide issue to deal with.
- CEO Employment Packages (as with other public servants) already receive a degree of critical attention from media/ratepayers/taxpayers – and salary details are public information.
- The Tribunal has by their own admission only created bands based on what was being paid...rather than what they should have determined to be appropriate Bands and salary parameters.
- The Tribunal discusses the difficulty in true comparisons across various local governments and was critical of information provided to them – and in the case of NLC feedback – the Tribunal didn't appear to have a clear understanding of what was remuneration, and what was a non-remuneration issue. An example of this would be where I can legally salary sacrifice components of my salary towards additional superannuation. This does not have an effect on what Council pays by way of salary (ie doesn't increase or decrease Councils commitment) – but is better use of taxation and superannuation options.
- The Tribunal already have determined bands/levels for setting elected member allowances – and it is difficult to understand why these bands were not utilised.
- The inaugural Determination, and the proposed approach (three options) in properly reviewing/determining appropriate remuneration package parameters appears overly complicated. Every Council has similar responsibilities, but also have many differences in strategic direction, policy, Council & community expectations, and all face various challenges in recruitment of CEO's.
- Councils already take into account the CEO's role (Council sets this), general market forces, level of experience/qualifications/knowledge, and other issues, and competitive forces particularly in regions.
- Councils also undertake Performance Reviews of CEO's – and this assists them in determining remuneration matters, and other terms of employment. As per legislation – this now requires a qualified HR Practitioner to assist/advise.
- Citing one example (there are others) – McArthur Management undertake an annual salary survey across Australia local government – and as a CEO, I use & refer to this report when assessing management salaries. So, there are already market driven guidelines out there for use by Councils.

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- Some Councils do have to consider offering additional remuneration (above say a set parameter) based on ability to recruit ie remoteness, size, etc.

What would I see as the best solution:

- S99A would be removed from the Act;
- Council would then be able to, and continue to determine appropriate remuneration packages based on their own circumstances and needs;
- Council should be the decision maker as its own entity taking into account legislative provisions – and this more recent legislative amendment (with some others) is moving towards the State being more prescriptive in operational and day to day business decisions of Councils.

With regard to all of the above commentary – the legislation and need for the Tribunal to make determinations is most likely here to stay, so what feedback does Council wish to make to the Remuneration Tribunal.

I suggest that as the closing date for submissions is 15 April 2024 – that Council further consider its input – with a draft submission to be provided to the March 2024 Council Meeting. This could be assisted by:

- Elected members providing thoughts to Mayor & CEO (preferably by email/written)
- The CEO Performance Review Committee considering the matter (as it is already meeting for the annual CEO Performance Review) – and could take advice from the HR consultant to assist in that process
- CEO preparing a draft submission to the March 2024 Council Meeting.

As can be observed – Naracoorte Lucindale Council is in Band 7 with a Remuneration Package within \$235,040 - \$265,200. My current remuneration package is \$236,944 which includes cash component, private vehicle usage, and superannuation) so this fits within the determined band and parameters. There is some confusion within the Determination as to deemed and actual value of remuneration components (mainly around private vehicle use value, and superannuation matters).

I suggest that Council does need to consider this seriously – as this review, and consequential Determination will most likely have an effect (could be positive or negative) on recruitment strategy for the next CEO for Naracoorte Lucindale Council.

Extract of S99A of the Act:

99A—Remuneration of chief executive officer

(1) Subject to this section, the remuneration of the chief executive officer of a council will be determined by the council.

(2) The Remuneration Tribunal will determine (from time to time) the minimum and maximum remuneration that may be paid or provided to chief executive officers of councils.

(3) In making a determination under subsection (2), the Remuneration Tribunal must have regard to any matter prescribed by the regulations.

(4) A determination under subsection (2)—

(a) may differ based on any factor including, for example, the geographical location of a council or group of councils (such that different minimum and maximum remuneration may be paid or provided to chief executive officers from different councils); and

(b) may provide for minimum and maximum remuneration that may be paid or provided to chief executive officers to be indexed in accordance with the determination.

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(5) *The regulations—*

(a) *may make further provision in relation to a determination of the Remuneration Tribunal for the purposes of this section; and*

(b) *may modify the application of section 10 of the Remuneration Act 1990 in relation to a determination under this section.*

(6) *Sections 17 and 19 of the Remuneration Act 1990 do not apply in relation to a determination under this section.*

(7) *A reference in the Remuneration Act 1990 to determining remuneration payable in respect of an office will, for the purposes of this section, be taken to include a reference to determining the minimum and maximum remuneration payable in respect of the office.*

(8) *Despite any other Act or law, the reasonable costs of the Remuneration Tribunal in making a determination under this section are to be paid by the LGA under an arrangement determined by the Minister from time to time after consultation with the LGA and the President of the Tribunal.*

(9) *The LGA may recover the reasonable costs incurred by the Remuneration Tribunal in making a determination under this section as a debt from the councils to which the determination relates.*

(10) *A council must ensure that the remuneration of its chief executive officer is within the relevant minimum and maximum remuneration determined by the Remuneration Tribunal for the purposes of this section.*

Renewal SA – 31 Smith Street, Naracoorte

As per attached information from Renewal SA, and the associated property information provided, I offer the following for Councils consideration:

- The property described has been declared surplus and Department for Infrastructure & Transport is coordinating a disposal strategy for the property.
- The land is the remaining portion of Naracoorte Rail Lands previously occupied by Viterra silos and grain storage shed (recently demolished).
- The land is 'owned' by DIT, and any land that is being considered for disposal is required to go through their internal government process.
- As per the Renewal SA email – they are now seeking Councils interest in purchasing the land, prior to it being offered on the open market. As also indicated, if Council were to purchase the land under the conditions offered – Council would only have restricted/conditional title to the land ie we would not be permitted to use the land for commercial type purposes ie subdivision, lease, further sale, etc.

As may be understood by the process outlined within the Renewal SA email, and DIT correspondence (to another DIT department) – disposal of state government land appears very complicated and bureaucratic.

My thoughts on the land:

- It would appear to be prime land for DIT to further subdivide as it had already done for other portions of rail lands on Smith Street, which have all been sold, and partly developed;
- Office for Regional Housing has contacted me regarding possibility of housing on the land. I did indicate that it wasn't appropriately zoned (planning land use) or located as land suitable for housing. Additionally, the likelihood of site contamination due to historical use could well pose problems for housing development as opposed to commercial/industrial development.
- Discussions that were had during Country Cabinet in late 2023 with Minister Szakacs, Minister for Police, Emergency Services and Correctional Services, DIT Representatives,

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Nick McBride MP representatives, SAPOL & Council – this was identified as a potential site for a new CFS Regional HQ, and new police station – and that still would appear to be a good site for such a development. Given that the land is owned by the State Government, it would/should be able to be ‘transferred’ between departments.

What is required from Council?

- Provide feedback to Renewal SA of any interest in the purchasing the land, or any protection of services on the land (from a Council perspective). I suggest that we have no interest in purchasing the land with restricted conditions/future use. There are no Council services that are impacted by the disposal.
- Provide feedback to DIT, Renewal SA, & Minister Szakacs on what we consider better use of the land rather than disposal/sale.

MOVED CR GRUNDY SECONDED CR GOODMAN

That Council provide feedback to Renewal SA & Minister Szakacs on what Naracoorte Lucindale Council considers better use of the land rather than disposal/sale.

CARRIED 179/24

Other Meetings and Activities

- Nicolle Flint, Chairman Rural & Regional Council, Liberal Party of South Australia & Ben Hood MLC – general catch-up
- Limestone Coast Toy Library – funding assistance meeting
- Spendmapp presentation – economic/visitation information
- By Law Review – start up meeting
- Briefing Session – Frances Community Plan & Lucindale Masterplan
- NRLE Board Meeting
- Enterprise Agreements – commencement meetings
- Caves Connection – meeting with Naracoorte Caves representative
- LCLGA – Regional Growth Strategy x 2 (virtual) – project group meeting and project commencement; Engagement approach meeting
- Council Briefing Session – Long Term Financial Plan
- Lucindale School/Community Library – meeting on state funding model
- Naracoorte Table Tennis Club – funding and facilities
- Briefing Session – Naracoorte Regional Sports Centre
- Group Training Enterprise (GTE) – Naracoorte Office opening
- Nick McBride MP – general catch-up
- Ronald McDonald House Charities – regional visit
- Vice-Regal Visit to the South East - Her Excellency the Honourable Frances Adamson AC, Governor of South Australia – Dinner and site visits
- Australian Red Cross – regional visit
- Audit & Risk Committee Meeting
- LCLGA AGM & GM – Millicent
- Naracoorte & Districts Sports Committee – Naracoorte Regional Sports Centre discussion
- Strategic Asset & Planning Committee Meeting

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- LC CEO's Forum
- LG Risk Services (virtual) - update

**MOVED CR TURNER
SECONDED CR DOWNWARD**

That the Chief Executive Officers Report be received.

CARRIED 180/24

10. Key Projects

FOR MEMBERS' INFORMATION

11. Finance Reports

11.1 Finance Report

FOR MEMBERS' INFORMATION

11.2 Budget Review #2 2023-24

| | |
|--|--|
| Responsible Officer: | Manager Finance & Corporate – Alex Edmonds |
| Strategic Outcome: | SD1: Plan for and Manage Growth SD5: Invest in Key Infrastructure and Assets |
| Financial Implication: | Indicates Council's financial position as at 30 June |
| Statutory Implication: | Section 125 (4) Local Government Act 1999 |
| Policy Implication: | Accounting for Infrastructure, Property, Plant & Equipment Budget Development, Reporting and Review |
| Consultative and Community Implication: | Nil |
| Audit Committee Works Program: | 1.4 Budget Review # 2 – 2023-24 |

Report

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The Local Government (Financial Management) Regulations 2011 require Council to consider its budget at least three (3) times during the financial year.

Two reviews, to be carried out between 30 September and 31 May, must provide a comparison in a manner consistent with the note in the Model Financial Statements entitled "Uniform Presentation of Finances". These are less formal reviews.

The second review, which is a more comprehensive review, to be carried out between 30 November and 15 March must provide a comparison in a manner consistent with the Model Financial Statements, including the Financial Indicators.

Management is responsible for the monitoring of budgets against actual expenditure for their individual Departments. Individual budget lines are monitored on an on-going basis. Members receive YTD budget vs actual reports at each Council meeting and the Key Projects Report which provides information in relation to budget, current spend and forecast as at 30 June.

It should be noted that the forecast is based on available information at the time of writing this report.

The forecast result is where Council, based on the current available information, can expect to be at 30 June 2024.

A forecast of Council's final position will be presented in May during the budget preparation process for 2024-25.

The formal budget review document includes:

- actual data as at 30 June 2023
- budget figures as adopted by Council
- adjustment to budget considering 30 June 2023 actuals
- revised forecasts for the current financial year.

Actual results for 30 June 2023 affect balance sheet items – cash balance; infrastructure, property, plant & equipment; trade & other receivables and liabilities.

The revised forecasts as at 30 June 2024, including adjustments for actual results as at 30 June 2023 and the 1st and 2nd budget reviews, indicate the following: -

| | | |
|---|---|-------------|
| Operating Surplus | ↓ | \$57,592 |
| Amounts received specifically for new or upgraded assets | ↑ | \$90,121 |
| Total Comprehensive Income | ↑ | \$32,529 |
| Total Equity | ↑ | \$32,529 |
| Cash balance | ↓ | \$2,600,281 |
| Trade & Other Receivables | | No change |
| Proceeds from Sale of Replaced Assets | ↑ | \$268,864 |
| Capital Renewal Expenditure on Infrastructure, Property, Plant & Equipment | ↑ | \$1,613,243 |

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| New Capital Expenditure on Infrastructure, Property, Plant & Equipment | ↑ | \$1,288,431 |
| Asset Renewal Funding Ratio (68% - adopted budget) | ↑ | 9% |

Members are encouraged to contact the Manager Finance & Corporate or Finance Officer if further clarification is required.

Refer to Item 12.3 for Council decision.

11.3 Sale of Land for Non-Payment of Rates

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|--|---|
| Responsible Officer: | Manager Finance & Corporate – Alex Edmonds |
| Strategic Outcome: | SD5: Invest in Key Infrastructure and Assets |
| Financial Implication: | Reduction in outstanding rate debtors; Increased cash balance |
| Statutory Implication: | Section 184, Local Government Act 1999 |
| Policy Implication: | |
| Consultative and Community Implication: | |

Report

As elected members are aware, seven (7) properties were presented to Council in February 2023 for Sale of Land for Non-Payment of Rates. After a lengthy process of attempting to recover outstanding debts, with success in recouping monies from four (4) landholders, Council is now proceeding with the sale of three (3) of the said properties by public auction.

Expressions of Interest were sent to all Real Estate Agents in Naracoorte and Elders were selected as the selling agents. Advertising will commence shortly and the auctions will be held on 5 April 2024 at 11am in the Naracoorte P & A Society clubrooms.

The parcels of land are –

1. A 13876 – 11 Jenkins Terrace Naracoorte
2. A10160 – LT 81-83 East Terrace Kybybolite
3. A10163 – LT 12 & 13 Lacey Drive Kybybolite

Under Section 184(13) of the Local Government Act 1999 –

“If land is sold in pursuance of this section, an instrument of transfer or conveyance (as appropriate) under the council’s common seal will, on registration, operate to vest title to the land in the purchaser.”

Council is now required to endorse the following recommendation to authorise the Mayor and CEO to do all things necessary with respect to the use of Council’s common seal for the purpose of sealing any instrument of transfer or conveyance (as appropriate) which, on

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registration, will operate to vest title to the land sold at auction to the purchaser (s) as necessary, pursuant to section 184(13) of the Act.

**MOVED CR MCGUIRE
SECONDED CR TURNER**

With respect to the auctions to be carried out by Council pursuant to Section 184 of the *Local Government Act 1999* on 5 April 2024 at 11am, Council hereby resolves that the Mayor and Chief Executive Officer of Council be hereby authorised to do all things necessary with respect to the use of Council's common seal for the purpose of sealing any instrument of transfer or conveyance (as appropriate) which, on registration, will operate to vest title to the land sold at auction to the purchaser (s) as necessary, pursuant to section 184(13) of the Act.

CARRIED 181/24

12. Minutes and Recommendations from Council Committees

12.1 CEO Recruitment, Performance Review and Remuneration Committee

**MOVED CR TURNER
SECONDED CR DENNIS**

That the Minutes of the CEO Recruitment, Performance Review & Remuneration Committee meeting held on 23 January 2024 are received and noted.

CARRIED 182/24

12.2 Naracoorte Regional Livestock Exchange

**MOVED CR GRUNDY
SECONDED CR IRELAND**

That the Minutes of the Naracoorte Regional Livestock Exchange Board meeting held on 31 January 2024 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED 183/24

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12.3 Audit & Risk Committee

**MOVED CR ROSS
SECONDED CR TURNER**

That the Minutes of the Audit & Risk Committee meeting held on 13 February 2024 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED 184/24

**MOVED CR ROSS
SECONDED CR CROSSLING**

That Council endorses the budget review for year ending 30 June 2024, as at 31 January 2024.

CARRIED 185/24

**MOVED CR GRUNDY
SECONDED CR ROSS**

That the reports relating to the performance of the Naracoorte Regional Livestock Exchange as at 31 January 2024 are received and noted.

CARRIED 186/24

13. Reports for Decision

13.1 LINC Lease of 16 Musgrave Avenue, Lucindale

| | |
|-------------------------------|---|
| Responsible Officer: | Manager Finance & Corporate - Alex Edmonds |
| Strategic Outcome: | SD1: Plan for and Manage Growth SD3: Grow the Visitor Economy & our Regional Service Hub SD6: Activate our Recreation, Events, Arts and Culture Opportunities |
| Financial Implication: | Dependent on budget provision each year |

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| Statutory Implication: | Section 201, Local Government Act 1999 |
| Policy Implication: | Community Organisations – Financial and Other Support |
| Consultative and Community Implication: | Ongoing utilisation of a community asset |

'The Community Hub' (formerly Lucindale Senior Citizens Clubrooms)

With reference to the CEO's September 2023 report, the property located at 16 Musgrave Avenue, Lucindale, is currently utilized by LINC as 'The Community Hub', with negotiations having taken place around the lease of the site.

A draft lease has been prepared, in collaboration with LINC, as per Attachment 13.1 below.

Points of note in the proposed lease agreement include:

- LINC have requested that a 3-year term be entered into with Council
- Maintenance expectations are listed in Appendix B of the agreement
- Six (6) months prior to the expiration of the lease discussions to be had regarding the transfer of ownership of the building and land to LINC.

Ultimately, any future lease, use, sale, or upgrade works remain a decision for Elected Members to make.

It is recommended that a lease is established between Naracoorte Lucindale Council and the Lucindale Community Economic Development Board (LINC) for the use of the land and building located at 16 Musgrave Avenue, Lucindale SA for a period of three (3) years.

**MOVED CR GOODMAN
SECONDED CR DENNIS**

That a lease is approved between Naracoorte Lucindale Council and the Lucindale Community Economic Development Board (LINC) for the use of the land and building located at 16 Musgrave Avenue, Lucindale SA for a period of three (3) years.

CARRIED 187/24

NARACOORTE LUCINDALE COUNCIL

MINUTES FOR COUNCIL MEETING HELD ON 27 February 2024

13.2 Policy Review – Code of Practice for Council and Committee Meeting Procedures

At 5.59pm Mayor Ross, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period sufficient to facilitate informal discussion in relation to Item 13.2. Policy Review – Code of Practice for Council and Committee Meeting Procedure. Meeting procedures will resume at the discretion of the Mayor.

| | |
|--|--|
| Responsible Officer: | Manager Engagement & Community - Josie Collins |
| Strategic Directions | SD1: Plan for and Manage Growth SD2: Embrace our Cultural Diversity SD3: Grow the Visitor Economy & our Regional Service Hub SD4: Preserve our Natural Environment & Enhance our Built Assets SD5: Invest in Key Infrastructure and Assets SD6: Activate our Recreation, Events, Arts and Culture Opportunities |
| Financial Implication: | Nil |
| Statutory Implication: | As per reviewed Policy |
| Policy Implication: | Code of Practice for Council and Committee Meeting Procedures |
| Consultative and Community Implication: | Nil |

Report

The Code of Practice for Council and Committee Meeting Procedures was endorsed by Council at its November 2022 Council Meeting and then updated in December 2022 and again in April 2023 to reflect changes in meeting notices, agenda provision and timelines for various agenda items.

This latest review has been initiated by Mayor Patrick Ross, largely to ask Council to consider making changes to the section of the Policy relating to Operating Procedures at Meetings.

In its present form, this section of the Policy calls for Council Meetings to be opened with a Prayer and Acknowledgement of Country as follows:

***Prayer** - We gather to make decisions for our community. May we use only our best skills and judgement keeping ourselves impartial and neutral as we consider the merits and pitfalls of each matter that is placed before us and always act in accordance with what is best for our community and our fellow citizens.*

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Acknowledgement of Country - We acknowledge and respect the traditional owners of the ancestral lands of the Limestone Coast. We acknowledge elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to country.

Mayor Ross has suggested the Prayer be omitted and the Acknowledgement of Country be revised as follows:

We acknowledge and respect our complex history. We welcome everyone to build our future together.

In putting forward his recommended changes, Mayor Ross said: 'The Naracoorte Lucindale Council acts on behalf of all residents and ratepayers, and to that end a general acknowledgement of our history and an inclusive welcome is what is desired by our community.'

'According to the LGA handbook a welcome may be a simple welcome - some include a prayer and others make statements around what they wish to achieve within a meeting regarding collaboration.'

'Elected Members have read a pledge and signed up to represent their community for a term of 4 years. The community has an elevated expectation of the Elected Members to do just that and therefore I see no reason to continue to reiterate that which we have agreed to do.'

'My belief is that we keep all statements as simple as they need to be. The modern society which we live in is so diverse in culture, language and religion, that either an omission or inclusion may be divisive, and therefore I'm happy to put forward this proposal.'

Another change Mayor Ross has suggested is that Elected Members' reports be 'written and short' rather than verbal reports, and the Mayor's report is also presented in writing.

He has also called for the removal of the following variation under 3.3 *Motions at Council and Committee Meetings*:

'Council has determined that Regulation 12(9) is varied to permit a member to move or second a motion without the requirement to speak at the time of moving or seconding the motion.'

Mayor Ross has suggested adding the following under 3.3 *Motions at Council and Committee Meetings*:

Questions without notice will generally not be accepted from the floor by the Mayor or Presiding Member.

Questions without notice which have come to the Elected Members' attention after the Agenda has been distributed require contact being made with the Presiding Member prior to the Meeting for the question to be assessed and adjudicated.

A few other very minor amendments - to spelling, grammar or to improve clarity - have also been suggested in this latest review.

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CEO Trevor Smart has also questioned whether a statement in *1.6 Length of Council and Committee Meetings* is needed. It says: *'When a meeting reaches two hours, without a break, a resolution will be put to consider adjourning for 10 minutes.'*

Elected Members can also consider as part of this latest review if the Policy's direction relating to the distribution of agendas to Elected Members and Committee Members remains reflective of what they want.

Under *1.3.1. Distribution of Agendas to Elected Members and Committee Members*, the Policy states:

'In the case of ordinary meetings notice of the meeting will be given at least six (6) clear days before the date of the meeting...with the exception to this being that the distribution of Agendas for the NRLE Board and the Audit & Risk Committee will be distributed at least four (4) clear days before the date of the meeting.'

And under *1.4 Working Groups, Advisory Groups and Subcommittees*, the Policy states:

'Agendas for working groups, advisory groups and subcommittees will usually be distributed three (3) clear days before the meeting or in accordance with their Statement of Purpose.'

Meeting procedures resumed at 6.25pm.

**MOVED CR GOODMAN
SECONDED CR CROSSLING**

That Council holds a workshop to discuss a Pledge and Acknowledgement that is representative of the Naracoorte Lucindale area.

LOST

**MOVED CR GRUNDY
SECONDED CR DENNIS**

That Council adopt the Welcome as presented in the agenda.

**MOVED CR CROSSLING
SECONDED CR ROSS**

That the matter is laid on the table.

LOST

With Cr Crossling's formal motion lost, Cr Grundy's motion was put to the vote.

**MOVED CR GRUNDY
SECONDED CR DENNIS**

That Council adopt the Welcome as presented in the agenda.

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MINUTES FOR COUNCIL MEETING HELD ON 27 February 2024

CARRIED 188/24

Cr Goodman called for a division. Mayor Ross declared the vote set aside.

Members voting in the affirmative:

- Cr Downward
- Cr Ireland
- Cr Dennis
- Cr Grundy
- Cr Turner
- Cr Rayner

Members voting in the negative:

- Cr McGuire
- Cr Goodman
- Cr Crossling
- Cr Ross

CARRIED 188/24

13.3 Policy Review – Public Consultation and Community Engagement

| | |
|--|--|
| Responsible Officer: | Manager Engagement & Community - Josie Collins |
| Strategic Directions | SD1: Plan for and Manage Growth SD2: Embrace our Cultural Diversity SD3: Grow the Visitor Economy & our Regional Service Hub SD4: Preserve our Natural Environment & Enhance our Built Assets SD5: Invest in Key Infrastructure and Assets SD6: Activate our Recreation, Events, Arts and Culture Opportunities |
| Financial Implication: | Nil |
| Statutory Implication: | As per reviewed Policy |
| Policy Implication: | Public Consultation and Community Engagement Policy |
| Consultative and Community Implication: | Nil |

Report

Council's Public Consultation and Community Engagement Policy was last reviewed in June 2017, and reforms arising from the Statutes Amendment (Local Government Review) Act 2021 will see a Community Engagement Charter (CEC) developed and published by the

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Minister for Local Government resulting in changes to community engagement/public consultation requirements with the Local Government Act.

The consultation mechanism used for community engagement related changes to the Local Government Act 1999 arising from the passage of the Statutes Amendment (Local Government Review) Act 2021 has been supported through the Local Government Participation and Elections Review Discussion Paper, which Council recently reviewed and provided feedback. The Proposed Community Engagement Charter is an attachment to the Local Government Participation and Elections Review Discussion Paper and is attached to this report.

The community engagement reforms will introduce a Community Engagement Charter as part of a simplified approach to community engagement, which provides greater flexibility and allows councils to design and deliver engagement that is the 'best fit' for decisions and actions.

Previously, the LGA has consulted the sector to inform the development of a proposed Community Engagement Charter (the proposed CEC). The proposed CEC benefited from input from communication and engagements specialists in the sector and the LGA's Legal Connect partners, Norman Waterhouse Lawyers.

The proposed CEC was endorsed by the LGA Board of Directors in November 2021 and subsequently submitted to the then Minister for Planning and Local Government (the Hon Josh Teague MP).

As a result, a major review of Council's Public Consultation and Community Engagement Policy has now been undertaken to bring Council policy in line with the proposed CEC and mandatory requirements for community consultation and participation.

The reviewed Policy sets out what is required in cases where the Act requires Council to follow its public consultation policy. The policy also sets out the steps Council will follow when Council chooses to involve the community in council decision-making.

To value add to the mandatory requirements, the reviewed Policy references Council's Communication and Engagement Strategy 2021-2026 to more specifically guide Council's communication and engagement activities, including how Council will reach out to the community and other stakeholders. The Strategy also references that Council has adopted the International Association for Public Participation (IAP2) model to guide its community engagement and communication with the community, as does the reviewed Policy.

As legislated under the Local Government Act, before Council adopts or alters a public consultation policy it must invite interested persons to make submissions on the policy and then consider any submissions received.

The proposed consultation period is from Thursday 29 February for a period of 21 days until Thursday 21 March with any responses to be collated and presented to Council for consideration at its April monthly meeting.

In the instance that no submissions are received at the conclusion of the consultation period, the revised draft Public Consultation and Community Engagement Policy will be adopted.

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**MOVED CR DENNIS
SECONDED CR DOWNWARD**

That the draft Public Consultation and Community Engagement Policy be adopted and released for public consultation.

CARRIED 189/24

13.4 Harry Tregoweth Retirement Village- Emergency Access

| | |
|--|---|
| Responsible Officer: | Paul McRostie - Manager Planning & Compliance Alex Edmonds - Manager Finance & Corporate |
| Strategic Outcome: | |
| Financial Implication: | Budget allocation for 2024/25 |
| Statutory Implication: | Nil |
| Policy Implication: | Nil |
| Consultative and Community Implication: | Engage with the residents |

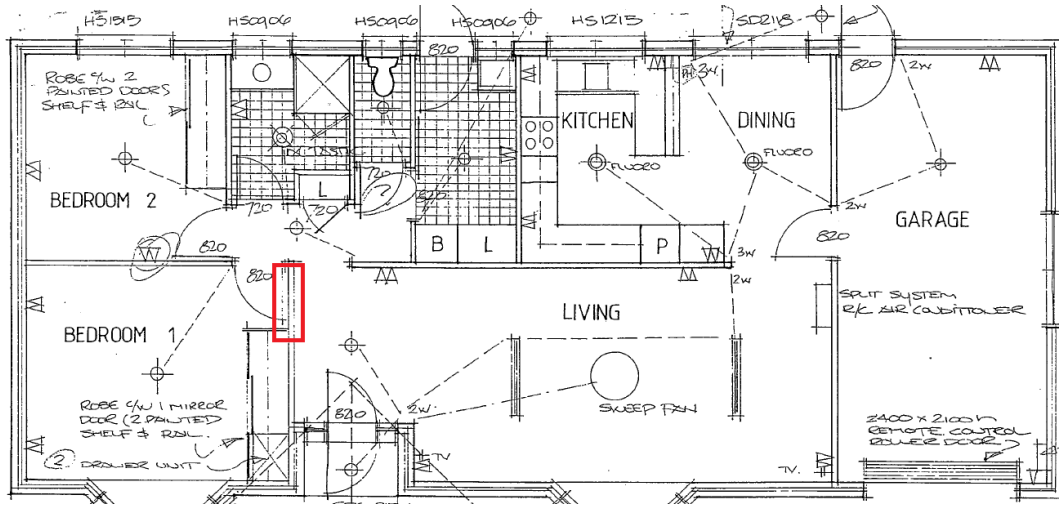
Report

In early January 2024, Council received a joint letter from the residents at the Harry Tregoweth Retirement Village at Lucindale. Recently there had been two occasions in which SA Ambulance Service (SAAS) found accessing the building challenging whilst trying to move the mobile gurney into place to extricate the patient.

The request was for Council to consider budget provisions for the modifications to the internal footprint of the homes. This request was for the provisions for new doorways to be installed for ease of access from bedroom one to the living area in the event of an emergency.

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MINUTES FOR COUNCIL MEETING HELD ON 27 February 2024



Proposed request to install a new door (red)

As a result of this Council engaged with SAAS representatives onsite to look at options available to Council, and if the issue raised by the residents was a concern for SAAS.

Representatives of SAAS advised the following:

Responding SAAS staff are trained for difficult extractions and sometimes need to call on the support of other emergency services to assist where required, so whilst not ideal, it's not uncommon either.

We have discussed the emergency access to the Lucindale Retirement Units. We believe it would be beneficial to install a sliding door living room side of bedroom 1 for emergency purposes as proposed on all units.

Based on the recommendation by the SAAS management team, Council staff sought quotes for three different options that could be implemented to overcome this concern.

Subject to a check measure onsite, please see attached costings:

| Options | Per unit | For all six units |
|--|----------|-------------------|
| Installation of an external hung sliding door from the living room side | \$ 6,000 | \$36,000 |
| Installation of an internal cavity sliding door which will require new cupboards/robes | \$10,000 | \$60,000 |
| Installation of an exterior glass sliding door in the bay window on the front facade | \$20,000 | \$120,000 |

The units are now 30 years old and at the time were fit for purpose. However, as time evolves, the buildings need to meet today's standards due to the change in practices and the advancements in technology used.

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Given the design/layout of the units and the feedback provided by SAAS, Council staff suggest that the proposed refurbishment is considered as part of the budget deliberations for 2024/25.

MOVED CR GRUNDY SECONDED CR TURNER

That the Council proceed with 2024/25 budget deliberations for improvements at Harry Tregoweth Retirement Village Units for Option 1 as presented within the table within the agenda.

CARRIED 190/24

13.5 Lucindale Masterplan & Frances Community Plan

| | |
|--|---|
| Responsible Officer: | Paul McRostie - Manager Planning & Compliance Josie Collins - Manager Community Engagement |
| Strategic Outcome: | Strategic Direction 4 - Preserve our Natural Environment and Enhance our Built Assets |
| Financial Implication: | Future Budgeting Considerations for Council |
| Statutory Implication: | Nil |
| Policy Implication: | Public Consultation and Community Engagement Policy |
| Consultative and Community Implication: | Undertake Community Consultation as per the Community Engagement Plan |

Background

As part of the recently-endorsed Naracoorte Lucindale Council Strategic Plan 2023-2033, Priority Actions identified under *Strategic Direction 4: Preserve our Natural Environment and Enhance our Built Assets* are to:

- Review and activate the Lucindale Masterplan
- Review and activate the Frances Masterplan

As a result, Council staff have been working with external consultants to deliver these Priority Actions.

Masterplans provide community, businesses, and local government with certainty and understanding about the short-to-long term direction of the future physical development of places or spaces, and in this case the townships of Lucindale and Frances. These vibrant communities are a key driver in the opportunities to continue and develop these townships.

As part of the project, Council went out to tender to seek external consultants for both the Lucindale and Frances Masterplan reviews.

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Holmes Dyer was the successful tenderer for the Lucindale Masterplan review, while Iaimiga design studio & communityvibe were successful in undertaking the Frances Community Plan review.

Lucindale Masterplan

The 2019 Lucindale Masterplan had a significant focus on landscaping, open and recreation spaces, and the beautification of key locations. The implementation plan of many projects was broken down into individual projects with an indicative timing and costings provided.

The revised Masterplan (2024) proposes an additional set of recommendations from the original Implementation Plan from 2019. These recommendations have been developed to address some of the opportunities and constraints identified during the community and stakeholder consultation process as some priorities have since changed. While reinforcing several of the 2019 Plan's projects, the review and update strengthens focus on:

- Residential land supply
- Supporting childcare and aged care services
- Ensuring a diverse range of quality public open space and places
- Accessing grant funding

As part of the development of this Masterplan review and update, an Engagement Strategy was prepared by Holmes Dyer to guide engagement and communication between the community, stakeholders, and Council. The Engagement Strategy ensured clear and consistent messaging and sought to ensure that a wide cross-section of stakeholders was reached. In-person sessions and an online survey were promoted through Council's website, social media pages, posters, fact sheets and letters to key stakeholder groups, which resulted in 15 people attending the session (16th October 2023), ranging from school children to retirees. The drop-in session, round table workshop and online material identified shared aspirations and collected feedback on project achievements to date and ideas, challenges, and opportunities for the future.

During the 4-week engagement period, 21 survey responses were received, 15 people attended the drop-in session and 13 members of the community participated in a round table workshop. The relatively small sample size that participated in the engagement process reduces the likelihood that a statistically significant result reflects a true opinion or vision of the wider Lucindale community. Therefore, findings should be balanced against Council reporting, desktop research and data analysis.

Holmes Dyer has since prepared the draft Lucindale Masterplan review document that will in time shape the direction and vision for the Lucindale Community. The draft Masterplan provides a walk-through approach as to how these projects have been determined based on community feedback, data and demand by external factors - as attached.

Frances Community Plan

As mentioned earlier in the report, Naracoorte Lucindale Council appointed Iaimiga design studio and communityvibe to review and update the 2019 Frances Masterplan and to prepare a new Community Plan.

In order to gather the information required to produce the Community Plan, the consulting team undertook the following process to reflect the desires of the community and Council:

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- Reviewed relevant reports including the Frances Masterplan (2019)
- Undertook a demographic analysis of the area
- Engaged with Council staff and the Frances Progress Association to understand the context of the Community Plan and to plan for engagement activities
- Produced a community survey and bulletin (which was letterbox dropped, provided on Council's website and provided in hard-copy form at the Frances General Store) – 7 responses were received
- Undertook a community planning workshop with 16 local residents in attendance as well as 4 Council staff and 4 Councillors on 30th October 2023
- Conducted a walkaround of Frances to review potential projects identified at the community planning workshop
- Prepared a draft Community Plan (attached)

The Plan will help to guide decision making by the community, Naracoorte Lucindale Council and other key stakeholders in relation to initiatives in Frances and district over the next 10 years.

The Plan clearly identifies the direction the Frances and district community wishes to further develop and enhance in relation to:

- Health and wellbeing
- Business, events, arts and tourism
- Built environment
- Natural environment
- Community connections and resilience

To maintain momentum and to ensure continued engagement by the community, the Plan has identified some quick wins, as well as some high, medium, and low priority projects.

As per the implementation table, there are a number of projects which will require feasibility studies before progressing. This will allow Council to work with the community to look at the most practical and best options for some of the projects that have been earmarked. Should the feasibility studies support the need to proceed with the project/s, they can be implemented into future budget considerations at the time should Council choose to fund them.

It is important to note that while Council has driven both Masterplan reviews, they will also be key documents which the Lucindale and Frances communities can employ to assist with the delivery of projects or attracting funding opportunities which Council cannot access.

Elected Member Briefing Session

A Briefing Session was held for Elected Members on Tuesday 30th January 2024 so they could view online presentations of both draft Plans by the two teams of consultants. Minor amendments were made to the draft Plans as a result of Elected Member feedback at the Briefing Session.

Feedback on Draft Plans

As a result of the consultation processes with the community, external consultants' assessments and the Elected Members' Briefing Session, the revised draft Lucindale Masterplan and draft Frances Community Plan have now been prepared to release to the public for feedback.

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In line with the community consultation process undertaken with previous Masterplan reviews, it's suggested that the process to gain feedback for both the draft Lucindale Masterplan and Frances Community Plan include - but not be restricted to - the following:

- The release of both draft Plans on Council's website with the opportunity to provide online feedback. The Plans will be uploaded to Council's Your Say platform on the project pages which were established at the onset of both reviews.
- A media release published on Council's Newsroom and distributed to Council's media database.
- Social media promotion.
- The provision of an outline of both draft Plans and hard copy response opportunities at the Naracoorte and Lucindale Council offices.
- Direct email advice to participants who provided their contact details to the consultants during the initial community engagement processes undertaken to help formulate the draft Plans.
- The placement of advertisements in both the News and Limestone Coast Today to inform community members of the opportunity to provide feedback.

Feedback on both draft Plans will be open for up to 4 weeks (but no less than 3 weeks) to ensure the opportunity to inform the finalisation of the Plans is maximised.

Due to the complexity of the draft Lucindale Masterplan, Council in conjunction with Holmes Dyer will offer an online presentation of the draft Plan to interested community members in the Lucindale Council Chambers at 6-7pm on Wednesday 13th March.

Holmes Dyer will lead the presentation via Teams and it will be projected onto a large screen in the Lucindale Council Chambers for better visibility. The presentation will be very similar to the online presentation that Holmes Dyer recently led for Elected Members and Council administration.

For the Lucindale presentation on 13th March, interested community members will be welcome to attend in person and ask questions of the consultants, and a recording of the presentation will also be made available to the wider community afterwards for those who aren't able to attend. LINC has been advised of the presentation and Council will promote it in the lead-up.

Following the close of feedback on the two draft Plans, consultation responses will be summarised by the consultants and the draft Plans refined as necessary.

It's hoped that both Plans can then go to Council for endorsement in preparation for the 24/25 budget considerations.

For now, it I suggest that Council release the draft Lucindale Masterplan and draft Frances Community Plan for community feedback.

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**MOVED CR IRELAND
SECONDED CR TURNER**

That Council release the draft Lucindale Masterplan and draft Frances Community Plan for public consultation.

CARRIED 191/24

14. Reports for Information

14.1 By-Law Review

FOR MEMBERS' INFORMATION

14.2 Operations Report

FOR MEMBERS' INFORMATION

14.3 Planning and Compliance Report

| | |
|--|--|
| Responsible Officer: | Manager Planning and Compliance - Paul McRostie |
| Strategic Outcome: | SD 1- Plan for and manage growth. SD 3 -Grow the visitor economy and our regional service hub. SD 4- Preserve our natural environment and enhance our built assets |
| Financial Implication: | Financially accountable and sustainable organisation |
| Statutory Implication: | Compliance with relevant legislation Planning Development Infrastructure Act 2016 Road Traffic Act 1961 Local Litter and Nuisance Act 2016 Emergency Services Act 2005 |
| Policy Implication: | Compliance with Council's policies & procedures |
| Consultative and Community Implication: | Masterplan Community Engagement with Consultants |

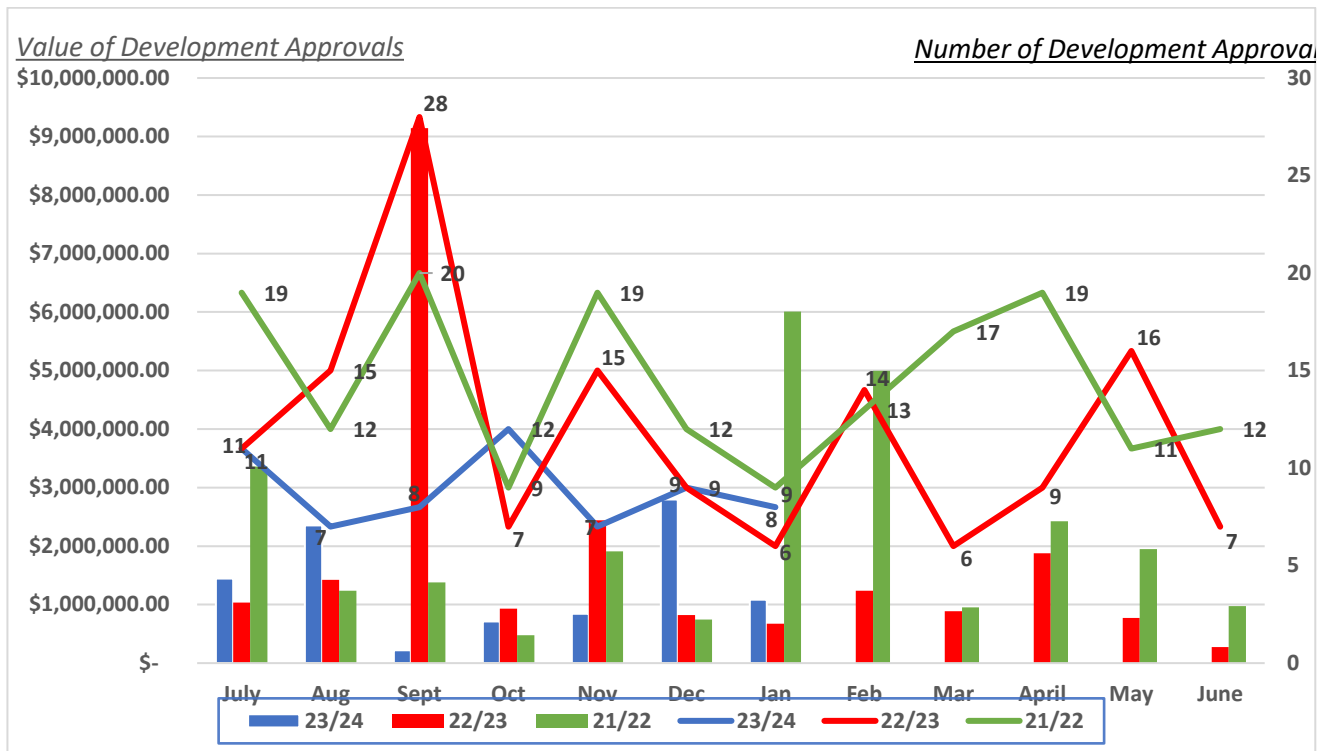
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Development and Approval Statistics

- Officers approved 8 development applications for the month of January. Total value for January was \$1,081,932.
- Development applications approved included two shed extensions, a detached dwelling, a dwelling extension, pergola, storage shed, machinery shed, and a new storage shed for operational equipment at Teys.

| DESCRIPTION | ADDRESS | LODGED | DETERMINED | DECISION |
|--|-------------------------------------|----------|------------|----------|
| Dwelling Addition | 11421 Riddoch Highway, Mount Light | 21.02.23 | 09.01.24 | APPROVED |
| Shed extension 1 | 1-3 Alexander Avenue, Naracoorte | 03.08.23 | 18.01.24 | APPROVED |
| Shed extension 2 | 1-3 Alexander Avenue, Naracoorte | 11.08.23 | 18.01.24 | APPROVED |
| Storage shed for operational equipment | 915 Wimmera Highway, Hynam | 25.10.23 | 10.01.24 | APPROVED |
| Detached Dwelling including garage and decking | 126 Jenkins Terrace, Naracoorte | 13.12.23 | 08.01.24 | APPROVED |
| Pergola | 274 Cedar Avenue, Naracoorte | 10.01.24 | 24.01.24 | APPROVED |
| Storage Shed | 21 Kingston Avenue West, Naracoorte | 20.12.23 | 10.01.24 | APPROVED |
| Machinery Shed | 2089 Konetta Road, Conmurra | 29.01.24 | 30.01.24 | APPROVED |



Bushfire Mapping Update in the PDI Code

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The State Planning Commission is seeking feedback on proposed changes to the bushfire hazard mapping and overlays in the Planning and Design Code.

The [draft State-wide Bushfire Hazards Overlay Code Amendment](#) proposes to:

- review and update the mapping and policy framework of the current bushfire hazard overlays.
- deliver improved policy within the Code.
- ensure the right measures are in place to keep our state's people, property, infrastructure, economy, and environments as safe as possible.

The proposed changes aim to better reflect bushfire hazards across the state and introduce new rules to help save lives and build more climate-resilient communities.

Council staff have provided feedback on the proposed changes however, the community are also welcome to provide information and feedback to the proposed changes by the State Government.

All feedback is encouraged via YourSAy website [Updating South Australia's Bushfire Hazard Mapping and Planning Rules | YourSAy](#)

Feedback closes 5pm on the 8th March.

BUILDING MAINTENANCE

- Replacement of the water damaged flooring at the Naracoorte Works Depot offices has been completed.
- Council Office Pergola has been re-sheeted due to storm damage.
- Painting to begin at the Naracoorte Council office for the hallway, records office, and corporate services office early March. This painting will cover the repair works to the plaster walls that have moved over time.
- Minor painting work has been completed at the Naracoorte Library + Town hall that was damaged in the storm last year.

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MINUTES FOR COUNCIL MEETING HELD ON
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VANDALISM

Hand drier damaged/vandalised at Market Square Toilets, has been replaced. Unfortunately, we were unable to get a good view of the person who we believe was responsible as they were wearing a hoody and hat.

TRAFFIC

Parking compliance saw three expiations issued for the month of January; two expiations were issued for parking longer than indicated and one expiation was for stopping in a disabled zone without a permit.

105F NOTICES (Long Grass Notices)

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With the unseasonal weather thirty properties were again issued 105F notices in January and 3 expiations were issued due to lack of action on 105 notices given.

ANIMAL MANAGEMENT

For the month of January Council picked up three dogs for wandering at large. One dog attack was recorded, as a result Council issued a dangerous dog order on the owner.

Rabbit baiting commenced late January in the North Parklands and by reports has been a successful programme run by Council and Landscapes SA.

ILLEGAL DUMPING

Council received a report of some illegal dumping on Pistol Club Road and discovered a ute load of water damaged Insulation.



ANIMAL MANAGEMENT PLAN REVIEW

The *Dog and Cat Management Act 1995* (the Act) provides for the management of dogs and cats in South Australia. The Act requires Councils to prepare a five-year plan relating to the management of dogs and cats within its Council area.

The draft Dog & Cat Management Plan has been reviewed by the Dog and Cat Management Board and are satisfied it meets the legislative requirements under the Act.

Councils current position is that Council does not manage cats due to the complexities involved with the restraining, housing and rehoming of cats. However, Council is still required to capture cats within the Plan.

The Plan outlines how Council will manage dogs and cats as required by the Dog and Cat Management Act as per the following:

1. Encourage responsible dog and cat ownership.
2. Ensure public safety by reducing public and environmental nuisance caused by dogs.
3. Effectively manage dogs by meeting all legislative requirements.
4. Community education, compulsory desexing of dogs and cats
5. Management of wandering dogs & cats
6. Ensure Council delivers effective and efficient dog and cat management services.

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Council staff have reviewed and updated the Plan which is required every 5 years as per the Act. As a result of the draft Dog and Cat Management Plan has been provided for endorsement.

It is therefore recommended that the Dog & Cat Management Plan is endorsed by Council to allow the community to provide feedback as per Councils consultation policy and pending feedback, is endorsed by Council for implementation.

**MOVED CR GRUNDY
SECONDED CR GOODMAN**

That the draft Dog & Cat Management Plan is endorsed and released for community consultation.

CARRIED 192/24

14.4 Engagement & Community Report

FOR MEMBERS' INFORMATION

15. Publications, Documents or Information from other Bodies

16. Questions with Notice

17. Motions with Notice

17.1 Cr Cameron Grundy

At 6.56pm Mayor Ross, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period sufficient to facilitate informal discussion in relation to Item 17.1 Motions with Notice - Cr Cameron Grundy. Meeting procedures will resume at the discretion of the Mayor.

Meeting procedures resumed at 7.12pm.

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27 February 2024

**MOVED CR GRUNDY
SECONDED CR RAYNER**

That Council:

- 1. calls on the Commonwealth Parliament to pass the Commonwealth Postal Savings Bank Bill to establish a post office peoples bank, fully guaranteed by the Commonwealth, as a dedicated postal savings bank, operating exclusively through Australia Post's corporate and licensed post offices, which will ensure basic banking services - including deposit-taking, business and personal lending, and access to cash – are available to all Australians, and will contribute to Australia's national economic development.**
- 2. writes to Tony Pasin, local Federal Member, Nick McBride, local State Member, the Australian Local Government Association, the South Australian Local Government Association, the Limestone Coast Local Government Association and all South Australian Federal Senators along with other people and or organisations deemed to be relevant, setting out and supporting point number 1.**

CARRIED 193/24

18. Questions without Notice

19. Motions without Notice

**MOVED CR CROSSLING
SECONDED CR ROSS**

That Council write a letter in support of the Senate Inquiry into bank closures in regional Australia.

CARRIED 194/24

Cr Turner left the meeting at 7.17pm.

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MINUTES FOR COUNCIL MEETING HELD ON
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20. Matters the CEO Recommends be Considered in Confidence

THE CHIEF EXECUTIVE OFFICER ADVISES THAT THE FOLLOWING ITEMS MAY BE CONSIDERED IN CONFIDENCE ON THE GROUNDS SPECIFIED IN THE RECOMMENDATION. IF MEMBERS ARE OF THE VIEW THAT AN ITEM SHOULD BE CONSIDERED IN CONFIDENCE, THE FIRST RECOMMENDATION FOR EACH ITEM SHOULD BE ADOPTED.

IF THE COUNCIL IS OF THE VIEW THAT THE REPORT, THE MINUTES, OR A DOCUMENT RELATING TO THE ITEM SHOULD BE KEPT CONFIDENTIAL THE SECOND RECOMMENDATION SHOULD BE ADOPTED.

20.1 CEO Annual Performance and Remuneration Review

MOVED CR DOWNWARD
SECONDED CR DENNIS

1. Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that the public be excluded from attendance at that part of the meeting relating to the agenda item 20.1 CEO Annual Performance and Remuneration Review except the following people: Manager Finance & Corporate Alexandra Edmonds.

to enable the Council to consider the item 20.1 in confidence on the basis the Council is satisfied that, pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. Accordingly, on this basis, the principles that meetings of the Council should be conducted in a place open to the public has been outweighed in the circumstances to prevent the disclosure of information relating to personal affairs.

CARRIED 195/24

NARACOORTE LUCINDALE COUNCIL

MINUTES FOR COUNCIL MEETING HELD ON
27 February 2024

**MOVED CR DENNIS
SECONDED CR DOWNWARD**

That having considered agenda item 20.1 CEO Annual Performance and Remuneration Review in confidence under Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council, pursuant to Section 91(7)(b) of that Act orders that all documents and all minutes be retained in confidence for the duration of the CEO's employment.

CARRIED 197/24

21. Meeting closed

Meeting closed 7.21pm.

..... CONFIRMED

..... DATE