NARACOORTE LUCINDALE COUNCIL
MINUTES FOR STRATEGIC ASSET MANAGEMENT COMMITTEE
MEETING HELD ON
9 June 2020

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MINUTES

COMMENCED: Meeting commenced at 6pm in Naracoorte Council Chamber, DeGaris Place, Naracoorte

PRESENT: Cr Ross (presiding member), Cr Rayner, Cr Schultz, Cr Earl, Cr Grundy, Mayor Vickery, Cr Crossling, Cr McGuire, Cr James (6.18pm)

APOLOGIES: Cr McLachlan

ON LEAVE:

OFFICERS:

Trevor Smart  
Steve Bourne  
Fiona Stringer  
Paul McRostie  
Sally Klose  
Daniel Willmore  
Fiona Standley  
Sean Khatibi  

CEO  
Director Operations  
Director Corporate Services  
Manager Planning and Compliance  
Manager Governance and Community Development  
Operations Manager  
Administration Operations  
Technical Officer

MEDIA REPRESENTATIVES:

Chris Oldfield  
Naracoorte News

1. Member’s Declaration of Interest

2. Public Forum

3. Confirmation of Committee Minutes

MOVED CR GRUNDY  
SECONDED CR CROSSLING

That the Minutes of the Strategic Asset Management Committee meeting held on 14 April 2020 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED
4. Matters laid on the table from previous meetings

5. Reports for Decision

5.1. Road Network Extension and Upgrade Policy and Road Hierarchy Review

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Operations Steve Bourne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Provide a safe and integrated transport network</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Discussed in report</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>Local Government Act 1994</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Road Network Extension and Upgrade Policy</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>Consultation undertaken in March 2013 when the hierarchy was adopted. A safe road network that meets the needs of industry and the community.</td>
</tr>
</tbody>
</table>

Report

Road Network Extension and Upgrade Policy

Council adopted the Road Network Extension and Upgrade Policy at its February 2019 meeting, after several years of discussion through this Committee and Council. Elected Members are well aware of the number of requests Council receives to upgrade roads, particularly to access agricultural land on unmade road reserves where only a basic track exists. These requests are consistently declined by officers, and when presented to this Committee and Council are likewise declined in accordance to policy.

Through discussion at Council’s recent Budget Workshop, this report outlines an option where Council allocates a pool of funds, nominally suggesting $20,000 each year, to be used to co-fund works where such requests are received.

The policy states:

"Council’s opportunities to fund road extensions or upgrades are very limited and any decision to proceed with such works should be founded under the guiding principles of this Policy and Council’s Strategic Management Plans."

"Council is committed to directing available resources to the most cost-effective outcomes for the community, based on sound Asset Management and Town Planning principles."

"Council will achieve this objective by:"
• Giving priority to funding the maintenance of existing road infrastructure ahead of extending or upgrading the road network in order to maximise Council’s limited financial resources.

• Undertaking works which reduce the future maintenance costs of Council and/or significantly extend the useful life of existing assets.

• Undertaking structure (integrated land use and transport) planning to identify strategic opportunities for growth in the road network.

• Only considering applications for extension or upgrade to the road network where no other all weather access (gravel road) or road frontage is available.

• Requiring applicants generally to pay for any extension or upgrade to the road network where the applicant is the primary beneficiary.

• Only considering funding of an extension or upgrade of the existing road network where significant benefit to the community exists.

Where no other all-weather access (gravel road) or road frontage is available, and subject to there being sufficient funds available and in consideration of the additional benefits to the Community in excess of those to be received by the applicant, Council may consider contributing up to 50% of the cost towards the provision of the all-weather access (gravel road) to the subject property boundary by the shortest approved route from the existing road network.

Council’s road upgrades and renewal programs are now being driven by an Asset Management Plan, which establishes a program based on road hierarchy, life expectancy of a road and condition ratings. A budget allocation that supports the creation of a new asset through an upgrade is generally not supported by the principles on which the policy is constructed.

Where no other all-weather access (gravel road) or road frontage is available, and subject to there being sufficient funds available and in consideration of the additional benefits to the Community in excess of those to be received by the applicant, Council may consider contributing up to 50% of the cost towards the provision of the all-weather access (gravel road) to the subject property boundary by the shortest approved route from the existing road network.

Council’s current approach, as outlined in the Policy, is to prioritise road expenditure to its road network based on principles outlined in the Policy guided by Asset Management Plans and Long Term Financial Plans. An approach to support creating property access co-funded by the applicant risks creating ambiguity in Council’s decision making.

• What will be the application process?
• What will be the approach when applications exceed budget?
• How will applications be assessed?
• How will equity between applicants be maintained?

The Policy provides clear direction for Council staff and Elected Members. The Policy is unpopular where landowners have an expectation that Council will construct a road on every unmade road reserve. This is unaffordable and unachievable for Council.

It is recommended the following clause is added to the Policy.
Where a property owner is seeking to improve access to their property via an unmade road reserve or ‘informal track’, permission to place rubble, culverts or undertake other improvements such as grading may be granted via a Section 221 Application under the Local Government Act. The road reserve or ‘informal track’ will continue to be classed as an unmade road reserve, with maintenance responsibilities remaining with the applicant.

This addition provides a clear direction for Elected Members, staff and the community.

Refer to Attachments 5.1

- Updated Policy No. 107 Road Network Extension Upgrade

At 6.02pm Cr Ross, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period sufficient to facilitate informal discussion in relation to Item 5.1 - Road Network Extension and Upgrade Policy and Road Hierarchy Review. Meeting procedures will resume at the discretion of the Presiding Member.

Cr James arrived 6.18pm

Meeting procedures resumed at 6.21pm.

MOVED MAYOR VICKERY
SECONDED CR MCGUIRE

That Policy No. 107 Road Network Extension and upgrade is amended to include the recommended clause and presented to Council for endorsement, as such:

Where a property owner is seeking to improve access to their property via an unmade road reserve or ‘informal track’, permission to place rubble, culverts or undertake other improvements such as grading may be granted via a Section 221 Application under the Local Government Act. The road reserve or ‘informal track’ will continue to be classed as an unmade road reserve, with maintenance responsibilities remaining with the applicant.

CARRIED

5.2. Open Space, Naracoorte

| Responsible Officers: | Director Operations Steve Bourne  
| | Manager Planning & Compliance Paul McRostie |
| Strategic Outcome: | A healthy and resilient community  
| | • Development of open spaces to improve community lifestyles |
• Encourage participation in physical activity and healthy lifestyles
• Ensure access to a range of high quality active and passive recreation facilities

Financial Implication:
Refer to attached spreadsheet

Statutory Implication:
Local Government Act – Community Land Management Plans

Policy Implication:
Open Space Strategy
Public Consultation and Community Engagement Policy

Consultative and Community Implication:
Consultation to be undertaken for individual parks.

Report

This report is the culmination of a series of workshops reviewing Council’s Open Space in Naracoorte. The objectives of the review are to;

• Review hierarchy levels for open space
• Establish agreed levels of service for open space
• Identify surplus open space land
• Ensure consistency between Asset Plans and Community Land Management Plans

To enable consideration of our Open Space approach thus far:
• Elected Members were provided background documents; the 2010 Open Space Strategy and 2017 update.
• A bus tour of Council’s Open Space provided useful discussion while viewing each park.
• A questionnaire was provided to each Elected Member and feedback was collated and discussed in workshop 3.
• Three workshops have been held

Review hierarchy levels for open space
The classifications assigned to parks in 2010 were reviewed against the feedback and only one change (Pioneer Park) to original classifications is recommended. Pioneer Park is a large area for a Local Park, and has elements that could have it classified as a Neighbourhood or a District Park. Its function is different to other open space as it has heritage values and large expanses of lawn and no active recreation infrastructure. It does have barbeque facilities, shelter with tables, toilets and car park, but these are disjointed and ineffective for park users. This park also has a higher level of maintenance than those of local parks. It is recommended it is reclassified to a District Park to reflect its size, facilities, heritage values and the current level of service. This is the only change in classification identified through the review.

Establish agreed design elements and levels of service for open space
The following table is from the 2017 Open Space review. It establishes criteria for each open space classification and design elements for each.
## Open Space Classifications

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Design elements 2017 review</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Network Open Spaces</strong></td>
<td>Areas where the primary role is not necessarily open space but where such areas are complementary and can serve as an addition to primary open space areas.</td>
<td>• School Reserves&lt;br&gt;• Cemeteries&lt;br&gt;• Road Verges&lt;br&gt;• Creek Lines&lt;br&gt;• Stormwater Channels&lt;br&gt;• Minor Road Networks</td>
</tr>
<tr>
<td><strong>Regional Open Spaces</strong></td>
<td>Regional open space considers the broader community and potentially areas where people will travel much longer distances to access a facility and/or open space feature.</td>
<td>• Cultural: Areas that have a unique historical or cultural significance&lt;br&gt;• Linear Parks&lt;br&gt;• Environmental: Areas of natural significance or 'wilderness'&lt;br&gt;• Venues and Arenas: Areas of open space for specific events (sporting or other) that attract local and regional tourism</td>
</tr>
<tr>
<td><strong>District Open Spaces</strong></td>
<td>District open space considers the wider community and areas that people deliberately choose to visit for the purpose of a specific activity.</td>
<td>• Sports Fields: specific structured use of open space&lt;br&gt;• Youth Parks: multi use areas&lt;br&gt;• Dog exercise areas: Off leash and/or purpose built parks&lt;br&gt;• Cultural/Civic: events and/or ceremonies&lt;br&gt;• Environmental: specific areas of interest or 'wilderness'</td>
</tr>
<tr>
<td><strong>Neighbourhood Open Spaces</strong></td>
<td>Neighbourhood level open space caters for broader catchments and is distributed within 500m of every household. It is designed to meet the needs of the whole family.</td>
<td>• As per local Open Space plus the following:&lt;br&gt;• Picnic / BBQ facilities&lt;br&gt;• Informal active areas with passive elements for family recreation&lt;br&gt;• Play space if required for junior and senior play 0-12&lt;br&gt;• Water fountains&lt;br&gt;• Potentially toilets&lt;br&gt;• Community art or a special feature</td>
</tr>
<tr>
<td><strong>Local Open Spaces</strong></td>
<td>Local open space assumes space catering for the immediate community within a 300 metre (or walking distance) radius. That is every household and resident should have within walking distance of their home a local park that can be used for relaxation and/or informal low-key activities.</td>
<td>• Passive non-irrigated area&lt;br&gt;• Low key planting&lt;br&gt;• Seating (natural or bench)&lt;br&gt;• Shade (natural)&lt;br&gt;• Minimal play equipment (if required) catering primarily for junior play opportunities (0-6)</td>
</tr>
</tbody>
</table>
The following table recommends design elements to be included with the development for each park classification, and proposed levels of services.

<table>
<thead>
<tr>
<th>Open Space Classifications</th>
<th>Included design elements</th>
<th>Levels of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Network Open Spaces</td>
<td>Refer to:</td>
<td>• As provided by Council policies and planning documents including Road and Stormwater Management Plan, Footpath Hierarchy, Naracoorte Creek and Creek Walk Master Plan, Caves Trails Master Plan</td>
</tr>
<tr>
<td>• Naracoorte Creek walk</td>
<td>• Naracoorte Creek and Creek walk Master Plan</td>
<td></td>
</tr>
<tr>
<td>• Caves Trail</td>
<td>• Naracoorte Caves Trails: Connecting to our World Heritage</td>
<td></td>
</tr>
<tr>
<td>Regional Open Spaces</td>
<td>Refer to:</td>
<td>• As provided by Council policies and planning documents including Road and Stormwater Management Plan, Footpath Hierarchy, Swimming Lake Master Plan (under development), Master Plan for the Naracoorte Regional Sports Centre</td>
</tr>
<tr>
<td>• Naracoorte Swimming Lake</td>
<td>• Swimming Lake Master Plan</td>
<td></td>
</tr>
<tr>
<td>• Naracoorte Sports Centre</td>
<td>• Master Plan for the Naracoorte Regional Sports Centre</td>
<td></td>
</tr>
<tr>
<td>District Open Spaces</td>
<td>Parks to be developed to provide complementary experiences:</td>
<td>• Irrigation</td>
</tr>
<tr>
<td>• Memorial Parklands</td>
<td>• Memorial Parklands – sports, exercise, nature play, shelters, BBQ, seating</td>
<td>• Mowing to maintain sports fields to an appropriate playing surface</td>
</tr>
<tr>
<td>• Market Square</td>
<td>• Market Square – premium playground equipment, shelters, BBQ, seating</td>
<td>• Toilet facilities cleaned daily as a minimum</td>
</tr>
<tr>
<td>• Pioneer Park</td>
<td>• Pioneer Park – interpreting our local heritage, shelters, BBQ, seating</td>
<td>• Monthly inspections of all play equipment</td>
</tr>
<tr>
<td>Neighbourhood Open Spaces</td>
<td>• At least one piece of play equipment</td>
<td>• Irrigation</td>
</tr>
<tr>
<td>• Barclay Avenue Park</td>
<td>• Ball sports eg basketball</td>
<td>• Regular mowing to maintain grass &lt;10cm height</td>
</tr>
<tr>
<td>• Leicester Park</td>
<td>• Constructed shelter, table, chairs</td>
<td>• Quarterly inspections of all play equipment</td>
</tr>
<tr>
<td>• McTernan Park</td>
<td>• Planted shade trees</td>
<td></td>
</tr>
<tr>
<td>Local Open Spaces</td>
<td>• Generally open space with shade for unstructured recreation</td>
<td>• Non-irrigated</td>
</tr>
<tr>
<td>• 55 Ormerod</td>
<td>• Minimal facilities</td>
<td>• Regular mowing to maintain grass &lt;10cm height</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Quarterly inspections of any play equipment</td>
</tr>
</tbody>
</table>
The above tables will be used to develop an Open Space Hierarchy and Service Levels to replace the current Open Space Strategy. This will feed into a Site Improvements (Open Space) Asset Management Plan, similar to the approach with the Road Hierarchy informing the Road and Stormwater Asset Management Plan.

Discussion – renewals and upgrades

District Open Space

- Memorial Parklands - District Park
  A Master Plan was adopted for Memorial Parklands in 2014 and implemented over 4 years. There has had an increase in use of the IB Edwards Oval, with the Cricket Association, Kybybolite Football Club (men and women) and Sunrise School all using the oval for sport. Sunrise School installed football goal posts with Council permission.

  Cypress trees have been removed adjacent to Memorial Drive with the Botanic Working Group proposing replacing these with a deciduous species. Positive feedback has been received from residents fronting this area to retain as a cleared area rather than replanting. A consultation process will be undertaken to gather broader feedback.

  Sporting groups have requested a shelter for spectators near IB Edwards Oval. Consultation feedback in 2014 sought to retain the open natural feel to Memorial Parklands, which has been maintained with development of the exercise equipment, nature play, drinking fountain, gazebo with a barbeque focussed in a small area.

  There has been a significant change in use of this area since the 2014 consultation and it is recommended consultation is undertaken again to review and update the Memorial Parklands Master Plan.

  Council subdivided land off Memorial Parklands fronting Old Caves Road and Price Avenue many years ago, with development occurring along Old Caves Road. Development of Price Avenue land would significantly impact IB Edwards Oval and reduce the sporting area available. Elected Members requested this land is protected from development through appropriate means. This will be included in the above consultation.

- Market Square - District Park
  A half bowl at the skate park was included in the master plan at Market Square with the 2014 consultation. The BMX track was removed as was very low use and there has been occasional requests for replacement and more recently, replacement with a pump track. This is the premier playground facility in the council district and it is important it meets the needs
of the community. It is recommended that community consultation is undertaken to review and update the Master Plan for Market Square.

**Neighbourhood Open Space**

- McTernan Park, Barclay Avenue, Leicester Park – Neighbourhood Parks

These 3 neighbourhood parks are proposed to provide a similar offering, with a piece of play equipment, a ball sports area and seating facilities. Community feedback was strong for McTernan Park to improve the ½ court basketball court and cricket net facility, both of which are in poor condition.

**Local Open Space**

Council’s Local Open Space is primarily undeveloped small areas of land. Most have no or limited infrastructure. Where play equipment is in place, replacement should be considered in the context of availability of play equipment within the defined distances from residences. The Town Squares will receive a higher level of service than other Local Open Space due to their location and purpose.

**Identify surplus open space land**

Several small parcels of land/reserve were identified for possible sale. No sale or disposal of Council land may occur without the formal approval of Council. Council’s policy *Sale or Disposal of Land and Other Assets* includes the process to be followed when selling land. This may include the sale of the land to adjoining owners due to its size, locality or shape. In addition, land classified as community land must have the community land classification revoked prior to consideration for sale. This process is legislated (refer *section 194 of the Local Government Act, 1999*), and includes the requirement for ministerial approval prior to any revocation. This process requires public consultation. An assessment of the identified parcels against the legislated process will be presented to the August SAM Committee meeting.

**Grounds leased by sporting clubs**

Council owned and managed land is leased to sporting clubs in Naracoorte, Lucindale, Kybybolite, Hynam and Frances. Council provides varying levels of support to sporting and recreational facilities in these towns. Elected Members have requested a review of Council contributions. This falls outside the scope of this review and will be the subject of a report to the August 2020 meeting. The LGA has engaged Tredwell Associates to develop guidance for Councils when developing leases with sporting clubs. This is in draft at present and will be included in the August report if available.

**Summary of capital and maintenance costs**

The attached spreadsheet has been developed showing a summary of the replacement/renewals and new capital (colour coded columns) for each park in a 10-year investment plan. It is heavily weighted towards the first 4 years for new infrastructure which could be distributed through the 10 year plan. Council’s parks infrastructure is in reasonable condition with Market Square the only park with some infrastructure in need of immediate
renewal. This draft will be included in the Site Improvements (Open Space) Management Plan, which will be presented to Elected Members for endorsement.

Open Space Infrastructure in Lucindale will be included in this plan after levels of service are established through the implementation of the adopted Lucindale Master Plan.

Refer to Attachments 5.2

- Open Space Strategy
- Spreadsheet Capital replacement renewal

At 6.23pm Cr Ross, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period sufficient to facilitate informal discussion in relation to Item 5.2 – Open Space, Naracoorte. Meeting procedures will resume at the discretion of the Presiding Member.

Meeting procedures resumed at 6.35pm.

MOVED MAYOR VICKERY
SECONDED CR EARL

That the SAM Committee notes the review of Naracoorte Open Space, and recommends to Council that;

- the review, open space classifications, and service levels are endorsed for inclusion in the draft Site Improvements (Open Space) Asset Management Plan; with 55 Ormerod Street and Naracoorte Town Square areas to be reclassified,
- the Capital Renewal and Upgrade Program as presented be incorporated in the draft Site Improvements (Open Space) Asset Management Plan, and
- community consultation is undertaken as per Council’s Public Consultation and Community Engagement Policy to seek the community's needs and aspirations for Memorial Parklands and Market Square Open Space areas.

CARRIED

5.3. Miles Road, Hynam

At 6.38pm Cr Ross, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period sufficient to facilitate informal discussion in relation to Item 5.3 – Miles Road, Hynam. Meeting procedures will resume at the discretion of the Presiding Member.

Meeting procedures resumed at 6.50pm.
5.4. Ormerod Street extension, Naracoorte

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Operations Steve Bourne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership – A well led and managed district supported by an ethical approach to managing infrastructure through the delivery of projects and services to the community.</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>$5,000 for concepts $30,000 design budget for 2020/21</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>Local Government Act 1999</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Road Hierarchy and Levels of Service</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>Safety and customer requests</td>
</tr>
</tbody>
</table>

Report

This committee considered a report on the Ormerod Street extension at its April 2020 meeting and Council subsequently recommended consultation with the local stakeholder group. An email was sent to the group with a copy of Sproutt Engineer’s Option 1 inviting feedback. A subsequent offer to host another site meeting was not accepted by any of the group and written feedback was provided.

The feedback is summarised below:

- a good start to solving some of the traffic problems and improving the aesthetics in that area.
- Confirmed importance of maintaining access to each business in the area.
- Mixed feedback on retaining trees on the southern side on the street. Support for retaining the eastern most tree. One comment raising concerns as to how bare the area would look without them.
- Upgrade the footpath on the southern side.
- Ensure signage directs traffic to Adelaide and deters from entering the area.
- Question whether a U turn will still be possible.
- The plan appears to be a best-fit solution considering the constraints and cost.

Council is now able to proceed to a detailed design to prepare plans ready for construction. Direction is still required on the retention or otherwise of the 4 Plane Trees on the southern side of the street. Council received an arborist report that was completed in July 2017. The report raised concerns about the stability of 15 Plane Trees and recommended removal. Council chose to manage the risk of falling limbs by pruning the trees to approximately 2m above the main trunk. Although the trees looked bare initially, they have grown vigorously since and will require pruning again this winter.
The challenges with Plane Trees in the streetscape have been well documented in several reports.

- A vigorous, invasive root system
- Large leaves that fall in autumn blocking gutters and stormwater drains
- Lifting of concrete kerb, and footpath and road surfaces
- Damage to buildings

Root barriers were installed between the buildings and trees on this section of street. The footpath has lifted and Council has received complaints about trips and falls occurring here. If the trees are retained, there needs to be an acceptance that maintenance will be required on a regular basis to trim tree roots relevel the footpath, and that kerb will ultimately be broken. Removing the trees will reduce amenity of the area.

Although the trees are advanced, and have not been pruned to Australian Standards which has created structural issues, they do create an attractive avenue in this section of town. The removal will reduce maintenance costs. It is estimated that annual/biannual pruning to keep the trees to a reasonable height reducing the risk of limb failure would be approximately $2,500 per pruning (for all trees), and that maintenance of a paved path would be around $1,000/year.

It is recommended that a detailed design is sought that retains the trees including options to install root barriers during the construction of road and footpath, and that annual maintenance in included in Council’s works programs.

Refer to Attachments 5.4

- Arborist Report – Plane Trees
- Feedback from stakeholders

At 6.50pm Cr Ross, with approval of two-thirds of the members present suspended the meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013, for a period sufficient to facilitate informal discussion in relation to Item 5.4 – Ormerod Street extension, Naracoorte. Meeting procedures will resume at the discretion of the Presiding Member.

Meeting procedures resumed at 6.54pm.

MOVED CR EARL
SECONDED CR SCHULTZ

That the SAM Committee recommends to Council to seek a detailed design for Ormerod Street from MacDonnell Street to its termination, and;
- retaining all plane trees with root barriers to be installed; and
- including an annual maintenance allocation to suitably manage the trees and footpath

CARRIED
5.5. Robertson Street, Naracoorte

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Operations Steve Bourne</th>
</tr>
</thead>
</table>
| Strategic Outcome:   | A vibrant and progressive business centre and townships  
A safe and integrated transport network  
An inclusive community |
| Financial Implication: | $900,000 project 2019/20 |
| Statutory Implication: | Local Government Act 1999 |
| Policy Implication:  | Road Hierarchy and Levels of Service |
| Consultative and Community Implication: | Disability Access Working Group  
Robertson Street traders |

Report

Council has received a letter from Mr Richard Peake, raising concerns about the impact of pedestrian protuberances constructed as part of the Robertson Street upgrade project. Mr Peake is the owner of 2 properties adjacent to the protuberance; Hair on Robertson at 31 Robertson Street and 102-104 Smith Street, which has a service access on Robertson Street. The business that was in this premises at the time of the letter writing has relocated and the premises is now vacant.

Elected Members will recall being advised of concerns being raised, and that this was inspected on the bus tour 5 March 2020, prior to line marking being completed. Works are now complete.

Mr Peake’s 2 main concerns are access for Hair on Robertson’s clients and access to 102-104 Smith Street’s rear service delivery doors. Prior to the reconstruction and the addition of the protuberance, there were 2 one hour car parks, the driveway into 102-104 Smith Street and a single car park the other side. There wasn’t a loading zone. Council Officers consulted with the business owners in this premises and advised we would be creating a loading zone for this premises. This has been done with a 15m loading zone now in place.

The protuberance is directly in front of Hair on Robertson. Clients can no longer park directly in front, but those who arrive by taxi or private vehicle can be dropped off in the loading zone, so about one car length from where they could previously. The pedestrian access provides a safe crossing point which was identified by the Disability Access Working Group. This is not exclusively disabled access, but is for all pedestrians. The Kincraig Plaza has car parks directly across the road within a short walk to the business, with a safe accessible pedestrian crossing. The business owner of Hair on Robertson was not asked for comment on the suggested impact of the protuberance on his business, as the past few months under COVID-19 restrictions may not give a true reflection. It is suggested that the impact is likely to be minimal with clients only needing to walk a few metres further than the single car park.
lost in front of the business. Council should seek his views once COVID restrictions have been lifted and the retail centre returns to normal.

From Google Streetview 2010, showing 1 car west and 2 east of the driveway to 102-104 Smith Street and 2 car parks east of the driveway.

June 2020, showing the 15m loading zone adjacent to 102-104 Smith Street and the view from the Kincraig Plaza car park.

The redesign of Robertson Street has slightly reduced the number of car parks, greatly enhanced pedestrian access and does provide a significant loading zone. Mr Peake raises many valid points regarding Naracoorte retail and as was written in the December 2019 report to SAM, there is always a balance between service vehicle access, pedestrian safety and maintaining traffic flows.

Council is soon to commence the Naracoorte Town Centre Rejuvenation Project and Mr Peake’s comments are relevant to this project. Any further evaluation of pedestrian access, loading zones and car parking should be including in this project, rather than a proposal adjacent to 2 businesses where the alleged impact has not been quantified.

Refer to Attachments 5.5
MOVED CR CROSSLING
SECONDED CR MCGUIRE

That the SAM Committee recommends to Council to write to Mr Richard Peake advising that Council is satisfied with the outcomes achieved by the Robertson Street upgrade project.

CARRIED

5.6. Tree Guards – Smith Street, Naracoorte

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Operations Steve Bourne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Safe and sustainable management of community infrastructure</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Tree Guards up to $1,500 each installed</td>
</tr>
</tbody>
</table>
| Statutory Implication: | Electricity Act  
Sewer Act  
Local Government Act |
| Policy Implication:  | Tree Management Policy |
| Consultative and Community Implication: | Botanic Working Group |

Report

Tree Guards

This Committee received a report at its February meeting regrading tree guards for Robertson and Smith Streets, recommending tree guards to protect trees from vandalism. Tree guards had been considered by the Botanic Working Group (BWG) and wrought iron examples sought, possibly implementing a local cave theme. The proposed supplier has not made them before so other options were explored. The BWG recommended Lisboa tree guards which were endorsed by this Committee. At its February 2020 meeting, Council approved the purchase of Lisboa tree guards for Robertson Street and also requested officers seek a more decorative option for Smith Street.

That Council endorse the purchase of Lisboa tree guards for Smith Street and Robertson Street, Naracoorte.

AMENDMENT

That Council endorse the purchase of Lisboa tree guards for Robertson Street, Naracoorte.

CARRIED
Motion AS AMENDED:
That Council endorse the purchase of Lisboa tree guards for Robertson Street, Naracoorte.
CARRIED 479/20

The below examples are presented for Elected Member’s consideration, and they are galvanised steel with a powder coated finish. The Botanic Working Group had previously recommended the endorsed Lisboa tree guard due to the limited framing not detracting from the tree itself.

The following guard options are priced between $650 - $1,000 excluding GST and delivery compared to the previously endorsed guard costing $680 excluding GST and delivery. The Robertson Street tree guards included a base grate at an additional cost of $1,095 per guard. All guards at 1400mm high and 550 – 590mm wide.
Steel slatted tree guard | Square line tree guard | Pipe lined tree guard

MOVED CR MCGUIRE
SECONDED CR GRUNDY

That the SAM Committee recommends to Council to endorse the purchase of Pipelined tree guards in black for Smith Street, Naracoorte.

CARRIED

6. Reports for Information

6.1. Roadside Tree Trimming

6.2. Patrol Grading

7. Publications, documents or information from other bodies

8. Questions with Notice

9. Motions with Notice
MOVED CR SCHULTZ
SECONDED CR RAYNER

That the SAM Committee recommends to Council that the geese located in the vicinity of Park Terrace, Naracoorte are removed.

CARRIED

12. Matters the CEO recommends be considered in confidence

12.1. LATE ITEM - Trails Project

MOVED MAYOR VICKERY
SECONDED CR CROSSLING

Pursuant to Section 90(2) of the Local Government Act 1999 the Committee orders that all members of the public except Chief Executive Officer, Trevor Smart, Director Operations, Steve Bourne, Director Corporate Services, Fiona Stringer, Manager Governance and Community Development, Sally Klose, Manager Planning and Compliance, Paul McRostie, Manager Operations, Daniel Willsmore, Technical Officer, Sean Khatibi and Administration Officer, Fiona Standley, be excluded from attendance at the meeting for Agenda Item 12.1 Trails Project.

The Committee is satisfied that, pursuant to Section 90(3)(j) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would divulge information provided on a confidential basis by a public authority or official and is on balance contrary to the public interest.

CARRIED
MOVED MAYOR VICKERY
SECONDED CR MCGUIRE

That having considered Agenda Item 12.1 Trails Project in confidence under Section 90(2) and (3)(j) of the Local Government Act 1999, the Committee, pursuant to Section 91(7)(b) of that Act orders that all discussion, documents and minutes be retained in confidence until the matter is finalised.

CARRIED

13. Date of next meeting

Next meeting 11 August 2020 at 6pm

14. Meeting closed

Meeting closed at 7.55pm.