

Naracoorte Lucindale Council

Community Art Fund

PROGRAM GUIDELINES

ABOUT THE FUND

The Community Art Fund supports artists, businesses, community groups and not-for-profit organisations to deliver inspiring, creative and contemporary projects that contribute to a connected, vibrant and culturally diverse community.

There is up to \$10,000 available for Public Art Project(s) and placemaking activities that create a sense of identity. The fund is competitive and will be allocated on merit.

Priority will be given to projects that:

- Activate public spaces under the care and control of Council or privately-owned spaces that will have a public benefit (such as creating a point of interest)
- Support the achievement of key Council priority areas to encourage creative and social interaction,
- Encourage the development of community partnerships
- Develop stimulating spaces that attract visitors and create a sense of community attachment
- Add to the district's profile as a vibrant and culturally diverse destination
- Align to the Community Art Framework and the Naracoorte Caves Connection Concept statement

Initiatives may include, but are not limited to, installations, urban art, sculptures, screen art, multi-artform, performance, live art, new media.

BACKGROUND

The Naracoorte Lucindale Council ("Council") has a vision to be: *The best place in regional South Australia to live, work, do business, raise a family and retire.*

Council aims to realise this vision by focussing on the key areas outlined in its Strategic Plan 2016-2026:

1. A Prosperous Community; with
2. Healthy Landscapes;
3. Liveable Neighbourhoods; and a focus on
4. Harmony and Culture.

The theme *Harmony and Culture* is explored further in the Community Art Framework which has a vision to be: *A creative and artistic community that utilises community arts to celebrate identity and support cultural tourism, health and wellbeing and heritage.*

DeGaris Place (PO Box 555) Naracoorte SA 5271

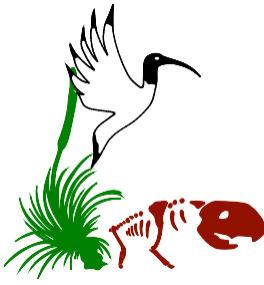
Telephone (08) 8760 1100

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The Framework aims to realise this vision by concentrating on the following themes: *local history, township identity and vibrant streetscapes, natural landscape and agriculture*. Focus areas in the Framework are *Cultural Tourism, Placemaking and Community Wellbeing*.

To encourage the community to be creative and artistic Council has funding available through a competitive grant round known as the Community Art Fund.

The Community Art Fund provides funding to artists, businesses, community groups and non-profit community based organisations for projects which support the achievement of the Community Art Framework and Strategic Plan 2016-2026 including the following key strategies:

- Using Art to Create a sense of place and identity
 - Supporting activities that enrich the cultural identity of our district
- Creating a place to reflect on the indigenous heritage of the district

GUIDELINES

1. The Grants provided by Council are to be expended on projects and activities outlined in the application and should not lead to organisations or groups becoming dependent on Council for future allocations of funds.
2. An application should include a copy of the group/organisation's latest audited financial statement and balance sheet. A statement of income and expenditure should be provided where an organisation is not subject to audit requirements. All accumulated funds should be adequately explained.
3. Successful applicants will be required to complete an acquittal, which includes an evaluation of the project, and the provision of evidence of expenditure of funds, including appropriate receipts. The acquittal should be completed soon after the completion of the project.
4. Successful applications must give appropriate acknowledgement of Council's support in all of their promotional material and programming information for the project.
5. Any unspent funds are to be returned to Council.
6. Future budget allocations and funding rounds will be at the discretion of Council and will depend on the availability of funds.

ELIGIBILITY

- An incorporated community group;
- A not-for-profit organisation limited by guarantee;
- An unincorporated group auspiced by an incorporated association;
- An artist, musician or performer;
- Businesses undertaking a project that has a public benefit (ie creating an artwork on the exterior of their business premises);
- Government departments or agencies are eligible to apply in partnership with an organisation or an artist.

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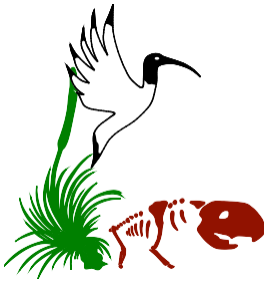
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APPLICANTS MUST:

- Maintain Public Liability Insurance Cover (\$20 million minimum cover);
- Include a copy of their organisation's Certificate of Incorporation in their grant application (where applicable)
- Have an ABN

ORGANISATIONS NOT ELIGIBLE FOR FUNDING

- Political parties
- Groups which have not fulfilled previous Naracoorte Lucindale Council conditions and specifications.

If you don't fit the eligibility criteria, but feel you have a worthwhile project, please contact Council.

PROJECTS NOT ELIGIBLE FOR FUNDING

- Profit making projects
- Projects which are already completed or have commenced
- Purchase of buildings or land
- Staff positions that require recurrent funding
- Projects with the intent of generating income
- Fundraising activities
- Projects that are part of the organisation's annual or regular program of activities, for example, end of year performances.
- Applicants who submit unsigned applications
- Applicants who have failed to acquit previous Naracoorte Lucindale Council grant applications

ASSESSMENT CRITERIA

Applicants will be assessed on the following criteria:

1. A clearly defined concept, its financial viability and the applicant's capacity to deliver the project.
2. The artistic and/or cultural strength of the project and its ability to create interest from visitors.
3. Capacity to stimulate active community involvement and encourage cultural diversity.
4. Strengthen local networks within the Naracoorte Lucindale district and encourage partnerships.
5. The degree to which the project aligns with the priorities of the Community Art Framework and Council's Strategic Plan.

Projects where additional funds or in-kind support are committed will be viewed favourably.

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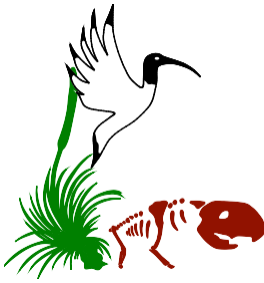
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ASSESSMENT PROCESS

1. Applications are received by Council;
2. A selection panel will be convened to assess the applications based on the fund criteria;
3. Where the number and dollar value of applications exceeds the total funding pool the Panel may recommend reduced amounts or varied project conditions for some applications;
4. Regardless of the number of applicants, the Panel may recommend one applicant's project be funded;
5. The Panel may also recommend that no funds are distributed if it deems there are no worthy proposals from applicants.
6. An assessment report is prepared by the Panel and recommendations are forwarded to Council for consideration and determination;
7. Council may provide funding on a conditional basis. These conditions will be provided to the applicant to consider.
8. The decision of Council will be final. No rights exist for appeal. Unsuccessful applicants may request feedback from the Panel.

GRANT AGREEMENT AND PAYMENT TERMS

- Once approved the applicant will be sent an agreement outlining their responsibilities and payment terms.
 - To claim the funds applicants must submit an invoice to Council. Copies of tax invoices/tax receipts for relevant costs associated with the approved project should be attached to the invoice. Where an applicant does not have sufficient capital to purchase project related goods or services Council may choose to provide the funding 'up front' and agree to reconcile relevant costs at the conclusion of the project.
- The amount being claimed by the applicant shall not exceed the amount approved by Council.
- Once a project is finished the applicant must provide evidence of completion (photos, short report or testimonial).
- Applicants must acknowledge Council support when promoting the project.
- Applicants must allow Council to publish details of the project including photographs. Exceptions will be made for information that is commercial in confidence.

APPLICATION PERIOD

Applications open on 1 February 2024 and are due on 8th March 2024. Future rounds are subject to funding availability.

FURTHER INFORMATION

Please contact: Jane Ellis, Arts and Cultural Facilitator
Phone: 8760 1100 Email: jane.ellis@nlc.sa.gov.au

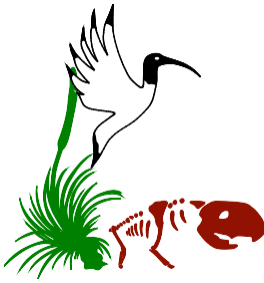
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APPLICATION FORM 2023/2024

APPLICANT INFORMATION

Applicant Name:

Business or Organisation Name:

Contact person and positions:

Postal Address:

Phone Number:

Email Address:

Web address:

Amount Requested
(max \$10,000)

Total cost of project

Have you previously
received a grant
from Council?

YES

NO

Would you accept
partial funding?

YES

NO

PROJECT SUMMARY

60 words or less. This will be used in Council communication regarding the Community Art Fund.

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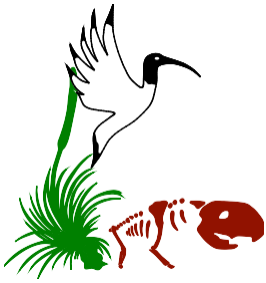
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PROJECT INFORMATION

(if more space is required attach further information no more than six pages long)

1. Describe your project in more detail. Include the following as relevant: location, planning, timelines, target audiences, promotion, intended outcomes.

2. How is your project linked to the Framework's themes: local history, township identity and vibrant streetscapes, natural landscape and agriculture and focus areas: Cultural Tourism, Placemaking and Community Wellbeing?

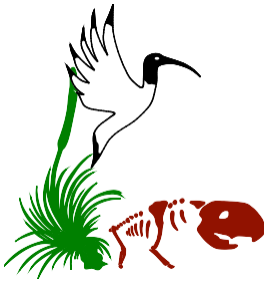
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3. How will your project provide opportunities for community participation, engagement or skills development?

4. Describe your / your organisation's ability to effectively manage and deliver the project.

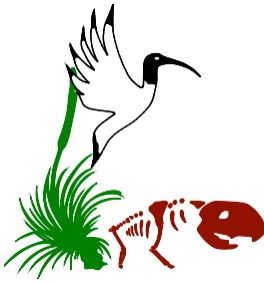
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PROJECT BUDGET

Please list the main expense categories for the project and the amount being sought from the fund as well as contributions from other sources:

Income		Expenses	
Council contribution sought			
TOTAL:		TOTAL:	

PROJECT TIMEFRAME

Expected commencement date: _____ Estimated finish date: _____

DECLARATION

I acknowledge that the Naracoorte Lucindale Council cannot guarantee funding for any application.

If the grant is successful, I agree to acknowledge the contribution and support of the Council in our publicity, including all media, literature and promotional activities relating to the project, as well as speeches during the course of any event. I also agree to submit the required acquittal form, as well as two digital photographs relating to my project, that can be used by the Council for promotional purposes, by the due date.

Applications from community organisations must be signed by two Office Bearers.

Name _____ Position _____
Signature _____ Date / /

Name _____ Position _____
Signature _____ Date / /

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