# NARACOORTE LUCINDALE COUNCIL
## MINUTES FOR COUNCIL MEETING HELD ON
### 23 June 2020

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Naracoorte Lucindale Council, Minutes
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MINUTES

COMMENCED: Meeting commenced at 5pm in Naracoorte Council Chamber, DeGaris Place, Naracoorte

PRESENT: Mayor Erika Vickery, Cr Craig McGuire, Cr Derek James, Cr Damien Ross, Cr Monique Crossling, Cr Scott McLachlan, Cr Cameron Grundy, Cr Tom Dennis, Cr Julie Earl, Cr Trevor Rayner, Cr Ken Schultz.

APOLOGIES:

ON LEAVE:

OFFICERS:

Trevor Smart Chief Executive Officer
Steve Bourne Director Operations
Fiona Stringer Director Corporate Services
Sally Klose Manager Governance and Community Development
Paul McRostie Manager Planning and Compliance
Josie Collins Community Engagement Officer

MEDIA REPRESENTATIVES:

Chris Oldfield Naracoorte Community News
Gabrielle Duykers Naracoorte Community News

1. Opening prayer and acknowledgement of country

2. Elected Member’s Declaration of Interest

3. Public Forum

4. Petitions and Deputations

5. Confirmation of Council Minutes

MOVED CR MCLACHLAN
SECONDED CR DENNIS

That the Minutes of the Council meeting held on 26 May 2020 and the Minutes of the Special Council Meeting on 2 June 2020 are taken as read and confirmed as an accurate record of the proceedings of the meetings.

CARRIED 547/20
6. Matters laid on the table from previous meetings

7. Mayor’s Report

Highlights for this month included the awarding of the Naracoorte Lucindale Council UniSA Undergraduate Grant to Lily Gill and Amelia Harris. I wish them both all the best with their studies.

The “Better by Nature” Short Film and Photo Competition Awards Presentation will be on Thursday 25 June at 4pm at the Naracoorte Town Hall.

Congratulations to Murray Sherwell and Marg Wortley on being honoured in the Queen’s Birthday honours with an OAM. Very well deserved by both for their contributions to the Naracoorte region. Letters of congratulations have been sent on behalf of Council.

As restrictions are being lifted planning for recovery has continued to dominate discussions via webinars and on-line meetings. These have included discussions with the Tourism Industry Council of SA (TICSA), South Australian Tourism Commission (SATC), RAI, RDALC and Limestone Coast Councils (LCLGA). With South Australians being encouraged to travel throughout the state, visitor numbers to this region have been increasing with businesses that opened during the June long weekend reporting good numbers.

Engagements for the past month include:

- **27th May**
  - RAI Regions Rising Webinar - over 800 participants
    - Guest speaker - Mark Coulton – Federal Minister
    - Connectivity and Health are important to people moving to the regions.
    - Federal Government are working on long term solutions such as training in the regions eg Dubbo and Murrumbidgee are training specialists and there are generalists’ pathway for regions. Working in regional health is an opportunity not second choice. It is important for regions to send a positive message re living in the regions to balance out the negativity such as drought and bush fires
  - AMRC Board meeting - Telephone

- **28th May**
  - Dry Conditions Working Group – SAROC delegate – zoom
  - Meeting with Rhett McDonald (STTARS) re service providers for Naracoorte area
  - Flow FM radio interview – Naracoorte Lucindale Council news

- **29th May**
  - The Naracoorte Lucindale Council Undergraduate Grant for UniSA provides encouragement and support for talented students from the Naracoorte Lucindale Council area studying an undergraduate degree at Mount Gambier campus. To receive the grant, applicants must demonstrate an affinity with the Naracoorte Lucindale area, academic achievement and a passion for their UniSA program. The grant is designed to assist with the cost of undertaking a university program such as relocation costs, travel expenses, text books
NARACOORTE LUCINDALE COUNCIL

MINUTES FOR COUNCIL MEETING HELD ON
23 June 2020

and the purchase of computer hardware / software. $1000 is paid to each recipient.

- Recipients were Lily Gill (Bachelor of Primary Teaching) and Amelia Harris (Bachelor of Nursing)
- Lily Gill wrote “Wow, not sure who will receive this email but I’d just like to say thank you! I am so grateful for this grant, I have never received one like it, so it means a lot to me! It will support my studies in more ways than one, so thank you once again!”
- LCLGA Mayors meeting

1st June
- AME
- NCCN

2nd June
- Triple M radio interview – New policy – Removal of Vegetation on Roadsides
- CEO meeting
- Special NLC Budget meeting
- TiCSA webinar

3rd June
- TAFE executive meeting – zoom

4th June
- Naracoorte News interview with Kate Hill re Naracoorte Herald Copies

5th June
- Meeting with John Conti - Beach Energy update
- LCLGA Mayors meeting
- Naracoorte to Caves trail

9th June
- ABC radio interview re tourism in Naracoorte over the June long weekend
- CEO meeting
- Governor SA zoom meeting with Mayor and CEO. Checking on welfare of community
- Dollars for Tanks meeting with Glen Hamlyn, Trevor Smart and Steve Bourne
- Better by Nature photographs and short film judging
- Strategic Asset Management Committee meeting

10th June
- TiCSA Nature Based Tourism funding webinar

11th June
- Naracoorte Health Service providers zoom meeting

12th June
- LC Mayors meeting
- Limestone Coast Recovery committee meeting

18th June
- LGA Board of Directors meeting
• 19th June  
  o LCLGA General Meeting

• 20th June  
  o NLC CEO Review committee meeting

MOVED CR SCHULTZ  
SECONDED CR DENNIS

That the Mayor’s Report is received.
CARRIED 548/20

8. Elected Members’ Report

9. Chief Executive Officer’s Report

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>CEO, Trevor Smart</th>
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</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership</td>
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<tr>
<td></td>
<td>• Effective Delivery of projects &amp; services</td>
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<td></td>
<td>• Engage external stakeholders to leverage local opportunities</td>
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<td></td>
<td>Prosperous Community</td>
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<td>• A vibrant and progressive business centre and townships</td>
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<td>Harmony &amp; Culture</td>
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<td></td>
<td>• An inclusive community</td>
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<tr>
<td>Financial Implication:</td>
<td>Nil</td>
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<tr>
<td>Statutory Implication:</td>
<td>Nil</td>
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<tr>
<td>Policy Implication:</td>
<td>Nil</td>
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<tr>
<td>Consultative and Community Implication:</td>
<td>Nil</td>
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Report

COVID-19 Update
Elected Members and Staff have been kept updated via regular emails with actions taken relative to the evolving COVID-19 situation.

In line with a relaxation of COVID-19 restrictions (as per attached South Australian Roadmap for Easing Covid-19 Restrictions), we have largely returned to normal operations so it is much simpler to report what hasn’t reverted to pre-COVID-19 as yet.
A summary of status of our publicly accessible services / locations is as follows (at time of writing this Report):

<table>
<thead>
<tr>
<th>Service</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Naracoorte Library</td>
<td>Open – but with restrictions still applying on numbers able to attend, and Meeting/History Room still closed.</td>
</tr>
<tr>
<td>Naracoorte Visitor Information Centre</td>
<td>Open – but with some restrictions on numbers &amp; social distancing</td>
</tr>
<tr>
<td>Town Halls</td>
<td>Open – but with restrictions on number of people able to attend</td>
</tr>
<tr>
<td>Public Toilets</td>
<td>Closed: Swimming Lake – closed until next season Lucindale – Bay 13 (Football Oval)</td>
</tr>
<tr>
<td>Naracoorte Regional Livestock Exchange</td>
<td>Remains open for business – but still restricted in attendance for sales</td>
</tr>
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</table>

Mayor Vickery and I continue to be actively involved in the LCLGA Recovery & Rebuilding Plan and approach, and as the State’s Roadmap for Easing of COVID-19 evolves.

Frances Masterplan
As per attached letter (provided to all elected members directly) from Frances Progress Association (FPA), I provide the following comments and suggestions.

Director Operations, and Manager Planning & Compliance recently met with the FPA to work through the implementation of the Frances Masterplan. Part of these discussions worked through the engagement of a contractor to develop some concept plans for the various projects identified in the Frances Masterplan, and this includes the ‘town square’ option, entrance statements, landscaping, and recreation reserve improvements.

The concept of a Town Square has merit as indicated by its inclusion in the endorsed Masterplan. How to achieve this outcome provides various options, including:

- Council purchases, develops, and maintains
- FPA purchases the land (which could include Council funding the purchase and development)
- Council purchases, and leases to FPA
- Council doesn’t purchase the land

I understand the reluctance of the FPA in wishing to purchase the land and to maintain, mainly due to a lack of community volunteers to do so.

At the time of writing this report we were waiting on a response from the contractor, to hopefully engage them prior to 30/6/20. As part of the agreed approach, it was envisaged that concepts would be provided for the Town Square and Recreation Reserve as possible focal points.

I would suggest that these concepts be developed and considered by the FPA and Council prior to us making a decision on the purchase of the land. To enable purchase, and subject to Council decision on possible purchase price, Council would need to make direct contact with the landowners, and work through the formal process of purchase of land.
I also suggest that FPA be invited to attend the next meeting of the SAM Committee, at which time we should have details of concepts and a better overall view of the implementation of the Frances Masterplan.

**General Updates**

- Planned meeting with Ratepayers in Action has been deferred by this group;
- Minister for Environment & Water – water extraction & fines matter. Although provided to Elected Members via email just prior to previous Council Meeting, and as discussed at that meeting, our initial correspondence, and the Minister’s response are attached for the public record
- Target Naracoorte closure – copies of correspondence from Target, and our response.
- Lucindale Swimming Pool – $60k Council contribution. We haven’t paid our contribution to date, and this will occur in the new financial year once Lucindale Area School have worked through various matters with the pool and other funding matters, to then enable them to invoice Council and provide required information as per our Agreement. This delay in payment was requested by Lucindale Area School.
- Naracoorte Herald – it is my understanding that the Naracoorte Herald will be looking to recommence, and this will then require consideration as to our advertising placements and spend across the two newspapers. There may also be instances where we need to look further afield in our advertising from a regional or State based approach. We will endeavour to continue to support local business where possible and practical to do so.

**Other Meetings and Activities**

- LGFSG COVID-2 Meetings
- Caves Trail Working Group
- NRLE Board Meeting
- TAFE SA CEO – LCLGA update
- Naracoorte Regional Sports Centre – Masterplan
- SA Tourism Commission – Trails
- Beach Energy – general update
- Governor of SA – Zoom meeting
- Dollars 4 Tanks project update
- Strategic Asset Management Committee
- Naracoorte Lions – event
- NLBTA Committee Meeting
- LCLGA – COVID19 Recovery Program
- Audit Committee
- LCLGA Board Meeting

**Refer to Attachments 9**

Minister For Environment & Water – water extraction and fines correspondence
Target Australia – Naracoorte Store closure (received & response)
Frances Masterplan letter/email
MOVED CR DENNIS
SECONDED CR SCHULTZ

That Council notes the Chief Executive Officer’s report.
CARRIED 549/20

10. Capital Projects Report

FOR MEMBERS’ INFORMATION

11. Finance Report

FOR MEMBERS’ INFORMATION

11.1. Draft Annual Business Plan & Budget 2020-21: Consideration of Community Submission

Cr James informed the meeting of a perceived conflict of interest relating to item 11.1 – Draft Annual Business Plan & Budget 2020-21: Consideration of Community Submission. The nature of Cr James’ interest relates to his involvement with the Stand Like Stone Foundation. Cr James remained in the Council Chamber but did not take part in the discussion.

Mrs Klose, informed the meeting of a conflict of interest relating to item 11.1 – Draft Annual Business Plan & Budget 2020-21: Consideration of Community Submission. The nature of Mrs Klose’s interest relates to her position as a Director of the Stand Like Stone Foundation Board. Mrs Klose remained in the Council Chamber.

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<tr>
<th>Responsible Officer:</th>
<th>Director Corporate Services – Fiona Stringer</th>
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<td>Strategic Outcome:</td>
<td>Progressive Leadership – sustainable community finances &amp; assets and organisational excellence</td>
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<td>Financial Implication:</td>
<td>Refer to Report</td>
</tr>
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<td>Statutory Implication:</td>
<td>Section 123 Local Government Act 1999</td>
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<tr>
<td>Policy Implication:</td>
<td>Budget Development, Reporting and Review</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>Minimum of 21 days</td>
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</tbody>
</table>
Report

The Draft Annual Business Plan and Budget for 2020-21 was released for public consultation at a Special Meeting held on 2 June 2020.

As members are aware, it is a requirement of the Local Government Act, 1999 that the documents are circulated, and comments invited, for a minimum of 21 days.

Public submissions close at 5pm on Tuesday 23 June 2020 at 5pm. Submissions received between the date of writing this report and Tuesday’s meeting will be provided at the meeting.

Information relating to the Annual Business Plan and Budget was available on Council’s Your Say website and from Council offices. As required by the Local Government Act the consultation was advertised in the Naracoorte News on 3 June, with a full-page information advertisement placed on 10 June. Facebook was also used to promote the consultation period and encourage the community to be involved.

At the time of compiling this report the following budget submissions have been received from the community in relation to the proposed Business Plan and Budget for year ending 30 June 2020.

Lions District C201Cs Convention 2020

Naracoorte Lions has been successful with its bid to host the 2020 Lions C201C2 District Convention in October 2020 and is inviting Council to provide a one-off $5,000 contribution for the Event.

200 plus delegates and visitors are expected to come to Naracoorte for the three (3) or four (4) day period.

The Lions Club advise that the Event will provide the following benefits to Naracoorte:

- Accommodation – 40 pre-bookings already
- Food – local caterers and hire companies have been engaged
- Retail therapy – intention to provide tours and special shopping opportunities for visitors to encourage spending in the local economy
- Goodwill – promotion of Naracoorte as people restore their lives after COVID-19.

Does Council wish to support this Event with an allocation of $5,000 in its 2020-21 budget?

The following changes were highlighted to the Audit Committee and are provided for Members information:

- Local Government Roads & Community Infrastructure Grant Income (capital) - $573,718
- Capital expenditure (new) - $573,718 (to offset grant)
- DPTI Planning Portal Contribution - $6,000

The draft budget indicated an operating surplus before capital revenue of $1,668,898. The inclusion of the above items will reduce this surplus to $1,657,898.

Refer to Attachment 11.1

Naracoorte Lions Club
MOVED CR SCHULTZ
SECONDED CR CROSSLING

That an allocation of $5,000 to sponsor the Naracoorte Lions C201C2 District Convention to be held in Naracoorte in October 2020 is included in Council’s 2020-21 budget.

CARRIED 550/20

MOVED CR DENNIS
SECONDED CR MCLACHLAN

That the Council does not give an allocation of sponsorship to the Stand Like Stone Foundation in its 2020-21 budget.

CARRIED 551/20

MOVED CR EARL
SECONDED CR ROSS

That the following adjustments are included in Council’s 2020-21 budget: -

- Local Government Roads & Community Infrastructure Grant Income (capital) - $573,718
- Capital expenditure (new) - $573,718
- Planning Portal Contribution - $6,000

CARRIED 552/20

MOVED CR JAMES
SECONDED CR SCHULTZ

That comments and submissions made in relation to the Draft Annual Business Plan and Budget for 2020-21 are noted.

CARRIED 553/20
12. Minutes and Recommendations from Council Committees

12.1. Audit Committee

Refer to Attachment 12.1

Audit Committee Meeting Minutes and Agenda Attachments 16 June 2020

The following attachments are provided as attachments to other reports in this agenda or have been previously provided to members and therefore are not provided with this report:

- Draft Annual Business Plan and Budget 2020-21
- Draft Major Projects 2020-21
- NRLE Minutes
- Finance Reports
- Capital Projects Report

MOVED CR ROSS
SECONDED CR EARL

That the Minutes of the Audit Committee meeting held on 16 June 2020 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED 554/20

MOVED CR EARL
SECONDED CR SCHULTZ

That Council notes that the Audit Committee has reviewed the Draft Annual Business Plan and Budget for 2020-21 and advises it is in accordance with the strategic management plans of Council.

CARRIED 555/20

MOVED CR MCLACHLAN
SECONDED CR ROSS

That the Council notes that the Audit Committee considers Methodology 1 - Current Rating Methodology appropriate for raising general rates in 2020-21.

CARRIED 556/20
MOVED CR ROSS
SECONDED CR GRUNDY

That Council adopts Policy No 2 – Accounting for Infrastructure, Property, Plant & Equipment (Version 8).

CARRIED 557/20

MOVED CR EARL
SECONDED CR JAMES

That:

• Policy No 53 (version 4) and No 53A (version 2) - Fraud and Corruption Prevention Policy and Procedure (includes Whistleblower Protection) are removed from Council’s suite of policies; and

• Policy No 53 (version 1) - Fraud, Corruption, Misconduct and Maladministration Policy is adopted.

CARRIED 558/20

MOVED CR EARL
SECONDED CR GRUNDY

That:

• the existing cash advance debenture of $2 million is annexed over to the discounted facility with a commencement date of 31 December 2020 and

• the Mayor and Chief Executive Officer are authorised to sign and affix the Council seal to the cash advance debenture discounted facility documents between the Naracoorte Lucindale Council and the Local Government Finance Association (LGFA)

CARRIED 559/20

MOVED CR EARL
SECONDED CR MCLACHLAN

That the reports relating to the performance of the Naracoorte Regional Livestock Exchange are received and noted.

CARRIED 560/20
12.2. Strategic Asset Management Committee

Refer to Attachment 12.2

SAM Meeting Minutes and Agenda Attachments 9 June 2020

MOVED CR ROSS
SECONDED CR CROSSLING

That Council endorse the amendment to Policy No. 107 Road Network Extension and Upgrade to include the clause:

Where a property owner is seeking to improve access to their property via an unmade road reserve or ‘informal track’, permission to place rubble, culverts or undertake other improvements such as grading may be granted via a Section 221 Application under the Local Government Act. The road reserve or ‘informal track’ will continue to be classed as an unmade road reserve, with maintenance responsibilities remaining with the applicant.

CARRIED 562/20

MOVED CR ROSS
SECONDED CR JAMES

That Council endorse the amendment to Policy No. 107 Road Network Extension and Upgrade to include the clause:

Where a property owner is seeking to improve access to their property via an unmade road reserve or ‘informal track’, permission to place rubble, culverts or undertake other improvements such as grading may be granted via a Section 221 Application under the Local Government Act. The road reserve or ‘informal track’ will continue to be classed as an unmade road reserve, with maintenance responsibilities remaining with the applicant.

CARRIED 562/20

MOVED CR CROSSLING
SECONDED CR JAMES

That:

- the Naracoorte Open Space review, open space classifications, and service levels are endorsed for inclusion in the Site Improvements (Open Space) Asset Management Plan, with 55 Ormerod Street and Naracoorte Town Square areas to be reclassified; and
- the Capital Renewal and Upgrade Program as presented are incorporated in the Site Improvements (Open Space) Asset Management Plan; and
- community consultation is undertaken as per Council’s Public Consultation and Community Engagement Policy to seek the community’s needs and aspirations for Memorial Parklands and Market Square Open Space areas.

CARRIED 563/20
MOVED CR EARL
SECONDED CR SCHULTZ

That:

- a detailed design for Ormerod Street from MacDonnell Street to its termination is sought
- all plane trees are retained with root barriers to be installed; and
- there is an annual maintenance allocation to suitably manage the trees and footpath

CARRIED 564/20

MOVED CR MCLACHLAN
SECONDED CR CROSSLING

That Council write to Mr Richard Peake advising that Council is satisfied with the outcomes achieved by the Robertson Street upgrade project.

CARRIED 565/20

MOVED CR MCGUIRE
SECONDED CR EARL

That Council endorse the purchase of Pipelined tree guards in green for Smith Street, Naracoorte.

CARRIED 566/20

MOVED CR SCHULTZ
SECONDED CR RAYNER

That the geese located in the vicinity of Park Terrace, Naracoorte are removed.

AMENDMENT -

MOVED CR EARL
SECONDED CR MCGUIRE

That the geese in the vicinity of Park Terrace, Naracoorte, are removed with consideration given to rehoming.

CARRIED
MOTION AS AMENDED

That the geese in the vicinity of Park Terrace, Naracoorte, are removed with consideration given to rehoming.

CARRIED 567/20

12.3. Naracoorte Regional Livestock Exchange Committee

Refer to Attachment 12.3

NRLE Meeting Minutes and Agenda Attachments 2 June 2020

MOVED CR MCLACHLAN
SECONDED CR SCHULTZ

That the Minutes of the Naracoorte Regional Livestock Exchange Board meeting held on 2 June 2020 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED 568/20

12.4. Strategic Planning and Development Policy Committee

12.5. CEO Recruitment, Performance and Review Committee

13. Reports for Decision


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<tr>
<th>Responsible Officer:</th>
<th>Sally Klose – Manager Governance and Community Development</th>
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<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership Organisational excellence</td>
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<tr>
<td>Financial Implication:</td>
<td></td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>Genetically Modified Crops Management Act 2004</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Public Consultation and Community Engagement Policy</td>
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</tbody>
</table>
Report

On 15 May 2020, the Genetically Modified Crops Management Act 2004 (the Act) was amended to allow genetically-modified food crops to be grown across South Australia, with the exception of Kangaroo Island.

Prior to the amendment there was a ban on the cultivation of Genetically Modified (GM) food crops in South Australia.

As a result of the amendments to the Act, Council has the following two once off time limited options to consider:

1. apply to the Minister for Primary Industries to remain an area in which no genetically modified food crops can be cultivated or
2. do nothing, in which case, genetically-modified food crops can be grown in the Council area next year

Option 1

If Council’s initial opinion is that all or part of the Council area should be designated as an area in which no genetically modified food crops may be grown, Council must:

- consult with its community for 21 days, including persons engaged in primary production activities and food processing or manufacturing activities in the Council area and
- consider the consultation and then decide to either:
  - apply to the Minister by 30 September for all or part of the Council area to be designated as an area in which no genetically modified food crops may be grown, relating the application to marketing and trade only or
  - not to apply to the Minister, in which case, genetically-modified food crops can be grown in the Council area next year

On receiving an application, the Minister must also undertake six weeks public consultation and must be satisfied that the object of designating an area as a non-GM crop area is for marketing purposes (section 5(3)(b)).

The consultation and application that will lead to the designation of an area where no genetically modified food crops may be grown must be completed no later than 15 November 2020.

Option 2

If Council is of the opinion that genetically modified food crops may be grown in the Council area then no action is required. Doing nothing is effectively a decision that the Council area will never be a non-GM crop area.
Discussion

The difficulty for Council with either option – is that it is likely there will be differing opinions (for and against), and Council and / or Council Administration are not necessarily equipped or knowledgeable on the matter (for or against) to provide information or an opinion. In effect the State Government has pushed this onto local government to make an initial choice, and to then possibly undertake consultation on a matter that is the responsibility of the State Government.

A letter from PIRSA’s Chief Executive provides some clarification.

A review of the moratorium on the cultivation of Genetically Modified (GM) food crops was undertaken in late 2018 by Emeritus Professor Kym Anderson AC. Information on the review is available on PIRSA’s website at: https://www.pir.sa.gov.au/primary_industry/genetically_modified_gm_crops/reviews_and_consultation

Refer to Attachment 13.1

Letter from PIRSA Chief Executive on GM Exemption Process

moved cr dennis
seconded cr mclachlan

The Council, consistent with its Public Consultation and Community Engagement Policy and Section 5A(2) of the Genetically Modified Crops Management Act 2004, undertakes public consultation on designating the Council area as an area in which no genetically modified food crops may be cultivated.

CARRIED 569/20


<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Manager Governance and Community Development - Sally Klose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Theme 5 – Progressive Leadership A well led and managed district supported by an ethical approach to managing infrastructure through the delivery of projects and services to the community Outcome- Organisational excellence</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td></td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>• Local Government Act 1999, Chapter 5, Part 4, Division 2 – Register of Interests and Chapter 7, Part 4, Division 2 - Register of Interests • Planning, Development and Infrastructure Act 2016</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Register of Interests</td>
</tr>
</tbody>
</table>
Consultative and Community Implication: Open and accountable government

Report

There is a legislated requirement for Elected Members, Council Assessment Panel members, Council’s CEO and declared staff to complete a Register of Interests on an annual basis.

The philosophy of the legislated requirement for disclosure of private interests is the promotion of transparency in the performance of duties, functions and responsibilities and the accountability of Council Members to the community and staff to the Council.

Under section 111 of the Local Government Act 1999 it is Council’s responsibility to declare which staff or positions are required to submit a Register of Interests.

The Policy lists the positions and the criteria that is applied to determine the positions which are required to complete a register of interest as well as addressing considerations for Elected Members and Council Assessment Panel members.

The policy summarises the various legislative requirements for:

- Elected Members (sections 65 and 66 of the Local Government Act, 1999)
- Council Assessment Panel members (section 83 of the Planning, Development and Infrastructure Act 2016)
- Chief Executive Officer (section 111 of the Local Government Act, 1999) and
- any other staff, or any other staff of a class, declared by Council to be subject to the operation of Chapter 7, Part 4, Division 2

For the purposes of informing both the public and people who are required to complete a Register of Interests the policy:

- explains why the Register of Interests is important to good governance
- what a Register of Interest contains
- what happens if someone does not submit a return and if false or misleading information is provided
- how the public can access the register

The policy has been reviewed with the following amendments recommended:

- a section has been added listing Key Management Personnel required to disclose related party transactions as required by the Australian Accounting Standards
- list of positions required to complete a Register of Interest has been updated and
- minor amendments in the interest of improving readability

To clearly inform Elected Members of the suggested changes additions to the policy are shown in red and deletions are shown with a strike through and highlighted in yellow.

Refer to Attachment 13.2

Disclosure of Interests Policy
MOVED CR ROSS
SECONDED CR MCLACHLAN

That Policy No 103 – Disclosure of Interests (Version 4) is adopted.

CARRIED 570/20

### 13.3 Policy Supplement – Electronic Participation in Council Meetings and Other Matters Relating to COVID-19

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Sally Klose – Manager Governance and Community Development</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership</td>
</tr>
<tr>
<td></td>
<td>• Organisational excellence</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td></td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>• Local Government Act 1999</td>
</tr>
<tr>
<td></td>
<td>• Local Government (Procedures at Meetings) Regulations 2013</td>
</tr>
<tr>
<td></td>
<td>• Local Government (Public Health Emergency) Amendment Act 2020</td>
</tr>
<tr>
<td></td>
<td>• Development Act 1993 and Development Regulations 2008</td>
</tr>
<tr>
<td></td>
<td>• COVID-19 Emergency Response Act 2020</td>
</tr>
<tr>
<td></td>
<td>• Development (Public Health Emergency) Variation Regulations 2020</td>
</tr>
<tr>
<td></td>
<td>• Electronic Participation in Council Meetings Notice (No 1) 2020. (Gazette No. 26, Tuesday, 31 March 2020, pp. 619–627)</td>
</tr>
<tr>
<td></td>
<td>• Public Access and Public Consultation Notice (No 2) 2020 (Gazette No. 29, Wednesday 8 April 2020, pp. 694-696)</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>• Access to Council and Committee Meetings and Associated Documents – 19</td>
</tr>
<tr>
<td></td>
<td>• Code of Practice for Council and Committee Meeting Procedures – 20</td>
</tr>
<tr>
<td></td>
<td>• Informal Gatherings and Discussions – 58</td>
</tr>
<tr>
<td></td>
<td>• Public Consultation and Community Engagement – 94</td>
</tr>
<tr>
<td></td>
<td>• Terms of Reference and Meeting Procedures – Assessment Panel</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>• Sections 50(6) and 92(5) of the Local Government requiring public consultation on Council’s Access to Council and Committee Meetings and Associated Documents and the Public Consultation and Community Engagement Policy are suspended.</td>
</tr>
</tbody>
</table>
Report

At the April 2020 Council meeting due to the COVID-19 public health emergency Council adopted the Policy Supplement – Electronic Participation in Council Meetings and Other Matters Relating to COVID-19 which suspended or amended provisions in the following Council policies:

- Access to Council and Committee Meetings and Associated Documents – 19
- Code of Practice for Council and Committee Meeting Procedures – 20
- Informal Gatherings and Discussions – 58
- Public Consultation and Community Engagement – 94
- Terms of Reference and Meeting Procedures – Assessment Panel

Now that restrictions related to gatherings have been eased it is recommended that the policy supplement is removed from Council’s suite of policies.

MOVED CR MCLACHLAN
SECONDED CR SCHULTZ

That Policy Supplement – Electronic Participation in Council Meetings and Other Matters Relating to COVID-19 is removed from Council’s suite of policies.

CARRIED 571/20

13.4 Sitting Fees – Independent Committee Members

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Corporate Services – Fiona Stringer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Progressive Leadership – organisational excellence</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Dependent on number of attendances</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td>Section 76(9) Local Government Act, 1999 Local Government (Members Allowances and Benefits) Regulations</td>
</tr>
<tr>
<td>Policy Implication:</td>
<td>Elected Members Allowances &amp; Benefits</td>
</tr>
<tr>
<td>Consultative and Community Implication:</td>
<td>Nil</td>
</tr>
</tbody>
</table>

Report

Council reviewed the sitting fees for independent members on Council Committees in June 2019 (refer resolution 310/19).

The current sitting fees are:

- Independent Presiding Member - $290 (plus gst)
• Independent General Member - $230 (plus gst)
• Elected Member – established by legislation

Members may recall that an additional allowance in the form of a sitting fee was introduced in 2015 for a Councillor who is the presiding member of a committee (other than the Principal or Deputy Principal Member, Chairperson or Deputy Chairperson or a Presiding Member of a prescribed committee). The current allowance is $177 per meeting limited to an aggregate amount of $1,020 per annum. Council is not required to adopt this allowance as it is based in legislation.

The fees for Independent Members are paid for attendance at approved meetings, trainings or events.

Mileage is paid at the same rate as for elected member travel, currently $0.66 per kilometre.

It is recommended that the sitting fees remain the same as endorsed in June 2019.

MOVED CR MCLACHLAN
SECONDED CR GRUNDY

That sitting fees for Council’s Audit Committee, Naracoorte Regional Livestock Exchange Board and the Council Assessment Panel effective 1 July 2020, are: -

- Independent Presiding Member - $290.00 (excluding gst)
- Independent General Member - $230.00 (excluding gst)

for attendance at approved meetings, trainings or events.

CARRIED 572/20

13.5 Naracoorte Cemetery Masterplan Working Group

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Director Operations - Steve Bourne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Safe and sustainable management of community infrastructure</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Future budgets proposed by Working Group</td>
</tr>
</tbody>
</table>
| Statutory Implication: | Local Government Act 1999  
Burial and Cremation Act 2013 |
| Policy Implication:  | Tree Management Policy  
Cemetery Leases Policy |
| Consultative and Community Implication: | Working Group established comprising of 2 elected members and 3 community representatives |

Report

Council received a report at its March 2020 meeting and adopted a Statement of Purpose for the establishment of a Naracoorte Cemetery Masterplan Working Group.
That:

- the Statement of Purpose for the Naracoorte Cemetery Masterplan Working Group is adopted
- nominations are sought for the Working Group commencing from May 2020 until 31 December 2020
- Cr Schultz and Cr McGuire are appointed to the Working Group commencing from May 2020 until 31 December 2020

Two nominations were received; Meredith Lawrie and Venita Bator. The Statement of Purpose allows for membership of:
- 2 Elected Members;
- 3 representatives from the Naracoorte Lucindale community.

The formation of the group has been delayed with COVID-19 restrictions but can now be formed and meet face to face. It is recommended Meredith Lawrie and Venita Bator are appointed to the Naracoorte Cemetery Masterplan Working Group and a further nomination is sought.

MOVED CR CROSSLING
SECONDED CR SCHULTZ

That Mrs Meredith Lawrie and Mrs Venita Bator are appointed to the Naracoorte Cemetery Masterplan Working Group commencing from July 2020 until 31 December 2020.

CARRIED 573/20

13.6 “Better by Nature” Community Wellbeing Short Film and Photo Competition

<table>
<thead>
<tr>
<th>Responsible Officer:</th>
<th>Manager Governance and Community Development - Sally Klose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Outcome:</td>
<td>Naracoorte Lucindale Council Strategic Plan – Theme 3 – Harmony and Culture</td>
</tr>
<tr>
<td></td>
<td>A safe, healthy and diverse community celebrating our similarities and differences</td>
</tr>
<tr>
<td>Financial Implication:</td>
<td>Up to $3000 in the 2020-21 Budget</td>
</tr>
<tr>
<td>Statutory Implication:</td>
<td></td>
</tr>
<tr>
<td>Policy Implication:</td>
<td></td>
</tr>
</tbody>
</table>
| Consultative and Community Implication: | • Sought after visitor destination  
                                             • An inclusive community  
                                             • A creative and artistic community  
                                             • A healthy and resilient community  
                                             • Learning community |
Council resolved at its Meeting on 28 April 2020 to hold a short film and photo competition as a community wellbeing project to bolster morale during the COVID-19 pandemic.

The “Better by Nature” Community Wellbeing Short Film and Photo Competition ran for the month of May and attracted keen community interest, with all age groups and categories receiving entries.

The entries were created during May, had to be original works, depict locations in Naracoorte Lucindale and tell us something about what it’s like to live in Naracoorte Lucindale, and what people enjoy in our district. The competition was open to all community members living in the Council area with the following categories - Under 10 years of age, 10-18 years of age and Over 18 years of age.

In total, 44 entries were received which included 4 short film entries and 40 photo entries.

The entries can be viewed at https://yoursay.naracoortelucindale.sa.gov.au/better-by-nature

The photo category for 10-18 year olds was the most popular, attracting 23 entries.

The judging panel of Elected Members comprising Mayor Erika Vickery OAM, Cr Monique Crossling, Cr Julie Earl and Cr Craig McGuire met on 9 June to decide on category winners and runners-up, which Mayor Vickery announced in her report earlier in the meeting.

Panel members were very impressed with the creativity of entries and the effort everyone had put in to produce them.

To wind up the competition a People’s Choice Award was offered – one for the most popular photo entry and the other for the most popular short film entry. Polling was done on Council’s Your Say website and closed on 17 June.

More than 1,500 people checked out the poll, with more than 200 people casting their votes, making it one of the most popular Your Say engagement pages ever for the Council.

First prize in each age group for both the short film and photo categories was $150 cash plus a $150 voucher of the winner’s choice from a business in Naracoorte Lucindale. Second prize in each age group for both categories was $100 cash plus a $100 winner’s choice voucher. A $100 voucher was also awarded to the creator of the highest-polling entry in both the photo and short film categories for the two People’s Choice Awards.

Mayor Erika Vickery OAM will present all prizes at the Naracoorte Town Hall at 4pm on Thursday 25 June. Entries will be used to promote the Council area, including on its website and social media pages.

Panel members have proposed that the competition continue next year in the wake of it being such a success this year. The theme did not have to stay the same and it was proposed that group entries be permitted next year.
MOVED CR CROSSLING
SECONDED CR EARL

That Council runs the “Better by Nature” Short Film and Photo with up to $3,000 in prize money allocated in the Budget for 2020-21.

CARRIED 574/20

### 14. Reports for Information

14.1 Operations Report

**FOR MEMBERS’ INFORMATION**

14.2 Planning and Compliance Report

**FOR MEMBERS’ INFORMATION**

14.3 Governance and Community Development Report

**FOR MEMBERS’ INFORMATION**

14.4 Release of Confidential Items

**FOR MEMBERS’ INFORMATION**

### 15. Publications, documents or information from other bodies

Limestone Coast Local Government Association Minutes 17 April 2020
Key Outcomes - LC LGA Board Meeting 17 April 2020
20. Matters the CEO recommends be considered in confidence

20.1 Tree Trimming

MOVED CR MCLACHLAN
SECONDED CR JAMES

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except Chief Executive Officer, Trevor Smart, Director Operations, Steve Bourne, Director Corporate Services, Fiona Stringer, Manager Governance and Community Development, Sally Klose, Manager Planning and Compliance, Paul McRostie and Community Engagement Officer, Josie Collins, be excluded from attendance at the meeting for Agenda Item 20.1 Tree Trimming.

The Council is satisfied that, pursuant to Section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is a contract for the supply of goods, the provision of services or the carrying out of works.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances to prevent the disclosure of information relating to the provision of services.

CARRIED 575/20
MOVED CR MCLACHLAN
SECONDED CR DENNIS

That having considered Agenda Item 20.1 Tree Trimming in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999, the Committee, pursuant to Section 91(7)(b) of that Act orders that all documents and all minutes be retained in confidence until the matter is finalised.

CARRIED 577/20

MOVED CR GRUNDY
SECONDED CR ROSS

That Council call selected tenders for tree trimming based on bringing forward roads included in year 3 (2021/22) of the tree trimming program, and further that the selected tenders be sourced from the 4 lowest tenderers from contract 201920-41 tender process.

CARRIED 578/20

21. Meeting closed

Meeting closed at 6.15 pm.