COMMENCED: Meeting commenced at 5:00pm in Naracoorte Council Chamber, DeGaris Place, Naracoorte

PRESENT: Mayor Erika Vickery (Chairperson)
Cr Malcolm McLean
Cr Ken Schultz
Geoff Robinson
Peter Wyers *Naracoorte Scouts

APOLOGIES: Cr Craig McGuire, Cr John Flynn, Ann Hannaford, Geraldine Mathieson, Rob Sandercock, Daryl Pearce

ON LEAVE: 

OFFICERS: Dr Helen McDonald          Chief Executive Officer
Phil Burton                    Director Operations and Technical Services
Steve Bourne                  Director Planning
Sonia Caldera                Administration Operations and Technical Services

ITEM 1 PUBLIC FORUM

ITEM 2 CONFIRMATION OF COMMITTEE MINUTES

MOVED Cr KEN SCHULTZ
SECONDED Mr GEOFF ROBINSON

That the Minutes of the Community Recreation and Sport Facilities Committee meeting held on 2 July 2013 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

CARRIED

ITEM 3 BUSINESS

3.1 NARACOORTE LUCINDALE OPEN SPACE STRATEGY

Report

The Committee review the progress of actions in Council's Open Space Strategy.
REFER TO ATTACHMENT 3.1
- Open Space Strategy Action Plan

DISCUSSION

No discussion

3.2 MEMORIAL PARKLANDS FITNESS TRAIL

Report

The grant for the Memorial Parklands Fitness Trail project has been accepted by Council and so the project may proceed as planned. The elements to be delivered in the project are:

| Supply and Installation of Adult Exercise Equipment (6 pieces) | $25,000 |
| Preparation of exercise equipment pads and surrounds.         | $7,500  |
| Construction of new accessible pathways to the new exercise stations to form the new fitness trail | $10,000 |
| Installation of signage and other park furniture (seating, drink fountain, etc.) to support the exercise equipment | $7,500  |
| Installation of path lighting | $10,000 |

Further detail is required before construction can commence. This includes:
- Location of the equipment (see concept master plan)
- Preferred equipment types i.e. stationary versus moving
- Preferred base material i.e. rubber or chip bark
- Location and type of furniture
- Etc.

Examples for consideration will be provided at the meeting.

Feedback is sought from the sub-committee and the current community consultation on the concept master plan.

DISCUSSION

Mr Phil Burton – this project is fully funded. $60K to install adult exercise equipment. Council needs to go to the next stage of tendering and supply and is looking for feedback from the committee regarding types of equipment or previous experience with equipment. Examples have been shown at previous meetings. There will be an open tender process – once the number and type of equipment has been defined, it will go out to open tender. Out of the community consultation Council is looking for details on location of equipment, footings (e.g. recycled rubber) what furniture elements to provide and themes of materials and colours etc

A meeting will be arranged with the sub-committee to discuss these items
Cr Ken Schultz - was there talk of shifting baseball to north parklands?

Mr Phil Burton – The long term plan is to look at the relocation of baseball. Discussions have been held with the baseball club.

Mayor Erika Vickery – this is not something that will be happening in the immediate future

### 3.3 RAIL TRAILS

**Report**

SELGA Councils formed a Regional Trails Working Party in October 2012, with the view to develop a Limestone Coast Trails Master Plan. Council provided in principle support of $3,125 for a submission seeking $25,000 to progress this project.

The application to the Tourism Industry Regional Development Fund (TIRF) was unsuccessful but a subsequent application to the 2013-14 Community Recreation and Sport Facilities Program has been successful.

In February 2013, Council resolved:

> *That Council writes to SELGA to consider the inclusion of the Naracoorte to Kingston railway line in the South East Trails strategy.*

A letter has been sent to SELGA and SELGA agreed that the railway line would be considered as part of the region’s trails strategy.

At its September 2013 meeting, Council resolved:

> *That Council provide $3,125 for the SELGA Regional Trails Master Plan Project.*

**DISCUSSION**

No discussion

### 3.4 RECREATIONAL TRAILS SUB-COMMITTEE

**Report**

At its September meeting Council received a report advising it had been successful with a grant application to the Open Space funding program of the South Australian Government. The project is to establish a trailhead in the town square as a starting point of trails in Naracoorte, plan for a heritage trail and identify improvement to the Naracoorte Creek Walk. This was reported to the July meeting of this Committee however Council had just received the funding deed for Council’s consideration.

The project continues the implementation of Council’s Open Space Strategy and aligns with targets in its Strategic Plan.

It was resolved;

> *“That Council:***
1. Accepts the Planning and Development Fund grant of $20,000 (excl. GST) to undertake planning and design work for trails in and around, Naracoorte; and
2. Authorises the CEO and the Mayor to affix the common seal to the funding agreement between the South Australian Government and Council.”

The project has multiple elements that will require the formation of a project team to drive the project. Brian Arnold and Jan Malpas have been nominated as Heritage Group representatives for the heritage trail section of the project. Nominations are sought from persons with knowledge and interest in the Creek Walk, Naracoorte Caves bike/walking path and trailhead in the Town Square.

It is envisaged that:

- The project team will scope each element of the project
- Develop a project brief
- Seek a consultant to assist with the design and delivery of the project
- The project team will consult with stakeholders
- The project team will report progress to this committee
- The Recreation and Sports Facilities Committee will provide a governance role for the project

In addition to this, Council has allocated $25,000 in the 2013-14 budget to upgrade a dangerous section of the creek walk around the duck pond area. In preparation for remedial works, a concept plan for the area has been prepared showing the new path alignment, waterside features, erosion control measures and landscaping. These plans are attached for comment and possible referral to a sub-committee. Consultation has already commenced with the Scouts who own the land. It is intended that Council will release these plans for public consultation in the near future so that all users of the creek walk can provide feedback.

DISCUSSION

Mr Steve Bourne – A project team needs to be formed which will be providing feedback to this committee. Two representatives have been provided by the Heritage Working Group and Council would like members to represent the interests of the Creek Walk and cycling (Caves bike path) to form part of the project team.

Mr Phil Burton– Council prepared a plan for the upgrade of the creek walk between Park Terrace and the Lions Club bridge just below the rail crossing near Riverside Drive – Part of this area is on Scouts land. The path has been identified as a high risk area due to a steep bank on the pond and being in a poor state of repair. The old pontoon was removed due to safety reasons. The current concept plans has the replacement of park furniture. Mr Wyers is here tonight representing the local Scouts and to discuss this element of the creek walk

Mayor Erika Vickery– I wonder if the community are calling it the duck pond. Why is it called the duck pond?

Cr Malcolm McLean – the area needs a name

Mr Peter Wyers – if the area is going to be named, Council is going to have to leave it to the Scouts. Originally the area was built with the Wallaby Social Club and the Corporation for canoeing and for kids to put a rod into the water. Any alterations to the area need to be discussed with the Scouts.
Mr Phil Burton – No improvements of the land can be undertaken until there is a lease agreement for the land with the Scouts. The concept creek walk plans need to go out to public consultation. But they can not be endorsed until agreements are in place.

Mr Peter Wyers – the lease agreement is in action, but only for the pathway at this stage, it does not involve the surrounding grounds. The jetty was removed without permission. Each year it washes away and the Scouts usually repair it – something has been ordered to replace the pontoon. The water is only 2 -3 ft deep, it’s not as deep as you think. It was supposed to be cleaned out. Before the track went around the pond area it was cleaned out, but stuff washes down and fills up again – if there is any work going to be done – the creek needs to be cleaned out.

Mayor Erika Vickery – this Creek Walk Working Group would need representation from the Scouts.

Cr Ken Schultz- why did the jetty/pontoon get pulled down? Was it public risk?

Mr Steve Bourne – It was declared unsafe.

Mr Peter Wyers – This concept plan involves a lot more than the creek walk – that’s where Scouts got cross because we weren’t involved – there has to be some internal things and proposals which expands the lease. The erosion factor is no worse than on the other side.

Heritage Working Group, Recreational Trails Sub and Creek Walk Working Group to all feedback into the Recreation and Sports Facilities Committee regarding the trails project.

Mr Steve Bourne- Waterways are under the jurisdiction of Natural Resource Management and any changes to the waterways will require an application to them.

Creek Walk Working Group
- Ken Schultz
- Mick Deland
- Peter Wyers

ACTIONS – Rob Stacey and Heather Kriesl to be contacted regarding being members of the Creek Walk Working Group.

Peter Wyers left the meeting – 5:28pm

REFER TO ATTACHMENTS 3.4
- Naracoorte Creek Walk (Duck Pond) Concept Plan
- Open Space grant application

3.5 MEMORIAL PARKLANDS & MARKET SQUARE SUB-COMMITTEES

Report

Council received a report at its August meeting regarding master plans for Memorial Parklands and Market Square with a follow up report at its September meeting.
Council resolved:

“That under Council’s Public Consultation and Community Engagement Policy consultation is undertaken on the concept plans for Memorial Parklands and Market Square.”

Council is planning an “on the couch” session on 3 October from 11am – 2pm in front of the Naracoorte Town Hall and will include these plans as part of that consultation. The plans will also be made available on Council’s website.

What other methods of consultation and which groups does the committee wish to share these plans with?

Note: The Market Square plans are difficult to read on the computer screen. Large copies will be on display at the meeting.

DISCUSSION

Mr Steve Bourne – How do we go about the next steps for consultation. Previously we went out with whiteboards, contacted user groups and neighbours and developed concept plans with sub committees. It is a challenge to replicate and re-engage the user groups

Mayor Erika Vickery – laminate the new concept plans and hang out at memorial parklands again

Cr Ken Schultz – the concept plans show that the skateboard structure is on the skids and going to be thrown out due to hot steel being an OHS issue and has to be concrete

Mr Steve Bourne – when the plans are approved it might take ten (10) years to put into place

Cr Ken Schultz – concrete can cost a lot of money

Mayor Erika Vickery – what these concept plans are about is a long term plan. The plan itself does not outline the timing of when parts will be implemented

Cr Malcolm Mclean – has the future use been looked at? Is it possible to move the old market from the motor museum grounds? Have they thought of moving it across the road?

Mayor Erika Vickery – this is run by Historical Vehicle Club and it is up to them whether they would like to use market square

Cr Malcolm McLean – what other activities are envisaged to be at Market Square?

Mayor Erika Vickery – its open space

Cr Malcolm McLean – The BMX Track is too small. It should be keep as open space. Don’t plant too many trees. Not rapt with the design of the new toilets

Cr Ken Schultz – why do we need new toilets when they are already there?
Mayor Erika Vickery – they are very small and do not fit the facilities – designs are subjective

ACTION – Laminate A1 copies of concept plans for both Memorial Parklands and Market Square to be available to schools, service clubs and sporting groups

REFER TO ATTACHMENTS 3.5

- Memorial Parklands concept plan
- Market Square concept plan 1
- Market Square concept plan 2
- Market Square concept plan 3

3.6 SAFER GREENER MORE ACTIVE TRAVEL PROJECT

Report

DPTI representatives visited Naracoorte in August to do a safety audit on school precincts and discuss bicycle education with key school staff. The results of the audit have been provided to Council for consideration and will shortly be communicated to schools. An action plan to improve safety and encourage more active travel was prepared and is attached for information. The Council, DPTI and the schools will work cooperatively to implement the action plan.

DPTI also passed on some useful cycling references for consideration – see below.

Cycle Instead: A Guide for New and Rusty Riders

Cycling and the law

Adelaide Metropolitan Cycling Maps FYI

Cycling Instead Journey Planner (metro and wider metro area)

SA Gov cycling page

Cycle safety page


DPTI Community Programs grants (open now)
Power assisted bicycles

Walk to work day and Ride to work day are scheduled to be held on October 4th and October 16th respectively. At the July meeting committee members expressed some interest in continuing with the community breakfasts that have been held in the past.

Does the committee want to host a breakfast to support one or both of these days?

Considerations needs to be given to if/how these can be run into the future

**DISCUSSION**

DPTI have conducted audits within schools at participating schools and action plans have been put together – DPTI have advised they will provide funding to improve crossings in front of schools

Mayor Erika Vickery – Rotarians assisted with a breakfast at the South School for the ride to school program, perhaps schools could invite service groups to help with these breakfasts. Would the committee be happy to host one on 16 October 2013?

**Action - Cr Ken Schultz and Mr Mick Deland to follow up with relevant service clubs to determine how these events could be hosted**

**REFER TO ATTACHMENTS 3.6**

- Way2Go Safety Audit of Schools – Action Plan
- Way2Go Cycling Distance Map – Naracoorte Town Centre
- Way2Go Program - Michelle DeGaris Memorial Kindergarten
- Way2Go Program - Naracoorte North Primary School
- Way2Go Program - Naracoorte South Primary School
- Way2Go Program - Sunrise Christian School

**3.7 LOCAL AREA WALKING AND BIKE PLAN FOR NARACOORTE TOWNSHIP**

Council has been successful in obtaining grant funding for the implementation of the local area cycling and walking plan which includes the provision of on-road bike lanes. Tonkin Consulting are finalising design plans prior to implementation. The outcomes from the Way2Go program school safety audit will be integrated into these plans where possible.

**Discussion**

No discussion
3.8 COCKATOO LAKE WORKING GROUP

Report

MEETING HELD 19 September 2013. Key items of discussion included;
- Dragon Boat races for the Masters Games – how would the lake be managed during the weekend to avoid clashes?
- Potential conflicts between hunters and other lake users.
- Maintenance of facilities used for recreational purposes such as the boat ramp and access tracks

DISCUSSION

Mr Steve Bourne - Cockatoo Lake is a game reserve during duck hunting seasons. With elements of the masters games being held at Cockatoo Lake in 2014 during duck hunting season, Council needs to look at how this conflict of use will that be managed. Council is looking to change the duck hunting times to shorten the hours of hunting via a gazetting process to address this conflict.

REFER TO ATTACHMENT 3.8

- Cockatoo Lake Working Group Meeting Notes 19 September 2013

3.9 HERITAGE

Nothing to Report

3.10 UNDERTAKING WORKS ON COUNCIL LAND

Sporting clubs and community bodies are often undertaking works on Council land to improve facilities often as a result of grant funding. For example, the installation of a new playground or irrigation system.

These works are often undertaken in line with current lease agreements however because Council is the land owner or has care and control after the lease expires, it has a vested interest in what works is occurring. Also, most of the times, the lease is not exclusive which means the public are not alienated from using the leased land and Council has an interest in ensuring public safety at all times. For this reason it is important to understand what work is being undertaken, how it is being undertaken and by whom i.e. is the contractor licensed to undertake the work.

Council currently has a process for a member of the public undertaking works on a Council road reserve under s221 of the Local Government Act 1999. It also has a process for registering events held on Council land. Neither of these processes adequately address the issue of working with community groups to establish or improve facilities across the district.

As a result, after assessing what other Councils are doing, the draft form attached is proposed to be put into operation.

Feedback is welcome from members of the committee.
DISCUSSION

Mr Phil Burton– Questions regarding the process for works on Council land has been raised by this committee previously. For Community groups, lease holders, licencees, sporting clubs or services groups who want to undertake works on Council land, this is a form for them to complete stating the intended works. Mr Geoff Robinson has been through the process a couple of times with the netball club playground and proposed hard stand areas. Council will then be able to provide support or comment regarding works so that conflicts are minimised. Proposed works undertaken on Council land need to correlate with community land managements, public consultation, leases etc

Mr Geoff Robinson– its fine to have this application and process but I cannot see the point when you reflect on part 7 which indemnifies Council against all actions costs and claims. It’s a process that goes nowhere

The application is there to make sure that proposed works aligns with future plans to minimise duplication of efforts

Mr Mick Deland referred to a previous example where Apex club put up a playground by the basketball courts –only for it to be removed not long after.

Dr Helen McDonald– this form allows Council to be able to look at potential conflicts. It is due diligence process on Councils behalf to ensure everything is covered on Councils side – but also to make sure that community groups are not wasting time and money - To prevent a few white elephants

REFER TO ATTACHMENT 3.10

- Draft Works on Council Land form

3.11 OPENS SPACES AND PLACES FOR PEOPLE GRANT

Council received a report at its September meeting on the Department of Planning, Transport and Infrastructure (DPTI) funding for Open Space and Places for People grants in 2013/14. Funding is available for significant open space and public realm initiatives including strategic planning, urban design frameworks, land purchases and development.

It was resolved that:

*That Council prepare a grant application for the Open Space and Places for People relating to Market Square and in accordance with the current draft Master Plan.*

Council has an allocation of $100,000 it its 2013/14 budget for the upgrade of toilet facilities in market square. This includes the removal of the existing facility and replacing it with a more fit for purpose building in a location that fits the overall Market Square master plan. A number of cubicle configurations are being considered and the style is being chosen to align with the theme of the park which is set by the BBQ shelter already existing. Long term maintenance costs are a key consideration in selection. A picture of the style of toilet facility proposed is shown below.
Potential projects arising from the draft Market Square Master Plan are:

- Formalised parking
- Landscaping including paths, planting and park furniture
- Irrigation and turf improvements
- Extended play areas
- Additional shade/shelter

The first steps of the application process involves contacting a grant funding coordinator to discuss the eligibility of your proposal and completing a pre-application form. The attached pre application was submitted on the due date of 27 September 2013.

**DISCUSSION**

Mr Phil Burton– Cr Craig McGuire wanted the committee to consider the future of the pioneer park BBQ’s and toilets given their close proximity to Market Square.

Cr Ken Schultz – I thought that Council moved that we did market square first, and nothing was happening with Pioneer Park.

Mr Geoff Robinson– maybe we don’t need the ones in Pioneer Park?

Mr Phil Burton– Pioneer Park has had a number of complaints regarding cleanliness and has been subject to graffiti over the past few years.

Mayor Erika Vickery – Council is having difficulty keeping the building at Pioneer Park up to scratch

Mr Mick Deland–The facilities at Pioneer Park more than 40 years old

Mayor Erika Vickery– if the Market Square facility was up to a really good standard then we would not need the Pioneer Park one. If Market Square parking has long vehicle (caravan) and a really good toilet area is provided, then we can forecast what might happen to Pioneer Park.

**REFER TO ATTACHMENT 3.11**

- Proposed Market Square Public Toilet Facility Information
- Market Square Open Space Pre Application
MOVED Cr MALCOLM MCLEAN
SECONDED Cr KEN SCHULTZ

That the proposed Market Square Public Toilet Facility be endorsed for public consultation prior to proceeding with implementation.

CARRIED

MOVED Cr KEN SCHULTZ
SECONDED Cr MALCOLM MCLEAN

That the proposed Market Square toilet facility public consultation include the proposal to remove Pioneer Park Toilets

CARRIED

ITEM  4   OTHER BUSINESS

Mr Geoff Robinson asked Council staff to follow up on the proposed modifications to the Lucindale skate park facility lodged by Jason Doig some time ago.

ITEM  5   NEXT MEETING

Next Meeting 4 February 2014

ITEM  6   MEETING CLOSURE

CLOSURE:  Meeting closed at 6:05 pm